



LGMSD 2022/23

Mayuge District

(Vote Code: 535)

Assessment	Scores
Crosscutting Minimum Conditions	81%
Education Minimum Conditions	100%
Health Minimum Conditions	90%
Water & Environment Minimum Conditions	100%
Micro-scale Irrigation Minimum Conditions	100%
Crosscutting Performance Measures	71%
Educational Performance Measures	72%
Health Performance Measures	96%
Water & Environment Performance Measures	85%
Micro-scale Irrigation Performance Measures	82%

**Crosscutting
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Service Delivery Outcomes of DDEG investments</p> <p>Maximum 4 points on this performance measure</p>	<ul style="list-style-type: none"> Evidence that infrastructure projects implemented using DDEG funding are functional and utilized as per the purpose of the project(s): If so: Score 4 or else 0 	<p>The LG implemented and fully completed the following projects using DDEG during the FY 2022/2023;</p> <ul style="list-style-type: none"> ● Construction of council Hall ● Construction of a 5-stance lined pit latrine at Makembo primary school ● Construction of an administration block at Busakira sub county ● Construction of an administration block at Magamaga sub county <p>A visit to Makembo P/S by the assessment team found the latrine in use. The Planner informed the assessment that all other implemented projects had been commissioned and were in use.</p>	4
2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>The average score in the overall LLG performance assessment increased from previous assessment.</p> <ul style="list-style-type: none"> By more than 5%, score 3 1 to 5% increase, score 2 If no increase, score 0 <p>NB: If the previous average score was 95% and above, Score 3 for any increase.</p>	<p>The LG in 2022 obtained 31% and in 2023 the score was 63% which presented a variance of 32%. The LLGs performance therefore increased by 32% according to the OPM provided FINAL SCORE CARD - COMPARING LLG SCORES FOR LGMSD 2022 & 2023.</p>	3

2	<p>N23_Service Delivery Performance</p> <p>Maximum 6 points on this performance measure</p>	<p>b. Evidence that the DDEG funded investment projects implemented in the previous FY were completed as per performance contract (with AWP) by end of the FY.</p> <ul style="list-style-type: none"> • If 100% the projects were completed : Score 3 • If 80-99%: Score 2 • If below 80%: 0 	<p>The LG implemented and 100% completed the following projects as per the AWP FY 2022/2023;</p> <ul style="list-style-type: none"> ● Construction of council Hall with a contract price of Ugx 398,023,760 ● Construction of a 5 stance lined pit latrine at Makembo primary school with a contract price of Ugx 30,388,636 ● Construction of an administration block at Busakira sub county with a contract price of Ugx 99,991,040 ● Construction of an administration block at Magamaga sub county with its contract price of Ugx 100,000,268. <p>The project was completed 100% as per the performance contract by the closure of the FY as reported in the Annual Budget Performance Report FY 2022/2023.</p>	3
3	<p>Investment Performance</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the DDEG for the previous FY on eligible projects/activities as per the DDEG grant, budget, and implementation guidelines:</p> <p>Score 2 or else score 0.</p>	<p>The LG set out to implement eligible projects/activities during the previous FY and they included;</p> <ul style="list-style-type: none"> ● Construction of council Hall with a contract price of Ugx 398,023,760 ● Construction of a 5 stance lined pit latrine at Makembo primary school with a contract price of Ugx 30,388,636 ● Construction of an administration block at Busakira sub county with a contract price of Ugx 99,991,040 ● Construction of an administration block at Magamaga sub county with its contract price of Ugx 100,000,268 <p>All the projects were eligible according to the DDEG Investment menu captured on page 7 of the DDEG guidelines</p>	2

3

Investment Performance

Maximum 4 points on this performance measure

b. If the variations in the contract price for sample of DDEG funded infrastructure investments for the previous FY are within +/- 20% of the LG Engineers estimates,

score 2 or else score 0

The variation in the contract price and engineers estimate of the sampled DDEG projects were as follows;

- Construction of council Hall with a contract price of Ugx 398,023,760 against a budget of Ugx 400,000,000 implying a variation of -0.49%
- Construction of a 5 stance lined pit latrine at Makembo primary school with a contract price of Ugx 30,388,636 and Engineers estimates of Ugx 30,389,500 with a variation of 0%
- Construction of an administration block at Busakira sub county with a contract price of Ugx 99,991,040 and Engineers estimate of Ugx 100,000,000 and the variation was 0%
- Construction of an administration block at Magamaga sub county with its contract price of Ugx 100,000,268 and engineers estimate Ugx 100,000,000. The variation was 0%.

2

Performance Reporting and Performance Improvement

4

Accuracy of reported information

Maximum 4 points on this Performance Measure

a. Evidence that information on the positions filled in LLGs as per minimum staffing standards is accurate,

score 2 or else score 0

Three LLGs were sampled and these were; Buwaya S/C, Baitambogwe S/C and Magamaga T.C

Evidence showed that information on the position filled in the LLGs was accurate as per minimum staffing standards in the 3 sampled LLGs; for instance Buwaya S/C workplace staff list had 11 personnel and the District staff list also had 11, with Magamaga T.C workplace staff list had 24 officers the District staff list had 21 and Baitambogwe S/C workplace had 14 officers where as the District staff list 2023 also had 14.

2

4	<p>Accuracy of reported information</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that infrastructure constructed using the DDEG is in place as per reports produced by the LG:</p> <ul style="list-style-type: none"> • If 100 % in place: Score 2, else score 0. <p>Note: if there are no reports produced to review: Score 0</p>	<p>The LG using the DDEG constructed infrastructure projects as reported in the Annual Budget Performance report FY 2022/2023. The infrastructure projects included;</p> <ul style="list-style-type: none"> ● Construction of council Hall with a contract price of Ugx 398,023,760 ● Construction of a 5 stance lined pit latrine at Makembo primary school with a contract price of Ugx 30,388,636 ● Construction of an administration block at Busakira sub county with a contract price of Ugx 99,991,040 ● Construction of an administration block at Magamaga sub county with its contract price of Ugx 100,000,268 	2															
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that the LG conducted a credible assessment of LLGs as verified during the National Local Government Performance Assessment Exercise;</p> <p>If there is no difference in the assessment results of the LG and national assessment in all LLGs</p> <p>score 4 or else 0</p> <p>NB: The Source is the OPAMS Data Generated by OPM.</p>	<p>The four sampled LLGs obtained the scores below in the LGs Performance Assessment and the LLG IVA which were outside (Baitambogwe, Buwaaya and Busakira) and only Magamaga was within the -/+ 10 performance range hence the assessment was not credible.</p> <table border="1" data-bbox="826 1059 1177 1312"> <thead> <tr> <th></th> <th><u>DLG</u></th> <th><u>IVA</u></th> </tr> </thead> <tbody> <tr> <td>Baitambigwe</td> <td>63</td> <td>93</td> </tr> <tr> <td>Buwaaya</td> <td>74</td> <td>94</td> </tr> <tr> <td>Magamaga</td> <td>90</td> <td>96</td> </tr> <tr> <td>Busakira</td> <td>64</td> <td>78.</td> </tr> </tbody> </table>		<u>DLG</u>	<u>IVA</u>	Baitambigwe	63	93	Buwaaya	74	94	Magamaga	90	96	Busakira	64	78.	0
	<u>DLG</u>	<u>IVA</u>																	
Baitambigwe	63	93																	
Buwaaya	74	94																	
Magamaga	90	96																	
Busakira	64	78.																	
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. The District/ Municipality has developed performance improvement plans for at least 30% of the lowest performing LLGs for the current FY, based on the previous assessment results.</p> <p>Score: 2 or else score 0</p>	<p>At the time of the assessment, there were no PIPs for at least 30% of the lowest LLGs.</p>	0															
5	<p>N23_Reporting and Performance Improvement</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. The District/ Municipality has implemented the PIP for the 30 % lowest performing LLGs in the previous FY:</p> <p>Score 2 or else score 0</p>	<p>There was no PIPs and therefore no implementation had been undertaken by the LG.</p>	0															

Human Resource Management and Development

6	<p>Budgeting for and actual recruitment and deployment of staff</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG has consolidated and submitted the staffing requirements for the coming FY to the MoPS by September 30th of the current FY, with copy to the respective MDAs and MoFPED.</p> <p>Score 2 or else score 0</p>	<p>The District consolidated & Submitted staffing requirements to MoPS on 2nd October 2023 and MoPS acknowledged receipt of it on 3rd October 2023, contrary to the due date of 30/09/2023.</p>	0
7	<p>Performance management</p> <p>Maximum 5 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has conducted a tracking and analysis of staff attendance (as guided by Ministry of Public Service CSI):</p> <p>Score 2 or else score 0</p>	<p>There was evidence to confirm that the district had conducted a tracking and analysis of staff attendance as guided by the Ministry of Public Service.</p> <p>Reference was made to analysis of staff attendance dated 30th/6/2023 for end of FY 2022/23. Details of the report showed that there was an improved percentage increase in attendance for all departments for instance, under Administration department from 70% to 90%, Production from 79% to 89%.</p> <p>In terms of monthly attendance, for the month of June, 2023, under Administration Mr. Muzige Paul (Principal Assistant Secretary) attained 100% attendance, Senior records Officer (Ms. Nabwire Brendah) attended for 15 days which was equivalent to 71.4%.</p> <p>Similarly, the porter (Mr. Kigule Joseph) registered 90.5% attendance. For LLGs, Kyamusana Aliyi, the SAS attended for 17 days and recorded 81% attendance. For the month of April, 2023, Mr. Makama Charles the Human Resource Officer, attended for 19 days which was equivalent to 83.3%, Mutesi Suzan, Pool stenographer, registered 72.2%, Mugaya Yazidi, driver also recorded 72.2% and Mr. Kisita James, the CAO attended for 18 days which was equivalent to 66.7%.</p>	2

Performance management

Maximum 5 points on this Performance Measure

i. Evidence that the LG has conducted an appraisal with the following features:

HODs have been appraised as per guidelines issued by MoPS during the previous

FY: Score 1 or else 0

Evidence showed that only 7 out of 9 HoDs were appraised by the CAO as per the signed performance reports detailed below;

1. Mr.Baligeya Ronald (District Planner) was appraised on 30/6/2023;
2. Engineer Wanjusi Febiano, District Engineer was appraised on 20/7/2022;
3. Mr.Lubanga Musa, (DNRO) was appraised on 9/8/2023;
4. Dr. Kasandha Legson Mathias DPO on 10/7/2023;
5. Dr. Basembeza Asuma, Ag. DHO was not appraised;
6. Ms.Nabirye Allen Jariah DEO was appraised on 1/7/2023
7. Mr. Zikusoka Emmanuel Wegulo, District Internal Auditor was appraised on 10/7/2023.

The following were not appraised

1. Mr.Kasita James, (CFO)
2. Ms.Victoria Kanafu, District Community Development Officer.

Performance management

Maximum 5 points on this Performance Measure

ii. (in addition to "a" above) has also implemented administrative rewards and sanctions on time as provided for in the guidelines:

Score 1 or else 0

Evidence showed that the Rewards and Sanctions Committee was in place and comprised of 6 members including;

1. Mr. Kitavujja Leonard- DCAO (Chairperson)
2. Ms. Wakirwaine Damalie - PHRO (Secretary)
3. Ms. Nabirye Allen Jaria- DEO (Member)
4. Mr. Ediiro Moses- District Land Officer (Member)
5. Dr. Basembeza Asuman, Ag. DHO (Member)
6. Dr. Kasadha Mathias Legson- DPO (member)

Reference was made to the report dated 8/12/2022 under minute 18/10/2022 where a meeting was held in DCAO's office and a presentation hearing and discussion of disciplinary cases.

Under the same minute, the secretary presented a total of 13 cases under Health and 22 cases under Education to the committee. Files of staff with disciplinary cases of absconding from duty that had earlier been presented to the committee and were referred back due to lack of sufficient information were handled.

In recommendation, the committee concluded that the Chief Administrative Officer reprimands the mentioned officers and 2 of the staff (Bagole Simon Peter) Porter and Shuha Peter (public health nurse) be set free as they had no case to answer. Minutes approved by CAO (Mr. Kitavujja Leonard).

Performance management

Maximum 5 points on this Performance Measure

iii. Has established a Consultative Committee (CC) for staff grievance redress which is functional.

Score 1 or else 0

There was evidence presented to show that the consultative committee was established on 28th June, 2021 and reconstituted on 27/6/2023 with ten members including.

- Mr. Muzige Paul, the DCAO(Chairperson);
- Ms. Wakirwaine Damalie, the PHRO and (Secretary);
- Ms. Nabirye Allen Jariah, DEO (Member);
- Mr. Ediuro Moses, PLO Member);
- Mr. Hamba Musa Haseegu, (secretary UNATU) Mayuge District;
- Mr. Lubanga Musa, (Workers Union) Mayuge District;
- Mr. Kato Xavier, (secretary Uganda Nurses and Midwives);
- Ms. Natukunda Cleophas, (secretary Uganda Nurses and Midwives);
- .Ms. Wakate Bayati, (Chairperson UNATU)
- .Mr. Basembeza Asuman, Ag. DHO (Member)

Reference was made to minutes of the meeting held on 30th, June, 2022 in the district boardroom where the committee discussed the roles and responsibilities of the committee under Min.04/CC/6/2022.

<p>Payroll management</p> <p>Maximum 1 point on this Performance Measure or else score 0</p>	<p>a. Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment:</p> <p>Score 1.</p>	<p>The list obtained from the HR showed that Mayuge District for FY 2022/23 recruited 160 Education Assistants. Evidence from the sampled 10 officers revealed that all of them had accessed the salary payroll within a period of not more 2 months as indicated below;</p> <ol style="list-style-type: none"> 1. Mary Nampina, Education Assistant II of Buyera P/S, (IPPS No.1184053) assumed duty on 6/6/2023 and accessed in July 2023; 2. Ngobi Richard, EAll of Magunga PS (IPPS No. 1184066) assumed duty on 12/6/2023 and accessed in July 2023; 3. Yusuf Bogere EAll of Lukungu PS (IPPS No. 1183339) assumed duty on 6/6/2023 4. Harriet Mukyala EAll of Kaluba P/S, (IPPS No. 1184066) assumed duty on 6/6/2023 and accessed in July 2023; 5. Faizo Magumba EAll of Jaguzi P/S, (IPPS No. 1184066) assumed duty on 14/6/2023 and accessed in July 2023; 6. Mbeiza Teddy of Mulingirine P/S, (IPPS No. 118358) assumed duty on 7/6/2023 and accessed in July 2023; 7. Aisa Kantono EAll of Makembo P/S, (IPPS No. 1183357) assumed duty on 6/6/2023 and accessed in July 2023; 8. Namukose Shamim EAll of Kaaza P/S, (IPPS No. 1183348) assumed duty on 6/6/2023 and accessed in July 2023; 9. Kagoye Beatrice EAll of Buyugu P/S, (IPPS No. 1184499) assumed duty on 6/6/2023 and accessed in July 2023; 10. Ndibawaki Susan EAll of Isiikiro P/S, (IPPS No. 1184045) assumed duty on 6/6/2023 and accessed in July 2023.
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Pension Payroll management

Maximum 1 point on this Performance Measure or else score 0

a. Evidence that 100% of staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement:

Score 1.

Evidence at the time of assessment revealed that less than 100% of the staff that retired during FY 2022/23, had accessed the pension payroll within a period of not more 2 months' as per the ten sampled officers below;

1. Alice Margaret Nankoma, Headteacher, (IPPS No.363925) retired on 12/8/2022 and accessed on 28/11/2022;

2. Alphonse Ongom, vermin hunter, (IPPS No. 857140 retired on 1/1/2023 and accessed on 30/3/2023

3. Betty Kawula, Headteacher, (IPPS No. 363810) retired on 13/11/2022 and accessed on 28/11/2022

4. David Kaima Isabirye, Headteacher, (IPPS No. 364025) retired on 20/8/2022 and accessed on 5/6/2023 which was late.

5. Lawrence Sunday, Fisheries Officer, (IPPS No. 818201) retired on 1/1/2023 and accessed on 29/3/2023.

6. Mususwa Mohammed, Headteacher, (IPPS No. 369217) retired on 26/10/2022 and accessed on 18/2/2023.

7. Sylvia Nairuba, Deputy Headteacher, (IPPS No. 369245) retired on 5/10/2022 and accessed on 28/10/2022

8. George Willy Mulongo, Headteacher, retired on 25/12/2022 and had not accessed pension payroll because he died before accessing the payroll.

Management, Monitoring and Supervision of Services.

10

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

a. If direct transfers (DDEG) to LLGs were executed in accordance with the requirements of the budget in previous FY:

Score 2 or else score 0

The District transferred DDEG to the LLGs in two instalments. First instalment in 2nd Qrt on 6/10/2022 Ushs.200,024,070. Second instalment in 3rd Qrt on 30/1/2023 Ushs.157,787,457.

2

10

N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery

Maximum 6 points on this Performance Measure

b. If the LG did timely warranting/ verification of direct DDEG transfers to LLGs for the last FY, in accordance to the requirements of the budget: Note: Timely warranting for a LG means: 5 working days from the date of upload of releases by MoFPED).

Score: 2 or else score 0

The District did timely warranting (within 5 working days) of DDEG to LLGs as follows:

● Date of 2nd Qrt release was 13/10/2022 and date of warranting was 17/10/2022 (4 days).

● Date of 3rd Qrt release was 17/1/2023 while date of warranting was 20/1/2023 (3 days).

2

10	<p>N23_Effective Planning, Budgeting and Transfer of Funds for Service Delivery</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. If the LG invoiced and communicated all DDEG transfers for the previous FY to LLGs within 5 working days from the date of receipt of the funds release in each quarter:</p> <p>Score 2 or else score 0</p>	<p>The LG did not timely invoice/communicate DDEG transfers during FY 2022/2023 following funds releases. Date of 2nd Qrt fund release was 17/10/2022 and date of invoice was 26/10/2022 (7 days). Date of 3rd Qrt funds release was 20/1/2023 while date of invoice was 14/2/2023 (17 days).</p>	0
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality has supervised or mentored all LLGs in the District /Municipality at least once per quarter consistent with guidelines:</p> <p>Score 2 or else score 0</p>	<p>The District mentored all the 16 LLGs on a quarterly basis. Reports were produced and submitted to the CAO as indicated below;</p> <ul style="list-style-type: none"> ● 1st Qrt report was produced on 15/7/2022, ● 2nd Qrt report was produced on 5/12/2022, ● 3rd Qrt report was produced on 15/3/2023 and ● 4th Qrt report was produced on 13/6/2023. <p>During the exercise key areas were handled such as: 1. Sub-county 5-year Development Plan, ii. Poverty and livelihood analysis, iii. Plan for operation and maintenance of projects, iv. The Development Planning and Budget cycle, among others</p>	2
11	<p>Routine oversight and monitoring</p> <p>Maximum 4 points on this Performance Measure</p>	<p>b. Evidence that the results/reports of support supervision and monitoring visits were discussed in the TPC, used by the District/ Municipality to make recommendations for corrective actions and followed-up:</p> <p>Score 2 or else score 0</p>	<p>During FY under review, the District supervised project implementation, reports were compiled and presented to TPC for discussion. 1st Qrt monitoring report was discussed by TPC in their meeting on 22/9/2022 under Min. 005/DTPC/09/22. 2nd Qrt report discussed on 15/12/2022 under Min. 005/DTPC/12/22, 3rd Qrt report on 27/4/2023 under Min. 005/DTPC/04/23 and 4th Qrt report on 7/7/2023 under Min. 005/DTPC/07/23.</p> <p>During their meetings, DTPC made recommendations for corrective actions including but not limited to: a. Poor building materials e.g. lake sand Engineer instructed to get rid of such unwanted sand. B. Install lightening arresters on the 2-classroom block at Masolya Island Primary School.</p>	2

Investment Management

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>a. Evidence that the District/Municipality maintains an up-dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual:</p> <p>Score 2 or else score 0</p> <p>Note: the assets covered must include, but not limited to: land, buildings, vehicles and infrastructure. If those core assets are missing score 0</p>	<p>The District which was on IFMS maintains an updated asset register for Transport Equipment, Office Furniture, Land, Buildings e.t.c.</p> <p>Each category had own details recorded. For example Buildings have the following details: Description, Category class, Asset category sub-class, Plot No., Block No., Title Deed No., Date of Acquisition, Cost of Building, Department, Section, Physical Location</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>b. Evidence that the District/Municipality has used the Board of Survey Report of the previous FY to make Assets Management decisions including procurement of new assets, maintenance of existing assets and disposal of assets:</p> <p>Score 1 or else 0</p>	<p>A board of survey report for FY 2022/2023 was prepared by members of the board and endorsed and forwarded to CAO on 29th/8/2023. The report was used to make asset management decisions such as a recommendation made that there should be constructed a maternity and a general ward at Kityerera HC IV. It was observed that the recommendation was prioritised and construction was ongoing. It was also noted that recommended disposals of asset was still waiting for government devalues</p>	1
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>c. Evidence that District/Municipality has a functional physical planning committee in place which has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD. If so Score 2. Otherwise Score 0.</p>	<p>A fourteen-member committee was appointed through a letter Ref. CR/214/12 dated 11th/11/2015. During FY 2022/2023, the committee met four times on 6th/12/22, 5th/1/2023, 31st/5/2023 and 26th/6/2023. All the four sets of minutes were produced and endorsed by the secretary. The minutes were submitted at the same time to MoLHUD through a letter Ref. CR214/12 on 11th/9/2023 and stamped "Received" by the office of Commissioner, Physical Planning Department, MoLHUD</p>	2

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>d. For DDEG financed projects;</p> <p>Evidence that the District/Municipality has conducted a desk appraisal for all projects in the budget - to establish whether the prioritized investments are: (i) derived from the third LG Development Plan (LGDP III); (ii) eligible for expenditure as per sector guidelines and funding source (e.g. DDEG). If desk appraisal is conducted and if all projects are derived from the LGDP:</p> <p>Score 2 or else score 0</p>	<p>The LG officials led by the planner conducted a desk appraisal of all the 20 projects in the budget of FY 2022/2023. A report was compiled by the planner and forwarded to CAO dated 12th/7/2022. In the report officers pronounced themselves that the projects were derived from the Development Plan and were eligible for expenditure as per DDEG Guidelines. Examples of the projects were: 1. Procurement of 582 school desks referenced on page 164 of the plan and page 7 of the Guidelines. 2. Construction of a pit latrine at Makembo for school boys on page 276 and page 7 of the Guidelines. 3. Construction of the Council Hall on page 275 and page 7</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>For DDEG financed projects:</p> <p>e. Evidence that LG conducted field appraisal to check for (i) technical feasibility, (ii) Environmental and social acceptability and (iii) customized design for investment projects of the previous FY:</p> <p>Score 2 or else score 0</p>	<p>The field appraisal was conducted by District officials led by planner on 17/2/2022 by filling forms which were endorsed by all. The projects included: 1. Construction of a council hall under DDEG 2. Construction of a 5-stance pit latrine at Makembo Primary School under DDEG.</p> <p>In the forms technical feasibility, environment and social acceptability and customised designs were ticked right and finally recommended for funding.</p>	2
12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>f. Evidence that project profiles with costing have been developed and discussed by TPC for all investments in the AWP for the current FY, as per LG Planning guideline and DDEG guidelines:</p> <p>Score 1 or else score 0.</p>	<p>The projects profiles with costings for FY 2023/2024 were developed and presented to the TPC for discussion on 4th/8/2023 under Min. 006/DTPC/08/22 Examples: i. Fencing of drug store and DHO office at Ushs.100,000,000 ii. Construction of a staff house at Masolya HC III at Ushs.193,363,631 iii. Completion of a classroom block at Mayuge Town Council Primary School at Ushs.33,000,000.</p> <p>The planner guided them through the planning and DDEG guidelines to note compliance.</p>	1

12	<p>Planning and budgeting for investments is conducted effectively</p> <p>Maximum 12 points on this Performance Measure</p>	<p>g. Evidence that the LG has screened for environmental and social risks/impact and put mitigation measures where required before being approved for construction using checklists:</p> <p>Score 2 or else score 0</p>	<p>The LG had screened DDEG funded projects for the current FY 2023/24 as listed below,</p> <p>Screening form for the construction of a twin staff house at Masolya HC III in Jagusi sub-county on Sagiti Island prepared by the senior Environment Officer and DCDO on 23rd/10/2023. This was obtained from the LGDP III page 147.</p> <p>Screening form for the construction of the council hall at the Mayuge district headquarters in Mayuge Town Council prepared by the senior Environment Officer and DCDO on 24th/10/2023. The project was captured from the LGDP III page 147 health infrastructure.</p> <p>Screening form for fencing of the drugs store and DHO's office at the Mayuge district headquarters in Mayuge Town Council prepared by the senior Environment Officer and DCDO on 23rd/10/2023. The project was captured from the LGDP III page 147 health infrastructure.</p> <p>Screening form for the renovation of 1 block of 2 classrooms at Bute Primary school in Baitambogwe sub-county prepared by the senior Environment Officer and DCDO on 24th/10/2023. This was obtained from the LGDP III page 47 under human capital development education and skilling.</p>	2
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>a. Evidence that all infrastructure projects for the current FY to be implemented using the DDEG were incorporated in the LG approved procurement plan</p> <p>Score 1 or else score 0</p>	<p>There was evidence to show that the DDEG infrastructure projects were incorporated in the current Financial year. The unpagged procurement plan was approved on 15th September 2023 by CAO Magumba Eria. The projects included;</p> <ul style="list-style-type: none"> ● Remodelling of Kityerera HCIV laboratory at Ugx 52,012,000 ● Construction of council hall at Ugx 389,363,631 ● Construction of a staff house at Masolya HCIII at Ugx 193,363,631. ● Fencing of drug stores and District Health Offices at Ugx 100,000,000. 	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>b. Evidence that all infrastructure projects to be implemented in the current FY using DDEG were approved by the Contracts Committee before commencement of construction: Score 1 or else score 0</p>	<p>There was evidence of the contracts committee approving the projects of FY 2023/2024 as follows;</p> <ul style="list-style-type: none"> ● Construction of council hall was approved by the contracts under MIN.04/01/10/23/MDCC on 24th October 2023 ● Remodelling at Kityerera HCIV laboratory was approved by the committee under MIN.04/01/10/23/MDCC on 24th October 2023. 	1
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>c. Evidence that the LG has properly established the Project Implementation team as specified in the sector guidelines:</p> <p>Score 1 or else 0</p>	<p>There was evidence of a project implementation team for education projects appointed on 14th October 2022 by CAO.</p> <ol style="list-style-type: none"> 1. District education officer as project manager 2. District engineer as Contract manager 3. District environment officer 4. Community development officer <p>The labour officer and clerks of works were not appointed as a complete requirement.</p>	0
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>d. Evidence that all infrastructure projects implemented using DDEG followed the standard technical designs provided by the LG Engineer:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that all DDEG infrastructure funded projects adhered to the required standards;</p> <ul style="list-style-type: none"> ● The 5 stance line pit latrine was in good functional condition, the cement screed floor was well laid, no paint peelings were observed, and well ventilated . ● The construction of the council hall at the district headquarters was at phase II .This phase consisted of masonry walling of the ground floor, casting first floor slab and walling of the first floor, brick work was well bonded, no signs of failure (cracks) in the floor slab. 	1

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>e. Evidence that the LG has provided supervision by the relevant technical officers of each infrastructure project prior to verification and certification of works in previous FY. Score 2 or else score 0</p>	<p>There was evidence to ascertain that there was supervision of works done by relevant technical officers as indicated below;</p> <ul style="list-style-type: none"> ● A supervision report for construction of council hall on 2nd May 2023 for works done at 70% as per the scope which included superstructure works for ground floor slab and first floor . ● There was evidence of a site instruction attached to the supervision report for s visit that was made on the 13th March 2023 by the Engineer and the Assistant engineering officer for ongoing works that were at the council hall. ● There was a report for the 5 stance lined pit latrine at Makembo primary school for an inspection done on 20th May 2023 indicating substructure, walling ,roofing work at 100% completion and plastering and rendering were ongoing.
13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>f. The LG has verified works (certified) and initiated payments of contractors within specified timeframes as per contract (within 2 months if no agreement):</p> <p>Score 1 or else score 0</p>	<p>There was evidence of works verification and initiation of payments within specified time frames as per examples below;</p> <ul style="list-style-type: none"> ● Construction of a 5 stance lined pit latrine at Makembo Primary school: The contractor M/s Consordium Property Agency Ltd raised a payment request of Ugx 30,338,636 on 22nd May 2023. An interim certificate signed on 5th June 2023 by the senior assistant engineering officer, District planner. District engineer, senior environment officer and DCDO of Ugx 27,633,056.The payment was effected on 20th June 2023 of Ugx 2,763,596,Ugx 7,934,677 and Ugx 15,353,315. ● Construction of Council hall ;The contractor M/s Afro General Builders and Carpentry (U) Ltd raised a requisition for payment on24th April 2023 of Ugx 320,000,000,An interim certificate signed by the Assistant engineering officer, District engineer, District planner, community development officer of Ugx 318,102,341,A payment voucher no 5557309 of Ugx 300,000,000 was effected on 25th May 2023. ● Construction of Council hall with a request for payment on 8th June 2023,An interim payment certificate on 15th June 2023 of Ugx 43,479,475 and it was effected on 28th June 2023.

13	<p>Procurement, contract management/execution</p> <p>Maximum 8 points on this Performance Measure</p>	<p>g. The LG has a complete procurement file in place for each contract with all records as required by the PPDA Law:</p> <p>Score 1 or else 0</p>	<p>From the sampled projects there was evidence that LG complete procurement files with all records as per PPDA law. Example of projects included;</p> <ul style="list-style-type: none"> ● The construction of a council hall; Procurement ref no.Mayu890/wrks/22-23/00012,The contract was signed with M/s Afro General Builders and Carpentry (U) Ltd on 13th January 2023,The evaluation report approved by the contracts committee on 31st August 2022,Minutes of contracts committee no.MIN.04/01/09/22/MDCC on 29th September 2022. ● The construction of a 5 stance lined pit latrine at Makembo primary school: Procurement ref no.Mayu890/wrks/22-23/00051.The contract was signed on with M/s Consordium Property Agency Ltd on 3rd March 2023,An evaluation report that was approved by the committee on 6th February 2023 and minutes of the contracts committee MIN.04/02/23/MDCC on 28th February 2023 ● Construction of an administration block at Magamaga Town council: Procurement ref no. Mayu890/wrks/22-23/00055 signed with M/s Subamu Investment Ltd on 3rd March 2023,An evaluation report approved by the contracts committee on 3rd October 2022 and minutes of the contracts committee MIN.04.04/02/23/MDCC on 28th February 2023.
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Environment and Social Safeguards

14	<p>Grievance redress mechanism operational.</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the District/Municipality has i) designated a person to coordinate response to feed-back (grievance /complaints) and ii) established a centralized Grievance Redress Committee (GRC), with optional co-option of relevant departmental heads/staff as relevant.</p> <p>Score: 2 or else score 0</p>	<p>There was evidence of designating Ms. Milly Kayanga the Senior Probation and social welfare officer as the coordinator district GRC. Through a letter dated 5th/04/2021 signed by the PAS, the LG designated her as the grievance handling coordinator.</p> <p>The PAS appointed the GRC members on 29th/03/2021 and they were;</p> <ol style="list-style-type: none"> 1.Milly Kayanga - SPSWO as the chairperson GRC 2. Onduso Ivan -the Planner as secretary GRC 3. Kawala Elizabeth -Ag DHO 4. Nadiope Willam -DEO 5. Mudimbo Tom - DWO. 6. Bulanga Ronald -Senior Agriculture Engineer
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14	Grievance redress mechanism operational.	b. The LG has specified a system for recording, investigating and responding to grievances, which includes a centralized complaints log with clear information and reference for onward action (a defined complaints referral path), and public display of information at district/municipal offices.	The LG had a specified system for recording, investigating and responding to grievances, which included a centralized complaints log which was opened on 22nd/07/2022 for the FY 2022/23 under review with clear information and reference for on-ward action at the time of assessment some grievances were recorded from different sectors	2
	Maximum 5 points on this performance measure	If so: Score 2 or else 0		
14	Grievance redress mechanism operational.	c. District/Municipality has publicized the grievance redress mechanisms so that aggrieved parties know where to report and get redress.	The LG had publicised the grievance redress mechanisms at the district notice boards such as at the community department, health, education planning unit, probation and social welfare department notice board had grievance redress mechanisms titled "Mayuge district grievance framework for the general public	1
	Maximum 5 points on this performance measure	If so: Score 1 or else 0		

Safeguards for service delivery of investments effectively handled.

Maximum 11 points on this performance measure

a. Evidence that Environment, Social and Climate change interventions have been integrated into LG Development Plans, annual work plans and budgets complied with: Score 1 or else score 0

There was evidence that environment, social and climate change had been integrated into the LGDP, Annual work plans and budgets. For example;

Work plan for 2022/23 LG planned for under programme: Natural resources, environment, climate change

sub-programme: environment and natural resources.

- Demarcation of 4 critical wetlands

supply of 8,000 tree seedlings to institutions

- Forestry regulation and inspection

- Monitoring and Evaluation of Environmental compliance

- Stakeholder environment training and sensitization

From the Approved Budget 2022/23 pages 52-53

- Cultivated plants acquisition UGX. 4,000,000

From LGDP III page 256-257

1. Monitoring for compliance and enforce natural resource management

2. Training of community on wetlands management

3. Monitoring of planted seedlings

4. Community sensitization of 10,000 community members on sustainable use of natural resources.

5. Restoration of degraded wetland and forests.

6. Construction of institution fuel saving stoves.

15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	b. Evidence that LGs have disseminated to LLGs the enhanced DDEG guidelines (strengthened to include environment, climate change mitigation (green infrastructures, waste management equipment and infrastructures) and adaptation and social risk management score 1 or else 0	There was a TPC meeting held on 6th/06/2023 where the DDEG guidelines were discussed by the planner under minute 004/DTPC/06/23: presentation and dissemination of DDEG and UgIFT grant guidelines for the FY2023/24. In attendance were some of the staff from LLGs as shown below. 1. Kauma Sarah - for SAS Busakira sub-county 2. Washakira Wilson - for town clerk Magamaga town council 3. Erimuita Mulondo -for SAS Bukabooli sub-county 4. Wajoerena Fred - SAS Malongo sub-county and Ag.town clerk Bwondha town council	1
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	(For investments financed from the DDEG other than health, education, water, and irrigation): c. Evidence that the LG incorporated costed Environment and Social Management Plans (ESMPs) into designs, BoQs, bidding and contractual documents for DDEG infrastructure projects of the previous FY, where necessary: score 3 or else score 0	The LG had a project financed by DDEG other than health, education, water and irrigation in the FY2022/23 such as; Construction of the council hall at the district Headquarters, however, when the BoQs and Contract documents were reviewed, and there was no evidence of incorporating costed ESMPs.	0
15	Safeguards for service delivery of investments effectively handled. Maximum 11 points on this performance measure	d. Examples of projects with costing of the additional impact from climate change. Score 3 or else score 0	There were no projects with additional costs for addressing the impact of climate change at the LG in the FY2022/23	0

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>e. Evidence that all DDEG projects are implemented on land where the LG has proof of ownership, access, and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 1 or else score 0</p>	<p>Land title for District headquarters where there was a construction site for the council hall. freehold volume 956 FOLIO 10 measuring 22.260 hectares on block 15 plots 217 and 219 at Ikulwe issued on 9th /08/2011.</p> <p>The other projects like; ● Drilling test pumping and installation of 12 boreholes: Procurement ref no.Mayu890/wrks/22-23/00002, Rehabilitation of 10 boreholes :Procurement ref no.Mayu890/wrks/22-23/00016 had no proof of land ownership.</p>	0
15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>f. Evidence that environmental officer and CDO conducts support supervision and monitoring to ascertain compliance with ESMPs; and provide monthly reports:</p> <p>Score 1 or else score 0</p>	<p>There was evidence that the Environment officer and DCDO conducted support supervision and monitoring of all the project under DDEG funding;</p> <p>Monitoring reports for the construction council hall at district head quarters and recommendations were made such as collect and remove all construction from site, hoard off the site prepared by the senior Environment Officer and DCDO on 1st/06/2023.</p> <p>Monitoring reports for the construction 1 block of 5-stances of lined pit latrine at Makembo primary school in Imanyiro sub-county and recommendations were made such as restore the site and comply with E&S mitigation measures prepared by the senior Environment Officer and DCDO on 3rd/06/2023.</p>	1

15	<p>Safeguards for service delivery of investments effectively handled.</p> <p>Maximum 11 points on this performance measure</p>	<p>g. Evidence that E&S compliance Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractors' invoices/certificates at interim and final stages of projects:</p> <p>Score 1 or else score 0</p>	<p>There were signed E&S compliance certificates and payment certificates for the project under DDEG by Environment Officer and CDO which included;</p> <p>Payment certificate issued for the construction of 1 block of 5-stances of lined pit latrine at Makembo primary school, the senior Environment Officer and DCDO on 5th/06/2023 endorsed the works and payment was made on 28th/06/2023.</p> <p>Contractor: M/s Consordium property Agency Ltd</p> <p>under procurement Ref. No. MAYU890/WRKS/22-23/00051</p> <p>Payment certificate issued for the construction council hall at district headquarters the senior Environment Officer and DCDO on 5th/05/2023 endorsed the works and payment was made on 25th/05/2023.</p> <p>Contractor: M/s Afro general builders and carpentry (U) Ltd</p> <p>under procurement Ref. No. MAYU890/WRKS/22-23/00001</p>	1
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Financial management

16	<p>LG makes monthly Bank reconciliations</p> <p>Maximum 2 points on this Performance Measure</p>	<p>a. Evidence that the LG makes monthly bank reconciliations and are up to-date at the point of time of the assessment:</p> <p>Score 2 or else score 0</p>	<p>The District which was on IFMS made monthly bank reconciliations and were up-to date at the time of assessment. Three examples of bank reconciled accounts were:</p> <ul style="list-style-type: none"> ● General Fund A/c the reconciled balance was shs.178,451,966 as on 30th/6/2023 and shs.10,45,232 as on 30/9/2023. ● YLP Recovery A/c reconciled balance was shs. - 494 on 30th/6/2023 and shs. - 526 as on 30/9/2023. ● UWEP Recovery A/c reconciled balances was shs.0 as at both points 	2
17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>a. Evidence that LG has produced all quarterly internal audit (IA) reports for the previous FY.</p> <p>Score 2 or else score 0</p>	<p>The LG produced four quarterly internal audit reports for FY 2022/2023 and submitted them to the District Chairman. 1st Qrt report on 28th/10/2022. 2nd Qrt produced on 7th/2/2023. 3rd Qrt produced on 30th/4/2023 and 4th Qrt report produced on 30th/7/2023.</p>	2

17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that the LG has provided information to the Council/ chairperson and the LG PAC on the status of implementation of internal audit findings for the previous FY i.e. information on follow up on audit queries from all quarterly audit reports.</p> <p>Score 1 or else score 0</p>	<p>The information on the status of implementation of internal audit findings was provided to the Chairman and LG PAC through the subsequent quarterly reports i.e. answers to the findings in quarter one appeared as section in 2nd Qrt report and so were the subsequent reports throughout the year.</p>	1
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17	<p>LG executes the Internal Audit function in accordance with the LGA Section 90</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and that LG PAC has reviewed them and followed-up:</p> <p>Score 1 or else score 0</p>	<p>Much as the quarterly internal audit reports were submitted to CAO and the LG PAC, the District did not have official minutes for PAC review meetings to prove that PAC reviewed the reports.</p>	0
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Local Revenues

18	<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realization) is within +/- 10 %: then score 2 or else score 0.</p>	<p>Budgeted revenue collections for FY 2022/2023 shs.778,600,000 as noted in the approved budget for FY 2022/2023 (pages not numbered). The actual collections for the same period was shs.404,120,289 as noted on page 42 of the Draft Financial Statements of 2022/2023. This was 51.9% performance outside the range of +/- 10% acceptable.</p>	0
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19	<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 2 points on this Performance Measure.</p>	<p>a. If increase in OSR (excluding one/off, e.g. sale of assets, but including arrears collected in the year) from previous FY but one to previous FY</p> <ul style="list-style-type: none"> • If more than 10 %: score 2. • If the increase is from 5% -10 %: score 1. • If the increase is less than 5 %: score 0. 	<p>The OSR collections by the District was Ushs.365, 621,909 as noted on page 30 of the Audited Accounts for 2021/2022. While OSR collected for 2022/2023 was Ushs.404,120,289 as noted on page 42 of the Draft Accounts for the same period. This was an increase of Ushs.38,498,380 i.e.10.5% performance.</p>	2
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20	Local revenue administration, allocation, and transparency Maximum 2 points on this performance measure.	a. If the LG remitted the mandatory LLG share of local revenues during the previous FY: score 2 or else score 0	The shareable local revenue made of local service tax, business licenses, administration fees and miscellaneous revenue was shs.348,394,482 for FY 2022/2023. The two payment vouchers that transferred the mandatory LLGs share of this local revenue totalled to shs.112,036,850 i.e. 32.1% a percentage lower than 65% provided in law	0
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Transparency and Accountability

21	LG shares information with citizens Maximum 6 points on this Performance Measure	a. Evidence that the procurement plan and awarded contracts and all amounts are published: Score 2 or else score 0	The procurement plan and awarded contracts and amount for FY 2022/2023 were published on the Notice Board of the Planning Building. The following were examples of information on the notice board:	2
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1. Construction of a 5-stance pit latrine at Magamaga Army Primary School awarded to Palm Line at Ushs.30,353,100.
2. Extension of District Health Office awarded to M/s Jagusi Co. Ltd at shs.80,005,430.
3. Construction of a 5-stance pit latrine at Namoni Primary School was awarded too Kasugu General Enterprises at Ushs.30,353,100. The documents were endorsed by the Senior Procurement Officer on 21st/12/2022

21	LG shares information with citizens Maximum 6 points on this Performance Measure	b. Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year: Score 2 or else score 0	The District performance results for the year 2022 were published on the Notice Board of Planning Building. These assessment results were disseminated in March, 2023. It indicated scores in performance measures and minimum conditions. Examples included the following: Crosscutting 98%, Education Minimum Conditions 100%, Health Minimum Conditions 90%, etc.	2
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The District conducted radio programmes on activities in the district. For example, on 13/2/2023 a radio talk show on Baba FM was conducted by a Senior Commercial Officer and Agricultural Engineer. The topic in discussion was Farmers co-funding and systems installation under Micro-Scale Irrigation. Some of the objectives were: i. to increase stakeholders' knowledge about micro-irrigation program goals, ii. To improve information flow between micro-irrigation program and stakeholders.

21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>c. Evidence that the LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: Score 1 or else score 0</p>	<p>The District conducted radio programmes on activities in the district. For example, on 13/2/2023 a radio talk show on Baba FM was conducted by a Senior Commercial Officer and Agricultural Engineer. The topic in discussion was Farmers co-funding and systems installation under Micro-Scale Irrigation. Some of the objectives were: i. to increase stakeholders' knowledge about micro-irrigation program goals, ii. To improve information flow between micro-irrigation program and stakeholders</p>	1
21	<p>LG shares information with citizens</p> <p>Maximum 6 points on this Performance Measure</p>	<p>d. Evidence that the LG has made publicly available information on i) tax rates, ii) collection procedures, and iii) procedures for appeal: If all i, ii, iii complied with: Score 1 or else score 0</p>	<p>Much as it was claimed that tax-rates, collection procedures and procedures for appeal were published on council notice boards for customers' consumption, but publications were removed, the District had no evidence, say by old documents removed.</p>	0
22	<p>Reporting to IGG</p> <p>Maximum 1 point on this Performance Measure</p>	<p>a. LG has prepared a report on the status of implementation of the IGG recommendations which will include a list of cases of alleged fraud and corruption and their status incl. administrative and action taken/being taken, and the report has been presented and discussed in the council and other fora. Score 1 or else score 0</p>	<p>During FY 2022/2023 under assessment the District did not prepare an IGG report for cases of alleged fraud and corruption.</p> <p>The cases experienced were still in court like a Headteacher who took off with money of a contractor who built a school building of Bukaboli Seed Secondary School. Another case is in Bugade TC where council owns land on which a public market was located but a resident claimed that land.</p>	0

**Educational
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Learning Outcomes: The LG has improved PLE and USE pass rates.</p> <p>Maximum 7 points on this performance measure</p>	<p>a) The LG PLE pass rate has improved between the previous school year but one and the previous year</p> <ul style="list-style-type: none"> • If improvement by more than 5% score 4 • Between 1 and 5% score 2 • No improvement score 0 	<p>School Year 2020</p> <ol style="list-style-type: none"> 1. Total No. of Candidates registered = 9427 2. Total absentees = 184 3. Total that sat = 9243 4. Total Grades (I, II & III) = (381+3145+1951) = 5477 <p>Pass rate = 5477×100</p> <p style="text-align: center;">9243</p> <p style="text-align: center;">= 59.3%</p> <p>School Year 2022</p> <ol style="list-style-type: none"> 1. Total No. of Candidates registered = 10926 2. Total absentees = 385 3. Total that sat = 10541 4. Total Grades (I, II & III) = (582+3758+2124) = 6464 <p>Pass rate = 6464×100</p> <p style="text-align: center;">10541</p> <p style="text-align: center;">= 61.3%</p> <p>The PLE pass rate increased by 2% (from 59.3% to 61.3%)</p>	2

1

Learning Outcomes:
The LG has improved
PLE and USE pass
rates.

Maximum 7 points on
this performance
measure

b) The LG UCE pass rate has
improved between the
previous school year but
one and the previous year

- If improvement by more
than 5% score 3
- Between 1 and 5% score 2
- No improvement score 0

School Year 2020

1. Total No. of Candidates registered =
2759

2. Total absentees = 21

3. Total that sat = 2738

4. Total Grades (I, II & III) =
(144+414+714) = 1272

Pass rate = 1272×100

2738

= 46.5%

School Year 2022

1. Total No. of Candidates registered =
3091

2. Total absentees = 37

3. Total that sat = 3054

4. Total Grades (I, II & III) =
(160+568+787) = 1515

Pass rate = 1515×100

3054

= 49.6%

The PLE pass rate increased by 3.1%
(from 46.5% to 49.6%)

2

N23_Service Delivery
Performance: Increase
in the average score in
the education LLG
performance
assessment.

Maximum 2 points

a) Average score in the
education LLG performance
has improved between the
previous year but one and
the previous year

- By more than 5%, score 2
- Between 1 and 5%, score
1
- No Improvement, score 0

NB: If the previous average
score was 95% and above,
Score 2 for any increase.

The LG obtained 27% in 2022 and 71% in
2023 which translated into a variance of
44%. The performance therefore
increased by 44% according to the Final
Score Card - Comparing LLG Scores for
LGMSD 2022 & 2023 provided by OPM

3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>a) If the education development grant has been used on eligible activities as defined in the sector guidelines: score 2; Else score 0</p>	<p>During the previous FY, the LG using the SFG set out and implemented the the following projects;</p> <ul style="list-style-type: none"> ● The construction of a 2-classroom block at schools; Lwanika, Matovu, Bumba Island and Masobya Island Primary schools, ● The LG set out to procure 300 three-seater desks for Lower Primary that were distributed to different schools like Matovu got 36 desks and Makembo got 12 desks <p>The activities were eligible according to the investment menu on page 24 of the FY 2022/2023 Planning, Budgeting and Implementation guidelines for LG for the Education and Sports Sector.</p>	2
3	<p>Investment Performance: The LG has managed education projects as per guidelines</p> <p>Maximum 8 points on this performance measure</p>	<p>b) If the DEO, Environment Officer and CDO certified works on Education construction projects implemented in the previous FY before the LG made payments to the contractors score 2 or else score 0</p>	<p>There was evidence of certification of works by the DEO, Environment Officer and the CDO before the LG made payments to contractors as per the examples below;</p> <ul style="list-style-type: none"> ● The construction of a 2-classroom block with an office at Masolya by M/s Masubo General Enterprises (U) Ltd at Contract Price Ugx 155,545,839 <p>The contractor raised a payment claim of Ugx 75,250,000 on 27th April, 2023.</p> <p>The Engineer prepared the interim payment certificate of Ugx 68,419,500 and endorsed it on 2nd May, 2023</p> <p>The certificate was verified and certified by the Environment Officer, the District Education Officer, the CDO and CAO on 2nd May, 2023 and</p> <p>Payment of Ugx 63,456,000 was made via EFT voucher No. 5553039 on 25th May, 2023.</p> <ul style="list-style-type: none"> ● The construction of a 2-classroom block at Matovu by M/s Consordium Property Agency Ltd at Contract Price Ugx 86,177,563. <p>The contractor raised a payment claim of Ugx 45,194,462 on 27th December, 2022.</p> <p>The Engineer prepared the interim payment certificate No. 1 of Ugx 45,194,462 and endorsed it on 29th December,2022</p> <p>The certificate was verified and certified by the Environment Officer, the District Education Officer, the CDO and CAO on 29th December, 2022 and</p>	2

Payment of Ugx 45,194,462 was made via EFT voucher No. 4872174 on 25th April, 2023

● The construction of a 2-classroom block with an office and store at Bumba Island P/S by M/s Precious Jaguzi Co. Ltd at Contract Price Ugx 156,153,034

The contractor raised a payment claim of Ugx 70,000,000 on 14th April, 2023.

The Engineer prepared the interim payment certificate No. 1 of Ugx 63,858,200 and endorsed it on 2nd May, 2023

The certificate was verified and certified by the Environment Officer, the District Education Officer, the CDO and CAO on 2nd May, 2023 and Payment of Ugx 61,073,600 was made via EFT voucher No. 5569556 on 5th May, 2023.

3

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

c) If the variations in the contract price are within +/- 20% of the MoWT estimates score 2 or else score 0

The was evidence for variations in the contract price with the engineers estimates for the sampled projects below;

● Construction of a 2 classroom block with an office and store, a 2 stance lined pit latrine for teachers. The contract price of Ugx 284,583,705 versus an Engineer's estimate of Ugx280,000,000 ,The variation was Ugx 4,583,705 and the % variations =1.63%

● Construction of a 5 stance lined pit latrine at Magamaga primary school ;The contractors sum was Ugx 30,353,100 and the Engineers estimate of Ugx 30,389,500.The variation was Ugx -36,400 and% variation =-0.11%

● Construction of a 2 classroom block at Masolya primary school, The contractor's price was Ugx 155,545,830 and estimates of Ugx 156,334,500,the variation of Ugx 788,670 and % variations of -0.50%

2

3

Investment Performance: The LG has managed education projects as per guidelines

Maximum 8 points on this performance measure

d) Evidence that education projects (Seed Secondary Schools)were completed as per the work plan in the previous FY

- If 100% score 2
- Between 80 - 99% score 1
- Below 80% score 0

The completion of Wairasa Seed School was at relatively 85% completion as reported from the ABPR 2022/2023.

2

4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>a) Evidence that the LG has recruited primary school teachers as per the prescribed MoES staffing guidelines</p> <ul style="list-style-type: none"> • If 100%: score 3 • If 80 - 99%: score 2 • If 70 - 79% score: 1 • Below 70% score 0 	<p>The LG Teacher's in post were 1966 against the ceiling of 2202 as per the MoES guidance of the ratio of 1 teacher: 53 learners.</p> <p>Therefore, the percentage of teacher's recruitment was;</p> 1966×100 2202 $= 89\%$ <p>This implied that the LG was 89% compliant with the MoES staffing guidelines of one teacher per class.</p>	2
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4	<p>Achievement of standards: The LG has met prescribed school staffing and infrastructure standards</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Percent of schools in LG that meet basic requirements and minimum standards set out in the DES guidelines,</p> <ul style="list-style-type: none"> • If above 70% and above score: 3 • If between 60 - 69%, score: 2 • If between 50 - 59%, score: 1 • Below 50 score: 0 	<p>Percentage of Schools that met DES guidelines were;</p> $\frac{\text{Total schools that complied}}{\text{Total (UPE \& USE)}} \times 100$ $\frac{153}{153} \times 100$ $= 100\%$ <p>The analysis of the schools that met basic was presented below;</p> <p>The LG Consolidated Assets registers for Mayuge LG for FY 2021/2022 and FY 2022/2023 that captured assets for 142 UPE and 11 USE schools was in place signed by the DEO on 17th March, 2022 (for FY 2021/2022) and 10th November, 2023 (for FY 2022/2023).</p> <p>A review of the Assets of the two Years indicated;</p> <p>In FY 2021/2022</p> <p>Primary (UPE) Assets were</p> <ol style="list-style-type: none"> 1. Classrooms were 193 2. Latrine stances were 130 3. Desks were 4739 4. Libraries were 00, and 5. Staff houses were 221 <p>Secondary (USE) Assets were;</p> <ol style="list-style-type: none"> 1. Classrooms were 56 2. Latrine stances were 55 3. Desks were 1531 4. Laboratories were 8, and 	3
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5. Staff houses were 03

In FY 2022/2023

Primary (UPE) Assets were

1. Classrooms were 209

2. Latrine stances were 151

3. Desks were 4749, and

4. Staff houses were 221

Secondary (USE) Assets were;

1. Classrooms were 62

2. Latrine stances were 67

3. Desks were 1671

4. Laboratories were 10, and

5. Staff houses were 06

This implies that 100% met the DES basic requirements and minimum standards of compiling the assets register in the recommended format.

For further verification, the assessment sampled 3 Primary Schools of; Ikulwe, Baliita and Makembo whose assets registers tallied with those at the DEO's office.

Performance Reporting and Performance Improvement

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

a) Evidence that the LG has accurately reported on teachers and where they are deployed.

- If the accuracy of information is 100% score 2
- Else score: 0

The LG accurately reported on teachers and their respective schools of service according to the Staff deployment list October 2023 duly signed and date-stamped by the DEO on 10th November, 2023 that indicated 1966 teachers serving in 142 Schools.

From the three (3) visited Schools of; Ikulwe (Urban), Baliita (Semi urban) and Makembo (rural) it was verified from the the displayed teachers' list, teacher's duty rosta and the teacher's daily attendance books conformed to the actual presence of the teachers as per the deployment list at the DEO's office.

At Ikulwe P/S, the staff list that was posted on the walls of the Headteachers' office indicated that the Government paid teachers were 19 which was in tandem with the DEO's deployment list.

While at Baliita P/S, the staff list posted on the walls of the Headteachers' office indicated that the GoU paid teachers were 27 which number tallied with the DEO's deployment list.

At Makembo P/S, the staff list posted on the wall of the Headteachers' office indicated that the GoU paid teachers were 14 which number was matching with that on the DEO's deployment list.

Accuracy of reported information: The LG has accurately reported on teaching staff in place, school infrastructure, and service performance.

Maximum 4 points on this performance measure

b) Evidence that LG has a school asset register accurately reporting on the infrastructure in all registered primary schools.

- If the accuracy of information is 100% score 2
- Else score: 0

The LG was in possession of an Assets registers for Mayuge LG for FY 2022/2023 that captured assets for 142 UPE signed by the DEO 10th November, 2023.

The register reported that the registered Primary Schools of Mayuge aggregate Assets as at the time of assessment were;

- Classrooms were 201
- Latrine stances were 142
- Desks were 4749
- Libraries were 00, and
- Staff houses were 221

To verify the accuracy of the information presented by the DEO, the assessment sampled 3 Primary Schools of;

Ikulwe P/S stocks were Classroom 14, latrine stances 25, desks were 325 and staff houses were 02 which was in tandem with the stocks at DEO's office.

A visit to Baliita P/S noted that; classrooms were 11, stances were 15, desks were 667 and one staff house as was reported by the DEO's register.

Makembo P/S asset stocks were six classrooms, 10 latrine stances, 205 desks and three staff houses. The asset stocks tallied with those at the DEO's office.

Therefore, one can infer that there was 100% accuracy of the assets stock information from the 142 registered Primary Schools.

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>a) The LG has ensured that all registered primary schools have complied with MoES annual budgeting and reporting guidelines and that they have submitted reports (signed by the head teacher and chair of the SMC) to the DEO by January 30. Reports should include among others, i) highlights of school performance, ii) a reconciled cash flow statement, iii) an annual budget and expenditure report, and iv) an asset register:</p> <ul style="list-style-type: none"> • If 100% school submission to LG, score: 4 • Between 80 - 99% score: 2 • Below 80% score 0 	<p>There was no school that complied with the MoES annual budgeting and reporting guidelines. The Headteachers had not prepared the Annual budget performance reports in the required format and submitted them to DEO.</p>	0
6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>b) UPE schools supported to prepare and implement SIPs in line with inspection recommendations:</p> <ul style="list-style-type: none"> • If 50% score: 4 • Between 30- 49% score: 2 • Below 30% score 0 	<p>There was evidence of supporting the School to prepare and implement the SIPs by the time of the assessment.</p> <p>The LG clustered the schools according to the LLGs where they belong and trained them on how to prepare and implement the SIPs as per the examples below;</p> <p>The schools in Baitambogwe cluster were trained were trained on 27th April, 2023</p> <p>The cluster of Malongo and Bwondha sub-counties were trained on 14th June, 2023</p> <p>The Busakira and Bugade sub-counties cluster for example Namisu P/S were trained on 22nd March, 2023.</p> <p>All the three sampled Schools; Ikulwe, Baliita and Makembo had displayed the SIPs in the offices of the Headteachers at the assessment time.</p>	4

6	<p>School compliance and performance improvement:</p> <p>Maximum 12 points on this performance measure</p>	<p>c) If the LG has collected and compiled EMIS return forms for all registered schools from the previous FY year:</p> <ul style="list-style-type: none"> • If 100% score: 4: • Between 90 - 99% score 2 • Below 90% score 0 	<p>The LG had collected and compiled OTIMS return forms for all the 142 primary and 11 secondary registered schools from the previous FY.</p> <p>The submission to the MoES was on 30th November, 2022.</p> <p>The %age of schools was;</p> $\frac{153}{100} \times 100 = 100\%$	4
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Human Resource Management and Development

7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>a) Evidence that the LG has budgeted for a head teacher and a minimum of 7 teachers per school or a minimum of one teacher per class for schools with less than P.7 for the current FY:</p> <p>Score 4 or else, score: 0</p>	<p>The LG Approved Budget Estimates for FY 2023/2024 on page 50 of 81 indicated General staff salary for the 1966 Primary teachers was Ugx 5,484,943,000.</p>	4
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG has deployed teachers as per sector guidelines in the current FY,</p> <p>Score 3 else score: 0</p>	<p>From the three visited Schools of Ikulwe (urban), Baliita (semi-urban) and Makembo (rural), it was evident that LG deployed at least a teacher per class as required by the guidelines. The assessment noted that the names and number of teachers as displayed in the Headteachers' office were matching with what was on the teacher's deployment list at the DEO's office.</p> <p>The DEO's Deployment list of October 2023 duly signed and stamped 1st/11/2023 indicated that; Ikulwe had 19 teachers, Baliita had 27 and Makembo had 14 teachers including the Headteachers.</p> <p>A school verification trip reviewed the teacher's daily attendance book and the posted staff lists plus the staff duty allocation schedules and observed that the numbers and names were similar with those on the deployment list at the DEO's desk.</p>	3
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7	<p>Budgeting for and actual recruitment and deployment of staff: LG has substantively recruited all primary school teachers where there is a wage bill provision</p>	<p>c) If teacher deployment data has been disseminated or publicized on LG and or school notice board, score: 1 else, score: 0</p>	<p>The LG staff list for October 2023 that contained 1966 teachers was found posted on the LG Education notice board.</p> <p>The Headteachers at the visited schools had posted their respective staff lists for calendar year 2023 on the walls inside the Headteacher's offices</p>	1
<p>Maximum 8 points on this performance measure</p>				
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>a) If all primary school head teachers have been appraised with evidence of appraisal reports submitted to HRM with copt to DEO/MEO Score: 2 or else, score: 0</p>	<p>The DEO was requested to randomly sample and present files of ten Headteachers to check on their appraisals. The findings of the review are presented below;</p> <p>Mr. Muyinda John the Headteacher of Nakidubuli P/S in Kigandalo Sub-County was appraised by the SAS on 10th December, 2022.</p> <p>Mr. Ngobi James the Ag. Headteacher of Sagiti Island P/S was appraised by the SAS on 22nd December, 2022.</p> <p>Ms. Kagoya Ruth the Headteacher of Bwiwula P/S Imanyiro S/C was appraised by the SAS Herbert Kirya on 11th July, 2022.</p> <p>Mr. Kasolo Karim the Headteacher of Bute P/S in Baitambogwe S/C was appraised by the SAS, Kiyanja Ismail on 23rd February, 2023 as per the date-stamping.</p> <p>Mr. Mutebe Faluku the Headteacher of Ansaar Muslim P/S in Baitambogwe S/C was appraised by the SAS Kiyanja Ismail on 14th July, 2023.</p> <p>The Headteachers files for;</p> <p>Namukose Milly the Headteacher St. Peter's Wandago never contained the performance of School year 2022</p> <p>Basalirwa Moses the Headteacher of Baitambogwe P/S also had no performance report for School year 2022</p> <p>Othieno Nimrod the Headteacher of Bisenda Parents P/S also had no performance report for School year 2022</p> <p>The conclusion of the review was that not all the HTs were appraised and some of the appraised HTs, the exercise was done outside the set timelines.</p>	0
<p>Maximum 8 points on this performance measure</p>				

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>b) If all secondary school head teachers have been appraised by D/CAO (or Chair BoG) with evidence of appraisal reports submitted to HRM</p>	<p>There was no evidence in respect of appraising the Secondary School Headteacher.</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>Score: 2 or else, score: 0</p>		
8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p>	<p>c) If all staff in the LG Education department have been appraised against their performance plans</p>	<p>Evidence showed that the Education department staff had been appraised against their performance plans however with some, the appraisal was conducted after 30th June and also noted was that the Senior Inspector of Schools was not appraised.</p>	0
	<p>Maximum 8 points on this performance measure</p>	<p>score: 2. Else, score: 0</p>	<ol style="list-style-type: none"> 1. Ms. Nabirye Allen Jariah DEO was appraised by CAO on 1/7/2023 ; 2. Mr. Kasiira Daniel, Senior Inspector of Schools was not appraised; 3. Mr. Bwire Nathan, Inspector of schools was appraised by Kasiira Daniel (senior inspector of schools) on 30/6/2023; 4. Ms. Kawala Annet, Inspector of schools was appraised by Kasiira Daniel, (Senior Inspector of schools) on 30/6/2023 ; 5. Mr.Kisadhari James, Inspector of Schools) was appraised by by Kasiira Daniel, (Senior Inspector of schools) on 30/6/2023; 6. Mr.Ojwang Daniel, Inspector of schools was appraised by Kasiira Daniel, (Senior Inspector of schools) on 30/6/2023; 7. Mr.Muwubani Fred, Inspector of Schools was appraised by Kasiira Daniel, (Senior Inspector of schools) on 30/6/2023; 8. Mr.Kidaga Musa, Principal Education Officer was appraised by Nabirye Allen Jariah (DEO) on 30/6/2023; 9. Mr.Ochieng Patrick, Sports Officer was appraised by (Tibenda Margaret Senior Education Officer guidance and counselling) on 10/7/2023; 10. Ms.Tibenda Margaret, Senior Education Officer guidance and counselling was appraised by Nabirye Allen Jariah (DEO) on 30/6/2023. 	

8	<p>Performance management: Appraisals have been conducted for all education management staff, head teachers in the registered primary and secondary schools, and training conducted to address identified capacity gaps.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) The LG has prepared a training plan to address identified staff capacity gaps at the school and LG level,</p> <p>score: 2 Else, score: 0</p>	<p>The DIS prepared the Education department training plan dated 6th July, 2023 and duly signed by the DEO.</p> <p>Activities like training of HTs, SMCs and PTA members on the roles and responsibilities to avoid duty overlaps</p>	2
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Management, Monitoring and Supervision of Services.

9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a) The LG has confirmed in writing the list of schools, their enrolment, and budget allocation in the Programme Budgeting System (PBS) by December 15th annually.</p> <p>If 100% compliance, score:2 or else, score: 0</p>	<p>The assessment noted from DEO, that the LG was compliant and had no errors for correction regarding the submitted school lists and enrolment data. Therefore, there was no need of communicating corrections/revisions of school lists and enrolment data.</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>b) Evidence that the LG made allocations to inspection and monitoring functions in line with the sector guidelines.</p> <p>If 100% compliance, score:2 else, score: 0</p>	<p>The LG Education Department made allocations of Ugx 75,208,000 to monitoring and inspection secondary captured on page 51 of LG Approved Budget Estimates FY 2022/2023. This was in line with sector guidelines (page 18 and 21 of the guidelines) which call for a minimum allocation of UGX 4,000,000 per LG</p>	2
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9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>c) Evidence that LG submitted warrants for school's capitation within 5 days for the last 3 quarters</p> <p>If 100% compliance, score: 2 else score: 0</p>	<p>The Quarter 1 cash limit from the treasury was received on 4th August, 2022 and warranting was done on 8th August, 2022.</p> <p>The Quarter 2 cash limits from the treasury received on 5th October, 2022 and the LG warranted on 10th October, 2022</p> <p>The Quarter 3 cash limits from Treasury was received 30th December, 2022 and was warranted on 6th January, 2023,</p> <p>The Quarter 4 cash limits from Treasury was received 14th April, 2023 and warranted 18th April, 2023</p>	2
9	<p>Planning, Budgeting, and Transfer of Funds for Service Delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>d) Evidence that the LG has invoiced and the DEO/ MEO has communicated/ publicized capitation releases to schools within three working days of release from MoFPED.</p> <p>If 100% compliance, score: 2 else, score: 0</p>	<p>There was no evidence presented in respect of invoicing and publicising the Capitation releases. The assessment was informed that the DEO communicates to the Headteachers via Whatsapp forum. At the sampled schools (Ikulwe, Baliita and Makembo) however, the assessment found the UPE releases displayed.</p>	0
10	<p>Routine oversight and monitoring</p> <p>Maximum 10 points on this performance measure</p>	<p>a) Evidence that the LG Education department has prepared an inspection plan and meetings conducted to plan for school inspections.</p> <p>• If 100% compliance, score: 2, else score: 0</p>	<p>There was evidence of the Education department FY 2022/2023 inspection Plan was prepared and was duly signed and endorsed on 3rd February, 2023 which was for Term I, 2023.</p> <p>The plan targeted inspection of GoU schools like tracking of teacher's attendance. The LG held pre-inspection meetings to discuss among other issues deployments of inspectors, for example on 3rd February, 2023 and 10th February, 2023.</p> <p>The planning meeting held on 3rd February, 2023 resolved that tracking of teacher's attendance be conducted between 6th February to 5th May, 2022.</p>	2

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b) Percent of registered UPE schools that have been inspected and monitored, and findings compiled in the DEO/MEO's monitoring report:</p> <ul style="list-style-type: none"> • If 100% score: 2 • Between 80 – 99% score 1 • Below 80%: score 0 	<p>The reviewed inspection reports for the previous Financial Year revealed that 100% Government Schools were inspected on a termly basis.</p> <p>The term I 2023 and quarter III report FY 2022/2023 dated 20th March, 2023 indicated that all the 142 primary schools were inspected.</p> 142×100 142 $= 100\%$ <p>Reports for Term III, 2022 and Term II, 2023 were not presented to the assessment because the DIS was involved in the PLE examinations during the time of assessment.</p>	0
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c) Evidence that inspection reports have been discussed and used to recommend corrective actions, and that those actions have subsequently been followed-up,</p> <p>Score: 2 or else, score: 0</p>	<p>It was observed by the assessment team that inspection reports were discussed at both the school and the LG levels as per the examples below;</p> <p>On 1st September, 2022 vide Min. 04/01/09/2022, the department discussed the purposeful inspection and recommended that all inspectors conduct full inspection instead of school visits or routine inspection.</p> <p>Other meetings which discussed inspection findings were held on; 10th February, 2023 vide Min. 5/02/2023 and on 8th February, 2023 vide Min. 2/02/2023 and Term, I, 2023 inspection report was discussion.</p> <p>The record pertaining to the discussion of the Term II, 2023 report was not availed to the assessment team.</p> <p>From the sampled schools it was also evident from the inspection feedback reports that the inspectors and the school administration there was discussion of inspection finding and coming up with resolutions for example;</p> <p>On 31st October, 2023, inspector Kawala Ntale Annet and Lukungu Margret the HT for Makembo P/S signed a feedback which contained recommendations like enforcing the display of teaching aids which indeed were found posted in Primary 1 Classroom at the assessment time.</p>	0

10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>d) Evidence that the DIS and DEO have presented findings from inspection and monitoring results to respective schools and submitted these reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2 or else score: 0</p>	<p>The inspection feedback reports duly signed by the Inspectors of Schools and the School Headteachers were found at the three sampled Schools there was evidence of discussion and agreement on the inspection findings between the Headteacher and the inspectors for example on 13th April, 2023 by Inspector Kawala Annet at Ikulwe P/S. The findings were discussed and a feedback report was signed by the Inspector and the Head teacher.</p> <p>The DIS prepared and submitted all the inspection reports together with the monitoring reports, activity work plans and budgets to DES as per the examples below;</p> <p>Term III, 2022 reports were submitted on 2nd October, 2022</p> <p>Term I, 2023 report was submitted on 20th March, 2023</p> <p>Term II, 2023 report lacked evidence of submission and the E-inspection tablets could not be traced because the DIS was involved in PLE Examinations.</p>	0
10	<p>Routine oversight and monitoring</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>e) Evidence that the council committee responsible for education met and discussed service delivery issues including inspection and monitoring findings, performance assessment results, LG PAC reports etc. during the previous FY: score 2 or else score: 0</p>	<p>The Health and Education Committee discussed matters of education service delivery as per the example below;</p> <p>Through Min. E&H/Committee/17/02/2023 of the meeting held on 17th February, 2023, there was discussion of the UPE and UCE performance and the challenges facing the department like the need to construct classrooms at Magunga, Kinawambuzi and Buwanuka.</p>	2

11	<p>Mobilization of parents to attract learners</p> <p><i>Maximum 2 points on this performance measure</i></p>	<p>Evidence that the LG Education department has conducted activities to mobilize, attract and retain children at school,</p> <p><i>score: 2 or else score: 0</i></p>	<p>There was evidence of mobilizing and attracting plus retaining of learners into Schools through the community engagements held by the LG and various stakeholders for example;</p> <p>The DIS on 17th January, 2023 while on Busoga One radio talk show called upon learners to feed their children while at School to avoid them failing to attend afternoon lessons due to hunger. The report dated 21st January, 2023 about the radio talk was present for assessment.</p> <p>The radio talk show on Mayuge FM on 25th May, 2023 from 8:30pm to 9:00pm the learners were guided on their roles in the teaching-learning process. The talk show further called upon the DEO, CAO and RDC to enforce and follow up on the teaching-learning processes</p>
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Investment Management

12

Planning and budgeting for investments

Maximum 4 points on this performance measure

a) Evidence that there is an up-to-date LG asset register which sets out school facilities and equipment relative to basic standards, *score: 2, else score: 0*

There was evidence of an updated Assets register for Mayuge LG for FY 2022/2023 that spelt out the assets and equipment of the 142 UPE schools. The register was duly endorsed by the DEO 10th November, 2023.

The register for example reported that the registered Primary Schools of Mayuge aggregate Assets as at the time of assessment were;

- Classrooms were 201
- Latrine stances were 142
- Desks were 4749
- Libraries were 00, and
- Staff houses were 221

The assessment team verified the accuracy of the information presented by the DEO, the assessment sampled 3 Primary Schools of;

Ikulwe P/S (Urban) stocks were Classroom 14, latrine stances 25, desks were 325 and staff houses were 02 which was in tandem with the stocks at DEO's office.

A visit to Baliita P/S (semi-urban) noted that; classrooms were 11, stances were 15, desks were 667 and one staff house as was reported by the DEO's register.

Makembo P/S (rural) asset stocks were six classrooms, 10 latrine stances, 205 desks and three staff houses. The asset stocks tallied with those at the DEO's office.

1

12

Planning and budgeting for investments

Maximum 4 points on this performance measure

b) Evidence that the LG has conducted a desk appraisal for all sector projects in the budget to establish whether the prioritized investment is: (i) derived from the LGDP III; (ii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, DDEG). If appraisals were conducted for all projects that were planned in the previous FY, *score: 1 or else, score: 0*

The District officials led by the planner conducted a desk appraisal of all the 20 projects in the budget of FY 2022/2023. A report was compiled by the planner and forwarded to CAO dated 12th July, 2022. In the report officers pronounced themselves that the projects were derived from the Development Plan and were eligible for expenditure as per Education Guidelines. Examples of the projects were: 1. Procurement of 300 school desks referenced on page 164 of the plan and page 7 of the Guidelines. 2. Construction of 2-classroom blocks at various schools like Matovu, Bumba, Lwanika modern and Masobya.

The activities were derived from the DDP III on Page 160 and 164

12	<p>Planning and budgeting for investments</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>c) Evidence that the LG has conducted field Appraisal for (i) technical feasibility; (ii) environmental and social acceptability; and (iii) customized designs over the previous FY, score 1 else score: 0</p>	<p>The field appraisal was conducted by District officials led by planner on 17th February, 2022 by filling forms which were endorsed by all. The projects included: 1. Construction of 2-classroom blocks at various schools like Matovu, Bumba, Lwanika modern and Masobya.</p> <p>2. Procurement of 300 desks for Lower Primary for various schools like Kasozi, Bukatabira, Makembo among others .</p> <p>In the forms technical feasibility, environment and social acceptability and customised designs were ticked right and finally recommended for funding.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>a) If the LG Education department has budgeted for and ensured that planned sector infrastructure projects have been approved and incorporated into the procurement plan, <i>score: 1, else score: 0</i></p>	<p>The LG did not to set to plan a seed school project in the financial year 2023/2024 therefore other education infrastructures were incorporated;</p> <ul style="list-style-type: none"> ● Construction of a 2 classroom block at Lwanda primary school at Ugx 86,334,500 ● Renovation of a 2 classroom block at Nango primary school at Ugx 40,000,000 ● Renovation of a 2 classroom block at Bugadde primary school at Ugx 40,000,000 ● Construction of a 2 classroom block at Nabyama primary school at Ugx 86,334,500 <p>The plan was approved on 15th September 2023 by CAO Magumba Eria.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>b) Evidence that the school infrastructure was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold) before the commencement of construction, <i>score: 1, else score: 0</i></p>	<p>There was evidence of approval of the school infrastructure projects by the contracts committee and clearance by the solicitor general as listed below;</p> <ul style="list-style-type: none"> ● A clearance from solicitor general for Wairasa seed school on 12th September 2022 by Juliet Topacho and approved by the committee under MIN:KDCC 128/2022/3 on 3rd January 2022. ● Construction of 2 classroom block with an office and a store, a 2 stance lined pit latrine at Bwondha primary school was approved under MIN.04/01/09/22/MDCC on 29th September 2022 ● Construction of a 5 stance lined pit latrine at Magamaga primary school approved under MIN.04/03/12/22/MDCC on 21st December 2022. 	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>c) Evidence that the LG established a Project Implementation Team (PIT) for school construction projects constructed within the last FY as per the guidelines. <i>score: 1, else score: 0</i></p>	<p>There was evidence of an established project implementation team appointed by CAO on 14th October 2022 as listed below;</p> <ol style="list-style-type: none"> 1. District Engineer as the Project manager 2. District Education Officer as the project manager 3. District environment officer 4. District Community development officer and 5. Clerk of works appointed on 8th June 2022 for Wairasa Seed school. <p>The team was incomplete without a labour officer</p>	0
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>d) Evidence that the school infrastructure followed the standard technical designs provided by the MoES</p> <p><i>Score: 1, else, score: 0</i></p>	<p>From the site visit made to Wairasa seed school all the structures as recommended by ministry where executed on ground as represented on the plans, the floor finishes were of a cement screed ,26 gauge roofing sheets covering purlins (rectangular hollow sections),Lawn was planted on time, classroom blocks entailed with chalkboard, and pin boards.</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>e) Evidence that monthly site meetings were conducted for all sector infrastructure projects planned in the previous FY</p> <p><i>score: 1, else score: 0</i></p>	<p>There was evidence of reports/site meetings minutes for the construction of Wairasa seed school as listed below;</p> <ul style="list-style-type: none"> ● A monthly progress report prepared on 30th June 2023 by the clerk of works for works at 50% completion stage ● A site meeting held on 17th March 2023 was attended by the District Engineer,DCDO,DEO ,Environment officer,clerk of works ,LCI and the site engineer ● A monthly site progress report prepared 28th May 2023 works had moved to relatively 60% ,almost of the raised structures were at ring beam level 	1

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>f) If there's evidence that during critical stages of construction of planned sector infrastructure projects in the previous FY, at least 1 monthly joint technical supervision involving engineers, environment officers, CDOs etc .., has been conducted <i>score: 1, else score: 0</i></p>	<p>There was evidence of a joint supervision and site meeting held on 28th December 2022 at Bwondha primary school with attendance of the Clerk of works(Magobi Silliman),DEO (Nabirye Allen Jariah),Senior planner (Onduso Ivan),Senior environment officer(Aramu Thomas),DCDO(Victoria Kanafu) and David Zijja from the ministry of Education.</p> <p>Status report for the construction of a 5 stance lined pit latrine at Magamaga primary school was prepared on 14th June 2023,all works as per the scope were complete ;foundation,wallings,fixing the doors and roofing .</p>	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>g) If sector infrastructure projects have been properly executed and payments to contractors made within specified timeframes within the contract, <i>score: 1, else score: 0</i></p>	<p>There was evidence of proper execution of projects and payments to contractors of the infrastructure projects under education.</p> <ul style="list-style-type: none"> ● Construction of a 2 classroom block with at Masolya primary school with a requisition for payment by M/s Masubo General Entreprises (U) Ltd of Ugx 75,250,000 on 27th April 2023,An interim payment certificate of Ugx 68,415,500 signed on 2nd May 2023 by the District Engineer,Environment officer,DCDO,DEO and a payment voucher effected on 25th May 2023 of Ugx 65,436,000. ● Construction of a 2 classroomblock with an office and a store ,The contractor raised a request for payment on 9th June 2023 of Ugx 36,899,413 ;An interim payment certificate was prepared on 6th June 2023 of Ugx 36,899,413 and a payment effected on 28th June 2023 of Ugx 21,732,469 ● Construction of a 2 classroom block at Matovu primary .The request for payment by M/s Consordium Property Agency Ltd was made on 12th June 2023 of Ugx 40,983,101,An interim certificate was signed on 12th June 2023 of Ugx 33,134,030 and an effected payment of Ugx 30,884,745 on 28th June 2023. 	1
13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>h) If the LG Education department timely submitted a procurement plan in accordance with the PPDA requirements to the procurement unit by April 30, <i>score: 1, else, score: 0</i></p>	<p>There was evidence of a sector procurement plan submitted on 14th July 2022 by the District Education officer to procurement ,however this submission was not timely</p>	0

13	<p>Procurement, contract management/execution</p> <p><i>Maximum 9 points on this performance measure</i></p>	<p>i) Evidence that the LG has a complete procurement file for each school infrastructure contract with all records as required by the PPDA Law <i>score 1 or else score 0</i></p>	<p>There was evidence of a complete procurement file for all education projects as listed below;</p> <ul style="list-style-type: none"> ● Construction of a 2 classroom with an office and a store ,a 2 stance pit latrine for teachers at Bwondha primary school: Procurement ref no.Mayu890/wrks/22-23/00001;The contract signed with M/s Mercy Commercial Agencies Ltd on 10th November 2022,An evaluation report approved by committee on 31st August 2022;Minutes of the contracts committee MIN.04/01/09/22/MDCC on 29th September 2022. ● Construction of a 5 stance line pit latrine at Magamaga primary school .Procurement ref no.Mayu890/wrks/22-23/00019.The contract was signed on 06th February 2023 with M/s Palmline construction Ltd .An evaluation report approved by the committee on 11th November 2022 ;Minutes of the contracts committee MIN.04/02/03/12/22/MDCC on 21st December 2022.. ● Completion of2 classroom block at Masolya primary school Mayu890/wrks/22-23/00004.The contractor M/s Masubo General Enterprises Ltd signed a contract agreement on 18th January 2023.The evaluation report was approved on 31st August 2022 and the minutes of the contracts committee on 29th September 2022 under MIN.04/01/09/22/MDCC. 	1
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Environment and Social Safeguards

14	<p>Grievance redress: LG Education grievances have been recorded, investigated, and responded to in line with the LG grievance redress framework.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that grievances have been recorded, investigated, responded to and recorded in line with the grievance redress framework, score: 3, else score: 0</p>	<p>The LG had a grievance redress framework titled “Mayuge district grievance framework for the general public.” The LG had a log for recording grievances which was in place which was opened on 22nd/07/2022 and during the assessment the log was reviewed, it was noted that for the FY 2022/2023 under review there was no grievance reported arising from the implementation of projects under the education sector.</p>	3
15	<p>Safeguards for service delivery.</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that LG has disseminated the Education guidelines to provide for access to land (without encumbrance), proper siting of schools, ‘green’ schools, and energy and water conservation</p> <p><i>Score: 3, or else score: 0</i></p>	<p>There was no evidence for the dissemination of Education Guidelines to provide for access to Land without encumbrance), proper siting of schools, green schools and energy and water conservation.</p>	0

16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a) LG has in place a costed ESMP and this is incorporated within the BoQs and contractual documents, <i>score: 2, else score: 0</i></p>	<p>There was evidence of incorporating costed ESMPs in the BoQs and contractual documents as per the examples below;</p> <p>A costed ESMP of UGX 3,360,000 was incorporated into the BoQs under element 12 A-F: Environmental conservation and community-based operations page 21 of the BoQ for the construction of 1 block of 2 classrooms at Masolya primary school. contractor: Masubo General Enterprise Ltd, under procurement ref. No. MAYU890/WRKS/22-23/00004</p> <p>A costed ESMP of UGX 3,524,000 was incorporated into the BoQs under element 12 A-F: Environmental conservation and community based operations page 21 of the BoQ for the construction of 1 block of 2 classrooms at Bumba primary school. contractor: Precious Jaguzi Co. Ltd</p> <p>A costed ESMP of UGX 772,5721 was incorporated into the BoQs under element 12 A-F: Environmental conservation and community based operations page 10 of the BoQ for the construction of 1 block of 5-stances of lined pit latrine at Buseera primary school. contractor: Consordium property agency Ltd, under procurement ref. No. MAYU890/WRKS/22-23/00022</p>	2
16	<p>Safeguards in the delivery of investments</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b) If there is proof of land ownership, access of school construction projects, <i>score: 1, else score:0</i></p>	<p>There was no proof of land ownership for where the education projects for the FY 2022/23 were implemented</p>	0

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

c) Evidence that the Environment Officer and CDO conducted support supervision and monitoring (with the technical team) to ascertain compliance with ESMPs including follow up on recommended corrective actions; and prepared monthly monitoring reports, *score: 2, else score:0*

There were monthly monitoring reports of support supervision of all education projects. The examples included;

Monitoring reports for the construction of 1 block of 2 classrooms at Matovu primary school in Bukabooli sub-county and recommendations made such as removing waste from the site, levelling and landscaping the site and hoarding off the site prepared by the senior Environment Officer and DCDO on 20th/03/2023 and 15th/05/ 2023

Monitoring reports for the construction of 1 block of 2 classrooms at Lwanika primary school in Bukatube sub-county and recommendations made such remove waste from the site, leveling and landscaping the site and hoarding off the site prepared by the senior Environment Officer and DCDO on 15th/05/2023

Monitoring reports for the construction of 1 block of 2 classroom at Bumba primary school in Jagusi sub-county and recommendations made such remove waste from the site,leveling and landscaping the site and hoarding off the site prepared by the senior Environment Officer and DCDO on 15th/05/2023

Safeguards in the delivery of investments

Maximum 6 points on this performance measure

d) If the E&S certifications were approved and signed by the environmental officer and CDO prior to executing the project contractor payments

Score: 1, else score:0

There were Contractor certification forms for all the projects in education sector.

Final payment certificate issued for the construction of 2 classrooms block at Masolya primary school, works were endorsed by the senior Environment Officer and CDO on 2nd/05/2023 and payment was made on 25th/05/2023.

Contractor: M/s Masubo general enterprise (U) Ltd under procurement Ref. No. MAYU890/WRKS/22-23/00004

Final payment certificate issued for the construction of 2 classrooms block at Matovu primary school, works were endorsed by the senior Environment Officer and CDO on 12th/06/2023 and payment was made on 28th/06/2023.

Contractor: M/s Consordium property agency Ltd under procurement Ref. No. MAYU890/WRKS/22-23/00003

Final payment certificate issued for the construction of 2 classrooms block at Lwanika primary school, works were endorsed by the senior Environment Officer and CDO on 14th/06/2023 and payment was made on 28th/06/2023.

Contractor: M/s Consordium property agency Ltd under procurement Ref. No. MAYU890/WRKS/22-23/00005

**Health
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>New_Outcome: The LG has registered higher percentage of the population accessing health care services.</p> <p>Maximum 2 points on this performance measure</p>	<p>a. If the LG registered Increased utilization of Health Care Services (focus on total deliveries).</p> <ul style="list-style-type: none"> • By 20% or more, score 2 • Less than 20%, score 0 	<p>Upon calculating the annual Delivery attendance for health facilities using the Monthly reports (HMIS107).</p> <p>The summaries for the 3 sampled health facilities were as follows:(Percentage utilisation =Registered attendance for previous FY minus registered attendance for current FY, divided by registered attendance for previous FY and multiply by100)</p> <p>1). Bukatube HC III FY 2021/2022 Deliveries; 427 cases, FY 2022/2023 Deliveries: 687 cases increase in utilisation = 260 % increase $260/427 \times 100 = 60.9\%$</p> <p>2). Mayuge HCIV FY 2021/2022 Deliveries; 1559 cases, FY 2022/2023 deliveries: 2294 cases increase in utilisation = 735 % increase $735/1559 \times 100 = 47\%$</p> <p>3) Buyugu HC III FY 2021/2022 Deliveries; 55 cases, FY 2022/2023 Deliveries: 100 cases increase in utilisation = 45 % increase $45/55 \times 100 = 81.8\%$</p> <p>From the above information there was evidence of increased utilisation of health care services by more than 20%</p>	2

2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the average score in Health for LLG performance assessment is:</p> <ul style="list-style-type: none"> • 70% and above, score 2 • 50% - 69%, score 1 • Below 50%, score 0 	<p>The average score for LLG performance assessment was 39% in 2022 and 79% in 2023 with a variance of 41%.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the Health LLG performance assessment.</p> <p>Maximum 4 points on this performance measure</p>	<p>b. If the average score in the RBF quality facility assessment for HC IIIs and IVs previous FY is:</p> <ul style="list-style-type: none"> • 75% and above; score 2 • 65 - 74%; score 1 • Below 65; score 0 	<p>A letter from the ministry of health dated 7th December 2022 addressed to all CAOs highlighting the termination of RBF Funding was availed</p>	2
3	<p>Investment performance: The LG has managed health projects as per guidelines.</p> <p>Maximum 8 points on this performance measure</p>	<p>a. If the LG budgeted and spent all the health development grant for the previous FY on eligible activities as per the health grant and budget guidelines, score 2 or else score 0.</p>	<p>The LG Health sector in FY 2022/2023 set out to implement eligible activities which included;</p> <ul style="list-style-type: none"> ● Construction of a maternity ward at Kityerera HCIV ● Construction of a staff house at Nkombe ● Completion of the District Health Office 	2

3	Investment performance: The LG has managed health projects as per guidelines.	b. If the DHO/MMOH, LG Engineer, Environment Officer and CDO certified works on health projects before the LG made payments to the contractors/ suppliers score 2 or else score 0	<p>There was evidence of relevant officers verifying works and initiating payment requests for the health infrastructure projects.</p> <ol style="list-style-type: none"> 1. Construction of a staff house at Nkombe HCIII .M/sMercy Commercial Agencies Ltd raised a payment request on 12th May 2023 of Ugx 80,000,000;An interim certificate was prepared by the engineer of Ugx 68,199,153 and signed on 17th May 2023 by the District engineer,DHO,Environment officer and DCDO and payment was effected on 28th June 2023 under voucher NO. 6425546 2. Construction of a maternity ward at Kityerera HCIV,The contractor M/s Elite Musana General Enterprises Ltd raised a request for payment on 1st June 2023 of Ugx 49,800,000;An interim payment certificate was signed by District Engineer, DHO, Environment officer and DCDO on 6th June 2023 of Ugx 44,982,348 and a payment effected on 28th June 2023 3. Completion of DHO's office.Request for payment from M/s Precious Jaguzi Co. Ltd of Ugx 50,000,000 on 30th January 2023,An interim certificate of Ugx 35,140,857 prepared by the Engineer and signed on 14th February 2023 by the DHO, DE, Environment officer and DCDO,The payment effected on 16th March 2023 of Ugx 43,611,917. 	2
3	Investment performance: The LG has managed health projects as per guidelines.	c. If the variations in the contract price of sampled health infrastructure investments are within +/- 20% of the MoWT Engineers estimates, score 2 or else score 0	<p>There was evidence for variations on the contracts prices with the engineers estimate as indicated below;</p> <ul style="list-style-type: none"> ● Completion of Maternity ward at Kityerera HC III;The contract sum =Ugx 79,800,000;The engineers estimate=Ugx 79,958,650 ;The % variation was=-0.19% ● Construction of staff house at Nkombe HCIII ;The contract price was Ugx 161,277,532 versus a engineers estimate of Ugx 161,500,000;The % variation was =-0.14% ● Extension of District Health Office;The contract price was Ugx=80,000,430 ;The engineers estimate = Ugx 76,000,000 and the %variation was = 5.3% 	2

3	Investment performance: The LG has managed health projects as per guidelines.	d. Evidence that the health sector investment projects implemented in the previous FY were completed as per work plan by end of the FY	The LG did not have facilities upgraded during the financial year under review	2
	Maximum 8 points on this performance measure	<ul style="list-style-type: none"> • If 100 % Score 2 • Between 80 and 99% score 1 • less than 80 %: Score 0 		
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	a. Evidence that the LG has recruited staff for all HCIIIs and HCIVs as per staffing structure	There was evidence to confirm that Mayuge DLG recruited staff for all HC IIIs and HC IV as per the staffing structure dated 30th June, 2023.	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If above 90% score 2 • If 75% - 90%: score 1 • Below 75 %: score 0 	The LG had a total of 326 health workers in service out of the 337 spelt out by the staff establishment.	
			The percentage staffing overall was at $326/337*100= 96.7\%$.	
4	Achievement of Standards: The LG has met health staffing and infrastructure facility standards	b. Evidence that the LG health infrastructure construction projects meet the approved MoH Facility Infrastructure Designs.	The LG did not have facilities upgraded during the financial year under review	2
	Maximum 4 points on this performance measure	<ul style="list-style-type: none"> • If 100 % score 2 or else score 0 		

Performance Reporting and Performance Improvement

5	Accuracy of Reported Information: The LG maintains and reports accurate information	a. Evidence that information on positions of health workers filled is accurate: Score 2 or else 0	From the staff recruitment list and deployment list verified at the three facilities below, there was evidence of accurate information on positions of health workers filled in Mayuge LG.	2
	Maximum 4 points on this performance measure		1. Kityerera HC IV, had 53 staff in number compared to the 49 recommended by the ministry of Health.	
			2. Mayuge HCIV, had 51 staff out of 49 recommended by the MoH	
			3. malongo HC III, had 21 staff out 19 recommended by the MoH	

5	<p>Accuracy of Reported Information: The LG maintains and reports accurate information</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence that information on health facilities upgraded or constructed and functional is accurate: Score 2 or else 0</p>	<p>The LG did not have facilities upgraded during the financial year under review</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>a) Health facilities prepared and submitted Annual Workplans & budgets to the DHO/MMOH by March 31st of the previous FY as per the LG Planning Guidelines for Health Sector:</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>There was evidence that the HCs' budgets were prepared by 31st March, 2023. As per sampled the facilities below;</p> <ol style="list-style-type: none"> 1).Kityerera HC IV, prepared Annual workplan and budget for FY 2023/2024 by the Facility In-charge and submitted on 31st March 2023, 2).Kigandalo HCIV, prepared the Annual workplan and budget by the facility in-charge on 31st March 2023 3). Bukatube HC III prepared the Annual workplan and budget by the facility in-charge on 30th March 2023 	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>b) Health facilities prepared and submitted to the DHO/MMOH Annual Budget Performance Reports for the previous FY by July 15th of the previous FY as per the Budget and Grant Guidelines :</p> <ul style="list-style-type: none"> • Score 2 or else 0 	<p>From the sampled facilities, the ABPR were prepared and submitted before the deadline of 15th July.</p> <ol style="list-style-type: none"> 1). Kityerera HCIV, was prepared and submitted on 7th July 2023 by the Facility In Charge 2) Busaala HC III , was prepared and submitted on 7th July 2023 by the facility In-charge 3) Mayuge HC IV, Was prepared and submitted on 7th July, 2023 by the facility In-charge 	2

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

a) Health facilities have developed and reported on implementation of facility improvement plans that incorporate performance issues identified in monitoring and assessment reports

- Score 2 or else 0

From the Annual facility performance reports, the following sampled facilities developed and reported on implementation of improvement plans

1) Baitambogwe HC III developed the facility Improvement plan that incorporate performance issues identified included; inadequate infrastructure, inadequate diagnostic equipment, lack of referral means of transport, inadequate drugs and supplies compiled by senior clinical officer on 28th March 2023

2) Buwaisa HCIII developed the facility Improvement plans on 31st March 2023 by in-charge, issues included, building capacity through CME staff meetings and mentorship, develop partnerships with drugshop owners for referral of clients to Health facilities, procurement of Health supplies and equipment

3) Bukatube HC III developed the facility Improvement plans that incorporate performance issues identified in monitoring and assessment reports. E.g. prepared PIP on 24th April 2023 by in-charge, issues included; inadequate drugs and supplies, conduct redistribution of family planning supplies, lack of refer means of transport

Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.

Maximum 14 points on this performance measure

d) Evidence that health facilities submitted up to date monthly and quarterly HMIS reports timely (7 days following the end of each month and quarter) If 100%,

- score 2 or else score 0

There was evidence that the health facilities submitted monthly and quarterly HMIS reports timely

Mayuge HCIV submitted reports for

The monthly submissions were; July 2022 – 2/Aug/2022, Aug 2022 – 3/Sept/2022, Sept 2022 – 5th/Oct/2022, Oct 2022 – 5th/Nov/2022, Nov 2022- 6th/Dec/2022, Dec 2022- 7th/Jan/2023, Jan 2023- 5/Feb/2023, Feb 2023- 6/March/2023, March 2023- 4/April/2023, April 2023- 2/May/2023, May 2023- 5/June/2023, Jun 2023- 3/July/2023

The quarterly submissions were made Q1 on 6th October, 2022, Q2 on 6th January 2023, Q3 on 6th April 2023 and Q4 on 5th July 2023.

Kityerera HC IV submitted reports for

The monthly submissions were; July 2022 – 6th/Aug/2022, Aug 2022 – 6th/Sept/2022, Sept 2022 – 6th/Oct/2022, Oct 2022 – 6th/Nov/2022, Nov 2022- 6th/Dec/2022, Dec 2022- 7th/Jan/2023, Jan 2023- 7th/Feb/2023, Feb 2023- 5th/March/2023, March 2023- 7th/April/2023, April 2023- 7th/May/2023, May 2023- 7th/June/2023, Jun 2023- 7th/July/2023

The quarterly submissions were; Q1 on 7th October, 2022, Q2 on 6th January 2023, Q3 on 6th April 2023 and Q4 on 6th July 2023

Baitambogwe HCIII submitted reports for

The monthly submissions were; July 2022 – 7th/Aug/2022, Aug 2022 – 7th/Sept/2022, Sept 2022 – 6th/Oct/2022, Oct 2022 – 7th/Nov/2022, Nov 2022- 6th/Dec/2022, Dec 2022- 6th/Jan/2023, Jan 2023- 7th/Feb/2023, Feb 2023- 6th/March/2023, March 2023- 7th/April/2023, April 2023- 5th/May/2023, May 2023- 6th/June/2023, Jun 2023- 6th/July/2023

The quarterly submission were made on Q1 on 6th October 2022, Q2 on 4th January 2023, Q3 on 6th April 2023 and Q4 on 6th July 2023.

Therefore, from the information Health facilities submitted up to date monthly and quarterly HMIS reports timely 7 days following the end of each month and quarter

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>e) Evidence that Health facilities submitted RBF invoices timely (by 15th of the month following end of the quarter). If 100%, score 2 or else score 0</p> <p>Note: Municipalities submit to districts</p>	<p>A letter from the ministry of health dated 7th December 2022 addressed to all CAOs highlighting the termination of RBF Funding was availed</p>	2
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>f) If the LG timely (by end of 3rd week of the month following end of the quarter) verified, compiled and submitted to MOH facility RBF invoices for all RBF Health Facilities, if 100%, score 1 or else score 0</p>	<p>A letter from the ministry of health dated 7th December 2022 addressed to all CAOs highlighting the termination of RBF Funding was availed</p>	1
6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and implemented Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>g) If the LG timely (by end of the first month of the following quarter) compiled and submitted all quarterly (4) Budget Performance Reports. If 100%, score 1 or else score 0</p>	<p>The sector compiled and submitted all the quarterly BPR for the FY under review as indicated;</p> <p>In Qtr 1, 17th October 2022, In Qtr 2, 17th January 2023 In Qtr 3, 20th April 2023 In Qtr 4, 18th July 2023</p> <p>From the information above it is evident that local governments timely by the end of the first month of the following quarter compiled and submitted all quarterly Budget performance reports</p>	1

6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>h) Evidence that the LG has:</p> <p>i. Developed an approved Performance Improvement Plan for the weakest performing health facilities, score 1 or else 0</p>	<p>There was evidence to show that LG developed a PIP for weakest performing Health facilities i.e Ntinkalu HC II, Mukobandi HC III, Buyugu HCIII and some of the gaps identified included absenteeism from duty, alcoholism by some staff members, inadequate supplies, inadequate accommodation for staff Some of the proposals included;</p> <ul style="list-style-type: none"> ● Cross transfers of some of the staff ● Disciplinary measures against some of the staff ● improving on the drugs supplies ● Infrastructure developments 	1
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6	<p>Health Facility Compliance to the Budget and Grant Guidelines, Result Based Financing and Performance Improvement: LG has enforced Health Facility Compliance, Result Based Financing and Performance Improvement support.</p> <p>Maximum 14 points on this performance measure</p>	<p>ii. Implemented Performance Improvement Plan for weakest performing facilities, score 1 or else 0</p>	<p>There were staff transfers such as;</p> <p>Gaiba Gorret, enrolled midwife was transferred from Jaguzi HCII to Ntinkali HCII</p> <p>Atai Sarah , enrolled midwife was transferred from Malombwe HC III to Buyugu HC III</p> <p>Kabaale Richard was reprimanded as per letter 20th February 2023</p>	1
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Human Resource Management and Development

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p> <p>Maximum 9 points on this performance measure</p>	<p>a) Evidence that the LG has:</p> <p>i. Budgeted for health workers as per guidelines/in accordance with the staffing norms score 2 or else 0</p>	<p>There was proof that Mayuge LG budgeted for 348 health workers in FY 2023/2024 as evidenced by the Mayuge LG Annual budget Vote 890 FY 2023/2024. The department of Health was allocated Uganda Shillings 6,349,687,000</p>	2
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7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>a) Evidence that the LG has: ii. Deployed health workers as per guidelines (all the health facilities to have at least 75% of staff required) in accordance with the staffing norms score 2 or else 0</p>	<p>From Mayuge DLG staff approved staff structure had 455 staff, the number recruited was 348, giving a percentage of 76.5%</p>	2
	<p>Maximum 9 points on this performance measure</p>			
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>b) Evidence that health workers are working in health facilities where they are deployed, score 3 or else score 0</p>	<p>There was evidence that the health workers were working at their deployed HCs. The assessment sampled and visited the HCs below to verify whether what was on (number and names) the DHO's deployment list tallied with the lists at the respective HCs. Those visited included;</p> <ul style="list-style-type: none"> • Malongo HC III, duty roaster dated 1 October 2023, 23 staff were deployed out of 19. • Kityerera HCIV, duty roaster dated 1s tOctober 2023, 52 staff were deployed out of 49 • Mayuge HC IV duty roaster dated 1st October 2023, 51staff were deployed out of 49 <p>As per the duty roasters there was evidence that the staff were working at their places of deployment</p>	3
	<p>Maximum 9 points on this performance measure</p>			
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted for, recruited and deployed staff as per guidelines (at least 75% of the staff required).</p>	<p>c) Evidence that the LG has publicized health workers deployment and disseminated by, among others, posting on facility notice boards, for the current FY score 2 or else score 0</p>	<p>There was evidence that the DLG publicized health workers deployment on notice boards on 2nd July 2023, the facilities visited included, Malongo HCIII, Kityerera HCIV and Mayuge HCIV</p>	2
	<p>Maximum 9 points on this performance measure</p>			

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

a) Evidence that the DHO/MMOHs has:

i. Conducted annual performance appraisal of all Health facility In-charges against the agreed performance plans and submitted a copy to HRO during the previous FY score 1 or else 0

Evidence from the reviewed 10 personal files of Health facility in-charges sampled for assessment revealed that 5 of them were appraised after 30th June which was late and not in line with MoPS CSI. Details are as follows;

1. Dr. Ssendawula Mike, Senior Medical Officer at Kigandalo HC IV was appraised by Abene Justine, a (Senior Nursing Officer) on 27/6/2023;

2. Kisambu Jedi Steven, Senior Clinical Officer at Wabulungu HC III was appraised by the (Town Clerk) Kiyanja Jaliru, on 2/7/2023;

3. Kabanda Grace, Senior Medical Officer at Nkombe HC III was appraised by Kiirya Herbert, the SAS on 1/7/2023;

4. Gambani John Bumughanye, Senior Clinical Officer at Butambogwe HC III was appraised by (SAS), Kiyanja Ismail on 30/6/2023;

5. Kalijja Edinance, Enrolled Nurse, at Nkombe HC III was appraised by (SAS), Kiyanja Ismail on 7/7/2023;

6. Gumpi Charles, Clinical Officer at Bukatubi HC III was appraised by Naigaga Hadija, (SAS) on 29/6/2023;

7. Dr. Eboga Haji, Senior Medical Officer at Kityera IV was appraised by Muzige Paul, Assistant Nursing Officer Ag. CAO on 29/6/2023.

8. Balyedhusa Robert, Senior Clinical Officer at Kijaguzo HC II was appraised by Lubaale Arthur, a SAS on 3/7/2023;

9. Wambete James Monge, Assistant Nursing Officer at Busaala HC III was appraised by (SAS) Waako Harriet on 30/6/2023.

10. Odong Paul, Medical Clinical Officer at Buyugu HC II was appraised by Dr. Weyubu Ismail, (Medical Officer) on 5/7/2023.

Performance management: The LG has appraised, taken corrective action and trained Health Workers.

Maximum 6 points on this performance measure

ii. Ensured that Health Facility In-charges conducted performance appraisal of all health facility workers against the agreed performance plans and submitted a copy through DHO/MMOH to HRO during the previous FY score 1 or else 0

Evidence from the reviewed 10 personal files of Health facility workers sampled for assessment revealed that 6 of them were appraised after 30th June which was late and not in line with MoPS CSI. Details are here under;

1. Kyakuwaire Sophia, Assistant Nursing Officer at Kigandalo HC IV was appraised by Abene Justine, (Senior Nursing Officer) on 8/7/2023;

2. Balikaita Betty, enrolled Midwife at Wabulongo HC III was appraised by Kisambo Jedi Steven, Senior Clinical Officer on 27/7/2023;

3. Nabirye Topie, Nursing Officer at Kigandalo HC IV was appraised by Dr. Munialo Tadeo, Medical officer on 13/6/2023;

4. Ebitawa Lydia, Enrolled Midwife at Bwalula HC II was appraised by Abene Justine, Senior Nursing Officer on 20/6/2023;

5. Kereke Paul, Medical Theatre Assistant at Mayuge HC IV was appraised by Dr. Ssendawula Mike, Senior Medical Officer on 1/7/2023;

6. Namwase Mariam, Enrolled Midwife at Kigandalo HC IV was appraised by Abene Justine, Senior Nursing Officer on 2/7/2023;

7. Tulibagenyi Dorothy, Enrolled Nurse at Bukatube HC III was appraised by Batukyaye Daniel, Assistant Nursing Officer on 20/6/2023;

8. Nadhwana Lukia, Enrolled Nurse at Kigandalo HC IV was appraised by, Abene Justine, Senior Nursing Officer on 30/6/2023;

9. Kawala Grace, Enrolled Midwife at Mayuge HC IV was appraised by Namayanja Tracy, Assistant Nursing Officer on 2/7/2023;

10. Isabirye Richard, Medical Laboratory Technician at Mayuge HC IV was appraised by Dr. Ssendawula Mike, Senior Medical Officer on 3/7/2023.

8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>iii. Taken corrective actions based on the appraisal reports, score 2 or else 0</p>	<p>In the appraisal of 31/03/2023, Hanghalo Fred was appointed on probation as a Health Assistant and following his good performance, he was confirmed in appointment by DSC as per the letter dated 15th August, 2023 under Min. No. 229/2021(0). This clearly confirmed that corrective actions based on appraisal were being taken.</p>	2
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8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>b) Evidence that the LG:</p> <p>i. conducted training of health workers (Continuous Professional Development) in accordance to the training plans at District/MC level, score 1 or else 0</p>	<p>There was evidence that the LG conducted continuous professional training of Health workers.</p> <p>Training report on ANC for health workers dated 20th May 2023</p> <p>Training report on comprehensive emergency obstetric and new born care dated 3rd June 2023</p> <p>A training report on kangaroo mother baby care dated 10th January 2023</p>	1
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8	<p>Performance management: The LG has appraised, taken corrective action and trained Health Workers.</p> <p>Maximum 6 points on this performance measure</p>	<p>ii. Documented training activities in the training/CPD database, score 1 or else score 0</p>	<p>A training database for FY 2022/2023 was availed by the LG and activity included, training in ANC, Comprehensive emergency obstetric and newborn care, Kangaroo mother baby care</p>	1
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Management, Monitoring and Supervision of Services.

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>a. Evidence that the CAO/Town Clerk confirmed the list of Health facilities (GoU and PNFP receiving PHC NWR grants) and notified the MOH in writing by September 30th if a health facility had been listed incorrectly or missed in the previous FY, score 2 or else score 0</p>	<p>There was a letter written by the CAO of Mayuge DLG to the PS Ministry of Health dated 20th August 2022 mentioning Health facilities benefitting from PHC Non-wage recurrent grants</p>	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b. Evidence that the LG made allocations towards monitoring service delivery and management of District health services in line with the health sector grant guidelines (15% of the PHC NWR Grant for LLHF allocation made for DHO/MMOH), score 2 or else score 0.</p>	<p>According to the Annual work plan of Mayuge LG Vote 890 for FY 2022/2023, the total Budget for health department was Uganda Shillings 105,417,352,</p> <p>The monitoring of health services was allocated Shillings 33,556,293</p> <p>Thus, the percentage allocation was $33,556,293/105,417,352 * 100 = 31.8\%$ which was above the 15 percent minimum</p>	2
<p>Maximum 9 points on this performance measure</p>				
9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c. If the LG made timely warranting/verification of direct grant transfers to health facilities for the last FY, in accordance to the requirements of the budget score 2 or else score 0</p>	<p>There was evidence that the LG did timely warranting/ verification of direct Health transfers to Health facilities for the last FY, in accordance with the requirements of the budget as per copy of the warrant availed to the PAT;</p> <p>Quarter 1 warrant was done on 11th August 2022 while approval was on 8th August 2022</p> <p>Quarter 2 warrant was done on 17th October 2022 while approval was on 14th October 2022.</p> <p>Quarter 3 warrant was done on 20th January 2023 while approval was on 17th January 2023.</p> <p>Quarter 4 warrant was done on 2nd May 2023 while approval was on 29th April 2023.</p> <p>The LG was compliant and did the warrants in 5 working days after receipt of the cash limits from the MoFPED.</p>	2
<p>Maximum 9 points on this performance measure</p>				

9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>d. If the LG invoiced and communicated all PHC NWR Grant transfers for the previous FY to health facilities within 5 working days from the day of receipt of the funds release in each quarter, score 2 or else score 0</p>	<p>The invoicing and communication of all PHC NWR grant was done timely;</p> <ul style="list-style-type: none"> • quarter one funds were released on 26th August 2022, invoicing and communication was done on 26th August 2022 • Quarter 2, funds were released on 20th October 2022, invoicing and communication was done on 20th October 2022 • Quarter 3, funds were released on 22nd February 2023, invoicing and communication was done on 22nd February 2023 • Quarter 4, funds were released on 17th May 2023, invoicing and communication was done on 17th May 2023 	2
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9	<p>N23_Planning, budgeting, and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum 9 points on this performance measure</p>	<p>e. Evidence that the LG has publicized all the quarterly financial releases to all health facilities within 5 working days from the date of receipt of the expenditure limits from MoFPED- e.g. through posting on public notice boards: score 1 or else score 0</p>	<p>There was evidence that the LG publicised all the quarterly financial releases to all the health facilities as below,</p> <ul style="list-style-type: none"> ● Quarter 1 date of receipt of the expenditure limits was 26th August 2022 and date of publishing was 26th August 2022 , ● Quarter 2 date of receipt of the expenditure limits was 20th October 2022 and date of publishing 20th October 2022, ● Quarter 3 date of receipt of the expenditure limits was 22nd February 2023 and date of publishing 22nd February 2023 ● Quarter 4 date of receipt of the expenditure limits was 17th May 2023 and date of publishing on 17th May 2023 	1
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10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>a. Evidence that the LG health department implemented action(s) recommended by the DHMT Quarterly performance review meeting (s) held during the previous FY, score 2 or else score 0</p>	<p>There was proof that the DLG implemented DHMT recommendations of the sitting held as indicated;</p> <p>Q1; 7th September 2022 recommended</p> <p>Disciplinary measures be taken against Gaiba Gorret due to absenteeism and this was implementent as per a warning letter dated 24th August 2022</p> <p>Q2, held on 12th December 2022 and recommended reprimanding Kabaale Richard and a reprimand letter dated 20th Febraury 2023 was issued to Kabaale</p> <p>Q3, held on 26th March 2023 and recommended cross transfers to be effected and transfers below were effected;</p> <ul style="list-style-type: none"> ● Batambuze Umaru incharge Masolya HCIII was tranfered to Nkombe HCIII, ● Atai sarah enrolled midwife was transferred from Malongo HCIII to Buyugu HCIII <p>Q4, held 23rd june 2023 and recommended transfer and taking disciplinary actions against some staff and effected as follows;</p> <ul style="list-style-type: none"> ● Salia Martin, theatre attendant Buluba Hospital to Mayuge HCIV ● Gaiba Gorret enrolled midwife was transferred from M/s Jaguzi HCIII to Ntinkalu HCII 	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>b. If the LG quarterly performance review meetings involve all health facilities in charges, implementing partners, DHMTs, key LG departments e.g. WASH, Community Development, Education department, score 1 or else 0</p>	<p>There were minutes of the performance review meetings where Health facility In-charges attended.</p> <p>Quarter 1 report dated 7th September 2022, all health facility in-charges participated, CDO, Veterinary officer, ART Counsellor,</p> <p>Quarter 2 report dated 12th December 2022, all health facility in-charges participated, CDO, DPO, DHO, ART Counsellor,</p> <p>Quarter 3 report dated 26th march 2023, all health facility in-charges participated, CDO, Planner, DAO,DHO, ART Counsellor,</p> <p>Quarter 4 report dated 23rd june 2023, all health facility in-charges participated, CDO, Veterinary officer, ART Counsellor</p>	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>c. If the LG supervised 100% of HC IVs and General hospitals (including PNFPs receiving PHC grant) at least once every quarter in the previous FY (where applicable) : score 1 or else, score 0</p> <p>If not applicable, provide the score</p>	<p>There were reports on the joint supervision visits conducted in the Health facilities and here examples included;</p> <p>Q1 support supervision report dated 2nd September 2022</p> <p>Q2 support supervision report dated 30th December 2022</p> <p>Quarter 3 support supervision report dated 29th March 2023</p> <p>Quarter 4 support supervision report dated 16th June 2023</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>d. Evidence that DHT/MHT ensured that Health Sub Districts (HSDs) carried out support supervision of lower level health facilities within the previous FY (where applicable), score 1 or else score 0</p> <p>• If not applicable, provide the score</p>	<p>There was evidence that DHT ensured that HSDs carried out support supervision of lower-level health facilities.</p> <p>It was evidenced by a support supervision report in quarter 1 dated 3rd October 2022 and the Lower Health facility supervised included Malongo HCIII, Busala HCIII, Bwonda HCIII among others</p> <p>In quarter 2, dated 4th January 2023 and the Lower Health facility supervised included Namoni HCIII, Bwonda HCII, Wandegeya HCII, Kaluuba HCII, among other</p> <p>In quarter 3, dated 20th April 2023 and the Lower Health facility supervised included Namoni HCII, Jaguzi HCII, Wandegeya HCII and Malongo HCIII among other</p> <p>In quarter IV, dated 30th August 2023 and the Lower Health facility supervised included Bulesa HCIII, Mayuge HCIII, Kitumba HCII, Bulita HCIII among other</p>	1
10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>e. Evidence that the LG used results/reports from discussion of the support supervision and monitoring visits, to make recommendations for specific corrective actions and that implementation of these were followed up during the previous FY, score 1 or else score 0</p>	<p>There was evidence that the recommendations made for specific corrective actions were implemented in a report dated 12th July, 2022. The actions included;</p> <ul style="list-style-type: none"> • On spot check visits were conducted to specific health facilities ● Staff transfers to different health facilities 	1

10	<p>Routine oversight and monitoring: The LG monitored, provided hands -on support supervision to health facilities.</p> <p>Maximum 7 points on this performance measure</p>	<p>f. Evidence that the LG provided support to all health facilities in the management of medicines and health supplies, during the previous FY: score 1 or else, score 0</p>	<p>Quarterly support supervision reports were available and were presented by the District Medicine Management supervisor i.e.,</p> <ul style="list-style-type: none"> • Q1 report dated 27th October 2022 • Quarter II report was dated 3rd February 2023, • Quarter III was dated 19th April 2023 and • Quarter IV dated 28th June 2023, and these reports were referred to as essential, medicines supervision performance and recognition strategy (EMSPs) 	1
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>a. If the LG allocated at least 30% of District / Municipal Health Office budget to health promotion and prevention activities, Score 2 or else score 0</p>	<p>According to the Approved budget and workplan Vote 890, Mayuge DLG FY 2022/2023, DHO's office was allocated UShs 105,417,352.</p> <p>Then out of the total allocation, 31,625,206 was allocated to health promotion activities</p> <p>$31,625,206/105,417,352*100= 31.6\%$.</p> <p>as the minimum required.</p>	2
11	<p>Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities</p> <p>Maximum 4 points on this performance measure</p>	<p>b. Evidence of DHT/MHT led health promotion, disease prevention and social mobilization activities as per ToRs for DHTs, during the previous FY score 1 or else score 0</p>	<p>There was evidence that the DHT held health promotion activities as evidenced by the reports below;</p> <ul style="list-style-type: none"> • Support supervision report for VHTs and other health workers dated 7th July 2022 • Report on enhancement of health promotion and education activities in the LLGs dated 28th June 2022 • Report on sensitisation of District leaders on child immunisation dated 12th June 2023 	1

11	Health promotion, disease prevention and social mobilization: The LG Health department conducted Health promotion, disease prevention and social mobilization activities	c. Evidence of follow-up actions taken by the DHT/MHT on health promotion and disease prevention issues in their minutes and reports: score 1 or else score 0	There was evidence of the follow up action taken by the DHT on the Health promotion and prevention Issues according to the PHC work plan for FY 2023/2024 talking of revitalisation of infection prevention committees at high volume facilities compiled on 8th June 2023	1
	Maximum 4 points on this performance measure		Community mobilisation and education at all Health facilities held quarterly	
			health education on infectious diseases like Covid 19, TB etc held on 10th March 2023	

Investment Management

12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.	a. Evidence that the LG has an updated Asset register which sets out health facilities and equipment relative to basic standards: Score 1 or else 0	The Asset register for the Health department Mayuge DLG provided and included the following items that were added in previous FY 2022/2023;	1
	Maximum 4 points on this performance measure		13 computers, 3 motorcycles, and many others last updated on 18th August 2023	
12	Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.	b. Evidence that the prioritized investments in the health sector for the previous FY were: (i) derived from the third LG Development Plan (LGDPIII); (ii) desk appraisal by the LG; and (iii) eligible for expenditure under sector guidelines and funding source (e.g. sector development grant, Discretionary Development Equalization Grant (DDEG));	District officials led by the planner conducted a desk appraisal of all the 20 projects in the budget of FY 2022/2023. A report was compiled by the planner and forwarded to CAO dated 12th July, 2022. In the report officers pronounced themselves that the projects were derived from the Development Plan and were eligible for expenditure as per Education Guidelines. Examples of the projects are:	1
	Maximum 4 points on this performance measure		● The construction of a twin staff house block at Bwalula HC III and Nkombe HC III in Imanyiro.	
			● The completion construction of a maternity ward at Kityerera HC IV in Bugadde town council	
		score 1 or else score 0	● The construction of 3-stances lined pit latrine at Masolya HC III in Jagusi sub-county on page 169 of the plan and page 7 of the Guidelines.	

12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>c. Evidence that the LG has conducted field Appraisal to check for: (i) technical feasibility; (ii) environment and social acceptability; and (iii) customized designs to site conditions: score 1 or else score 0</p>	<p>The appraisal was conducted by District officials led by planner on 17th February, 2022 by filling forms which were endorsed by all. The projects included:</p> <ul style="list-style-type: none"> ● The construction of a twin staff house block at Bwalula HC III and Nkombe HC III in Imanyiro. ● The completion construction of a maternity ward at Kityerera HC IV in Bugadde town council ● The completion construction of 3-stances lined pit latrine at Masolya HC III in Jagusi sub-county <p>In the forms technical feasibility, environment and social acceptability and customised designs were ticked right and finally recommended for funding.</p>	1
12	<p>Planning and Budgeting for Investments: The LG has carried out Planning and Budgeting for health investments as per guidelines.</p> <p>Maximum 4 points on this performance measure</p>	<p>d. Evidence that the health facility investments were screened for environmental and social risks and mitigation measures put in place before being approved for construction using the checklist: score 1 or else score 0</p>	<p>Screening form for the construction of a twin staff house block at Bwalula HC III in Imanyiro sub-county was carried out as per the report dated 3rd/11/2022. Costed ESMP of UGX. 1,100,000 and impacts identified were; soil erosion, debris generation at the site, vegetation loss and waste generation, and mitigation measures designed such as backfilling, proper waste management, limit vegetation clearance to the site and landscaping on site this was prepared by the senior environment Officer and the DCDO on 29th/03/2023.</p> <p>Screening form for the construction of 2 twin staff house block at Nkombe HC III in Imanyiro sub-county was carried out as per the report dated 3rd/11/2022. Costed ESMP of UGX. 2,400,000 and impacts identified were; soil erosion, debris generation at the site, vegetation loss and waste generation, and mitigation measures designed such as backfilling, proper waste management, limit vegetation clearance to the site and landscaping on site this was prepared by the senior environment Officer and the DCDO on 29th/03/2023.</p> <p>Screening form for the completion construction of a maternity ward at Kityerera HC IV in Bugadde town council was carried out as per the report dated 3rd/11/2022. Costed ESMP of UGX. 3,700,000 and impacts identified were; debris generation at the sit and waste generation, and mitigation measures designed such as backfilling, proper waste management and landscaping on site this was prepared by the senior environment Officer and the DCDO on 20th/03/2023.</p>	1

Screening form for the completion construction of 3-stances lined pit latrine at Masolya HC III in Jagusi sub-county was carried out as per the report dated 1st/11/2022. Costed ESMP of UGX. 1,250,000 and impacts identified were; debris generation at the sit and waste generation, and mitigation measures designed such as backfilling, proper waste management and landscaping on site this was prepared by the senior environment Officer and the DCDO on 24th/03/2023.

Screening form for the extension works for the DHO's office at district headquarters was carried out as per the report dated 4th/11/2022. Costed ESMP of UGX. 1,100,000 and impacts identified were; debris generation at the sit and waste generation, and mitigation measures designed such as backfilling, proper waste management and landscaping on site this was prepared by the senior environment Officer and the DCDO on 29th/03/2023.

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>a. Evidence that the LG health department timely (by April 30 for the current FY) submitted all its infrastructure and other procurement requests to PDU for incorporation into the approved LG annual work plan, budget and procurement plans: score 1 or else score 0</p>	<p>There was evidence of timely submission of the sector procurement plan for 2023/2024. It was submitted on 5th April 2023 incorporating the following projects;</p> <ul style="list-style-type: none"> ● Completion of Jaguzi HCIII upgrading at Ugx 114,000,000 ● Construction of a staff house at Muggi HCIII at Ugx 175,000,000 ● Completion of Kityerera HCIII maternity ward at Ugx 40,800,000. 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>b. If the LG Health department submitted procurement request form (Form PP1) to the PDU by 1st Quarter of the current FY: score 1 or else, score 0</p>	<p>There was evidence of timely submission of a PPI requisition to PDU by 1st quarter of the FY 23/24. The form was of a construction of a staff house at Muggi HCIII of Ugx 175,600,000 on 5th April 2023 by DHO (Dr. Basembeza Asuman).</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>c. Evidence that the health infrastructure investments for the previous FY was approved by the Contracts Committee and cleared by the Solicitor General (where above the threshold), before commencement of construction: score 1 or else score 0</p>	<p>All health infrastructure projects were below threshold for clearance by solicitor general but were approved by the contracts committed before commencement;</p> <ul style="list-style-type: none"> ● Construction of a maternity ward at Kityerera HCIV was approved on 29th September 2022 under MIN.04/01/09/22/MDCC ● Construction of a staff house at Nkombe HCIII was approved under MIN.04/01/03/23/MDCC on 13th March 2023 ● Completion of the District Health Office was approved under MIN.04/01/09/22/MDCC on 29th September 2022. 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>d. Evidence that the LG properly established a Project Implementation team for all health projects composed of: (i) : score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence of a project implementation team for all health infrastructure projects appointed by CAO (Mr. Magumba Eria) on 14th October 2022 as indicated below;</p> <ul style="list-style-type: none"> ● The DHO as project manager ● District engineer as the contract manager ● Environment officer ● District community development officer <p>The team was however incomplete</p>	0
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>e. Evidence that the health infrastructure followed the standard technical designs provided by the MoH: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG did not undertake HCII to HCIII upgrading projects last FY 2022/2023</p>	1

13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>f. Evidence that the Clerk of Works maintains daily records that are consolidated weekly to the District Engineer in copy to the DHO, for each health infrastructure project: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence of consolidated reports by the clerk of works for health infrastructure projects as listed below;</p> <ul style="list-style-type: none"> ● A supervision report for a staff house at Bwalula HCIII on the 23rd June 2023 indication 95% completion of works ● A status report for staff house at Nkombe HCIII on the 11th June 2023 	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>g. Evidence that the LG held monthly site meetings by project site committee: chaired by the CAO/Town Clerk and comprised of the Sub-county Chief (SAS), the designated contract and project managers, chairperson of the HUMC, in-charge for beneficiary facility , the Community Development and Environmental officers: score 1 or else score 0</p> <p>If there is no project, provide the score</p>	<p>The LG did not undertake HCII to HCIII upgrading projects last FY 2022/2023</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines</p> <p>Maximum 10 points on this performance measure</p>	<p>h. Evidence that the LG carried out technical supervision of works at all health infrastructure projects at least monthly, by the relevant officers including the Engineers, Environment officers, CDOs, at critical stages of construction: score 1, or else score 0</p> <p>If there is no project, provide the score</p>	<p>There was evidence of a site instruction note dated 31 December 2022 by the clerk of works on;</p> <ul style="list-style-type: none"> ● The contractor ensuring proper mix proportions ● Using of good quality materials 	1

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

i. Evidence that the DHO/MMOH verified works and initiated payments of contractors within specified timeframes (within 2 weeks or 10 working days), score 1 or else score 0

There was evidence of relevant officers verifying works and initiating payment requests for the health infrastructure projects.

1. Construction of a staff house at Nkombe HCIII .M/sMercy Commercial Agencies Ltd raised a payment request on 12th May 2023 of Ugx 80,000,000;An interim certificate was prepared by the engineer of Ugx 68,199,153 and signed on 17th May 2023 by the District engineer,DHO,Environment officer and DCDO;A payment voucher no 6425546 and receipt of Ugx 68,199,153 were effected on 28th June 2023.

2. Construction of a maternity ward at Kityerera HCIV,The contractor M/s Elite Musana General Enterprises Ltd raised a request for payment on 1st June 2023 of Ugx 49,800,000;An interim payment certificate was signed on 6th June 2023 of Ugx 44,982,348 and a payment effected on 28th June 2023

3. Completion of DHO's office .Request for payment from M/s Precious Jaguzi Co. Ltd of Ugx 50,000,000 on 30th January 2023,An interim certificate of Ugx 35,140,857 prepared by the Engineer and signed on 14th February 2023,The payment effected on 16th March 2023 of Ugx 43,611,917.

13

Procurement, contract management/execution: The LG procured and managed health contracts as per guidelines

Maximum 10 points on this performance measure

j. Evidence that the LG has a complete procurement file for each health infrastructure contract with all records as required by the PPDA Law score 1 or else score 0

There was evidence of a complete procurement file for all health projects as listed below;

● Construction of maternity ward at kityerera HCIV:Procurement ref no.Mayu890/wrks/22-23/00014;The contract signed with M/s Elite Musana General Enterprises Ltd on 14th November 2022,An evaluation report approved by committee on 31st August 2022;Minutes of the contracts committee MIN.04/01/09/22/MDCC on 29th September 2022.

● Construction of a staff house at Nkombe HCIII .Procurement ref no.Mayu890/wrks/22-23/00047.The contract was signed on 15th March 2023 with M/s Mercy Commercial Agencies Ltd .An evaluation report approved by the committee on 27th February 2023 ;Minutes of the contracts committee MIN.04/01/03/23/MDCC on 13th March 2023.

● Completion of District Health offices ;Procurement ref no. Mayu890/wrks/22-23/00009.The contractor M/s Precious Jaguzi Co Ltd signed a contract agreement on 14th November 2022.The evaluation report was approved on 31st August 2022 and the minutes of the contracts committee on 29th September 2022 under MIN.04/01/09/22/MDCC.

1

Environment and Social Safeguards

14

Grievance redress: The LG has established a mechanism of addressing health sector grievances in line with the LG grievance redress framework

Maximum 2 points on this performance measure

a. Evidence that the Local Government has recorded, investigated, responded and reported in line with the LG grievance redress framework score 2 or else 0

There was a centralized grievances log opened on 22nd/07/2022 at the LG for the FY 2022/23 under review where grievances were recorded, investigated and responded, the log of grievances was reviewed and there was no grievance reported under health project implementation

2

15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>a. Evidence that the LG has disseminated guidelines on health care / medical waste management to health facilities : score 2 points or else score 0</p>	<p>The LG had guidelines on health care / medical waste management titled "Uganda health care waste management in public health care facilities.". The charts were given out on 3rd October, 2022. The assessment during the visit to the Health facilities saw the evidence of guidelines and medical waste segregation charts in the sampled HCs such as;</p> <ol style="list-style-type: none"> 1.Malongo HCIII 2.Kityerera HCIV 3.Mayuge HCIV 	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>b. Evidence that the LG has in place a functional system for Medical waste management or central infrastructures for managing medical waste (either an incinerator or Registered waste management service provider): score 2 or else score 0</p>	<p>The health facilities had functional health care waste bins and placenta pits, waste pits</p> <p>M/s Green Label Services Ltd was contracted by MoH with funding from USAID to manage health care waste at Health Centres IV and III that generate higher volumes of waste and there was evidence of waste collection forms dated 15th/02/2023, 15th/03/2023, 18th/04/2023,15th/05/2023, 19th/06/2023.</p>	2
15	<p>Safeguards for service delivery: LG Health Department ensures safeguards for service delivery</p> <p>Maximum 5 points on this performance measure</p>	<p>c. Evidence that the LG has conducted training (s) and created awareness in healthcare waste management score 1 or else score 0</p>	<p>There was no evidence availed of training records on medical waste management at the time of the assessment for health workers.</p>	0

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

a. Evidence that a costed ESMP was incorporated into designs, BoQs, bidding and contractual documents for health infrastructure projects of the previous FY: score 2 or else score 0

There were ESMPs for health projects for the FY 2022/2023 and were incorporated in contract documents and BoQs seen for the health investments;

A costed ESMP of UGX. 7400,000 for the Construction of a 3-stance lined pit latrine with bathrooms at Masolya HC III was incorporated into the contract documents and BoQ under Element 13:

Environmental conservation and community based operations A-F,

procurement Ref No. MAYU890/WRKS/22-23/00049

Contractor: M/S Kasugu general contractors Ltd.

A costed ESMP of UGX. 2,180,000 for the extension construction works of DHO's office at the district headquarters was incorporated into the contract documents and BoQ under Element 13:

Environmental conservation and community based operations A-F,

procurement Ref No. MAYU890/WRKS/22-23/00009

Contractor: M/S Precious Jaguzi Co. Ltd

A costed ESMP of UGX. 1,910,899 for the completion Construction of a maternity ward at Kityerera HC IV was incorporated into the contract documents and BoQ under Element 13: Environmental conservation and community based operations A-F,

procurement Ref No. MAYU890/WRKS/22-23/00014

Contractor: M/S Elite Musana general enterprises Ltd

16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>b. Evidence that all health sector projects are implemented on land where the LG has proof of ownership, access and availability (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances: score 2 or else, score 0</p>	<p>There was evidence on land acquisition for sites where Health projects for the FY 2022/23 were implemented which included;</p> <p>Land title for Kityerera HCIV where there was completion of maternity ward, Freehold volume JJA 465 FOLIO 22 measuring 2.7940 hectares on plot 104, block 17 issued on 24th/06/2019.</p> <p>Land title for District headquarters where there was extension construction works for the DHO's office. freehold volume 956 FOLIO 10 measuring 22.260 hectares on block 15 plot 217 and 219 at Ikulwe issued on 9th /08/2011</p> <p>Land agreement between Masolya HCIII and Sagitu community leaders to offer Masolya HCIII land measuring 8 acres where Sagitu HCII was located before being transferred to Sinnya "B" island signed on 15th/08/2023 witnessed by;</p> <ol style="list-style-type: none"> 1.Wambete James -Incharge Masolya HCIII and representing HUMC 2.Obwana Febiano Opio - member HUMC 3.Orukan Joseph Emma -Elder Sagitu island <p>Luwero Patrick - Local council-1 Busweta village</p>	2
16	<p>Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments</p> <p>Maximum 8 points on this performance measure</p>	<p>c. Evidence that the LG Environment Officer and CDO conducted support supervision and monitoring of health projects to ascertain compliance with ESMPs; and provide monthly reports: score 2 or else score 0.</p>	<p>Monitoring reports for the construction of 3-stances lined pit latrine Masolya HCIII in, with recommendations made in the report such as removal of construction waste, site leveling and planting grass around the site prepared by the CDO and senior Environment officer on 24th/04/2023</p> <p>Monitoring reports for the completion construction of the maternity ward at Kityerera HCIV, with recommendations made in the report such as removal of construction waste, site leveling and planting grass around the site prepared by the DCDO and senior Environment officer on 14th/04/2023</p> <p>Monitoring reports for the completion construction of twin staff houses at Nkombe HCIII and Bwalula HCII, with recommendations made in the report such as removal of construction waste, site levelling and planting grass around the site prepared by the DCDO and senior Environment officer on 11th/04/2023</p>	2

Safeguards in the Delivery of Investment Management: LG Health infrastructure projects incorporate Environment and Social Safeguards in the delivery of the investments

Maximum 8 points on this performance measure

d. Evidence that Environment and Social Certification forms were completed and signed by the LG Environment Officer and CDO, prior to payments of contractor invoices/certificates at interim and final stages of all health infrastructure projects score 2 or else score 0

E&S certificate and Payment certificate for the completion of a maternity ward at Kityerera HC IV under procurement Ref. No. MAYU890/WRKS/22-23/00014

Contractor: Elite Musana general enterprise Ltd, the DCDO and the senior Environment Officer endorsed works for final payment on 6th /06/2023 and payment was made on 28th /06/2023

E&S certificate and Payment certificate for the construction of a twin staff house at Nkombe HCIII under procurement Ref. No. MAYU890/WRKS/22-23/00047

Contractor: M/s. Mercy commercial agencies Ltd, the DCDO and the senior Environment Officer endorsed works for final payment on 14th /06/2023 and payment was made on 28th /06/2023

E&S certificate and Payment certificate for the extension construction of DHO's office at district headquarters under procurement Ref. No. MAYU890/WRKS/22-23/00046

Contractor: M/s Precious Jaguzi Co. Ltd, the DCDO and the senior Environment Officer endorsed works for final payment on 14th /02/2023 and payment was made on 16th /03/2023

**Water &
Environment
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. % of rural water sources that are functional.</p> <p>If the district rural water source functionality as per the sector MIS is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>There was evidence obtained from the Ministry of Water and Environment MIS showing that water sources functionality in Mayuge DLG for 2022/2023 was at 76%</p>	0
1	<p>Water & Environment Outcomes: The LG has registered high functionality of water sources and management committees</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. % of facilities with functional water & sanitation committees (documented water user fee collection records and utilization with the approval of the WSCs). If the district WSS facilities that have functional WSCs is:</p> <ul style="list-style-type: none"> o 90 - 100%: score 2 o 80-89%: score 1 o Below 80%: 0 	<p>There was evidence obtained from the Ministry of Water and Environment MIS showing that the functional WSCs in Mayuge DLG for 2022/23 was at 94%.</p>	2
2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>a. The LG average score in the water and environment LLGs performance assessment for the current. FY. If LG average scores is;</p> <ul style="list-style-type: none"> • Above 80%, score 2 • 60% - 80%, score 1 • Below 60%, score 0 	<p>From the results presented by the planner, 12 Sub counties were assessed among which included the following;</p> <p>Malongo S/C got 80%, Kityerera S/C got 80%, Wairasa S/C got 50%, Mpungwea S/C got 0%, Jaguzi S/C got 0%, Kigandalo S/C got 20%, Bukatube S/C got 20%,Imanyiro S/C got 60%, Bukabooli S/C got 0%, Buwaya S/C got 100%, Busakira S/C got 70% and Baitambogwe S/C got 50%. Thus the average score for the District under water sector was 44.2%</p>	0

N23_Service Delivery
Performance: Average
score in the water and
environment LLGs
performance
assessment

Maximum 8 points on
this performance
measure

b. % of budgeted water projects
implemented in the sub-counties
with safe water coverage below the
district average in the previous FY.

o If 100 % of water projects are
implemented in the targeted S/Cs:
Score 2

o If 80-99%: Score 1

o If below 80 %: Score 0

Mayuge DLG safe water coverage
was 52% and thus the percentage
allocation to LLGs below average
were;

Bukabooli S/C at 39% received a
piped water scheme and 4
boreholes, Malongo S/C at 20%
received 1BH, Wairasa S/C at 36%
received 2BHs, and a design of a
piped water system, Kityerera S/C
at 40% received 20BHs from a
development partner life water
International an an MOU availed

Therefore, out of the 34 water
Projects implemented in the FY
2022/2023; 29 were Implemented
in S/C below the District average

Average

$$= 29/34 * 100 = 85.2\%$$

N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment

Maximum 8 points on this performance measure

c. If variations in the contract price of sampled WSS infrastructure investments for the previous FY are within +/- 20% of engineer's estimates

o If within +/-20% score 2

o If not score 0

From the three (3) sampled project contracts, the percentage contract price variations for all the three project contracts sampled were all within -+20% as follows;

1. Sitting , drilling and installation and platform casting of the 12 boreholes

Proc.Ref no. MAYU890/Wks/22-23/000002

· Engineer's estimate = 276,000,000

· Contract sum = 263,985,000

Percentage contract price Variation = 4.3%

2. Construction of a 4 Stance VIP latrine at Ntinkale RGC

MAYU 535/Wrks/21-22/00060

· Engineer's estimate = 35,700,000

· Contract sum = 35,697,972

Percentage contract price Variation = 0.0%

3. Construction of a piped water scheme for Busira RGC

Proc.Ref no. MAYU 890/WRKS/22-23/00059

· Engineer's estimate = 380,000,000

· Contract sum = 369,126,113

Percentage contract price Variation = 2.8%

2	<p>N23_Service Delivery Performance: Average score in the water and environment LLGs performance assessment</p> <p>Maximum 8 points on this performance measure</p>	<p>d. % of WSS infrastructure projects completed as per annual work plan by end of FY.</p> <ul style="list-style-type: none"> o If 100% projects completed: score 2 o If 80-99% projects completed: score 1 o If projects completed are below 80%: 0 	<p>From page 3 of 3 excel sheet attachment (Summary of the planned activities) of the AWP for the FY 2022/2023 approved on 7/07/2023.</p> <p>The LG planned to drill 12 new boreholes and a piped water supply scheme, rehabilitate 10 sources, and construct 1 VIP latrine; all the projects were implemented and completed in the FY 2022/23.</p> <p>Percentage of projects completed as per the AWP was 100%</p>	2
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. If there is an increase in the % of water supply facilities that are functioning</p> <ul style="list-style-type: none"> o If there is an increase: score 2 o If no increase: score 0. 	<p>From the Ministry MIS, there was an abnormal decrease in the percentage of functional water facilities between the FY 2021/22 and 2022/23. This abnormality required the Ministry of water to review the Mayuge data entry that was updated for those 2 years under assessment.</p> <p>Percentage of functional water facilities in the FY 2022/23 = 76%</p> <p>Percentage of functional water facilities in the FY 2021/22 = 94%</p> <p>percentage change = -18%</p>	0
3	<p>New_Achievement of Standards:</p> <p>The LG has met WSS infrastructure facility standards</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. If there is an Increase in % of facilities with functional water & sanitation committees (with documented water user fee collection records and utilization with the approval of the WSCs).</p> <ul style="list-style-type: none"> o If increase is more than 1% score 2 o If increase is between 0-1%, score 1 o If there is no increase : score 0. 	<p>From the Ministry MIS, there was a decrease in the percentage of rural water and sanitation facilities with functional committees.</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2022/23 was 94%</p> <p>Percentage of rural water facilities with functional water and sanitation committee in the FY 2021/22 = 97%</p> <p>Percentage change = -3%</p>	0

Performance Reporting and Performance Improvement

Accuracy of Reported Information: The LG has accurately reported on constructed WSS infrastructure projects and service performance

Maximum 3 points on this performance measure

The DWO has accurately reported on WSS facilities constructed in the previous FY and performance of the facilities is as reported: Score: 3

The DWO accurately reported on WSS facilities constructed in the previous FY and performances of the facilities were as reported.

From page 3 of 4 of the excel attachment to the annual progress report approved on 7th/07/2023, the DWO drilled and installed 12 deep boreholes in the FY 2022/2023

Findings from the field visit of the three sampled projects showed that all projects were in place and functional, boreholes were well protected with no deep latrines in the radius of 30m, trees were planted around, water yield and water quality was visually good and all had functional WUCs.

The 3 sampled projects included,

- Baitambogwe Village borehole (DWD No. 79155) completed on 4th/05/2023) and found in Baitambogwe S/c.

- Kakunu Village borehole (DWD No. 79165) completed on 12th/06/2023 and found in Imanyiro S/c.

- Mugeru A village borehole (DWD No. 79156) completed on 19th/05/2023 and found in Bukatube S/c.

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>a. Evidence that the LG Water Office collects and compiles quarterly information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement): Score 2</p>	<p>There was evidence that the LG water office collects and compiles quarterly information on sub-county water supply and sanitation as evidenced below.</p> <p>Quarter 1 report was submitted on 7th/10/2022 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found through pages 2 to 8 of the report.</p> <p>Similarly, quarter 2 report was submitted on 06th/01/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found through pages 4 to 8 of the report.</p> <p>Quarter 3 report was submitted on 7th/04/2023 and the information on sub-county water supply and sanitation, functionality of facilities and WSCs, safe water collection and storage and community involvement was found through pages 2 to 6.</p> <p>Quarter 4 report was submitted on 7th/07/2023 with form ones for all the new deep boreholes drilled in the previous FY 2022/2023.</p>	2
5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>b. Evidence that the LG Water Office updates the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities, etc.) and uses compiled information for planning purposes: Score 3 or else 0</p>	<p>The LG Water Office updated the MIS (WSS data) quarterly with water supply and sanitation information (new facilities, population served, functionality of WSCs and WSS facilities.</p> <p>The form 1s for the 12 newly drilled and installed boreholes and form 4 monitoring report tools used for the monthly update were attached to the DWO MIS and original copies submitted to the ministry for approval and MIS update on 30th/06/2023</p>	3

5	<p>Reporting and performance improvement: The LG compiles, updates WSS information and supports LLGs to improve their performance</p> <p><i>Maximum 7 points on this performance measure</i></p>	<p>c. Evidence that DWO has supported the 25% lowest performing LLGs in the previous FY LLG assessment to develop and implement performance improvement plans: Score 2 or else 0</p> <p><i>Note: Only applicable from the assessment where there has been a previous assessment of the LLGs' performance. In case there is no previous assessment score 0.</i></p>	<p>There was evidence that the DWO had developed PIPs for the 25% (Jaguzi S/C got 0%, Kigandalo S/C got 20%, Bukatube S/C got 20% and Bukabooli S/C got 0%) lowest performing LLGs.</p> <p>A performance Improvement dated 17th October 2022 was presented for assessment.</p>	2
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Human Resource Management and Development

6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>a. Evidence that the DWO has budgeted for the following Water & Sanitation staff: 1 Civil Engineer(Water); 2 Assistant Water Officers (1 for mobilization and 1 for sanitation & hygiene); 1 Engineering Assistant (Water) & 1 Borehole Maintenance Technician: Score 2</p>	<p>There was evidence to show that the DWO had budgeted for UGX 102,000,000 for Civil Engineer (Water) and Borehole Maintenance Technician and as indicated in the performance contract for FY 2023/2024 on page 65 under vote 890.</p> <p>The other staff under Water for instance Assistant Water Officer for mobilization was seconded from Community Based Services and Assistant Water Officer for sanitation and hygiene was also seconded from the Health</p>	2
6	<p>Budgeting for Water & Sanitation and Environment & Natural Resources: The Local Government has budgeted for staff</p> <p><i>Maximum 4 points on this performance measure</i></p>	<p>b. Evidence that the Environment and Natural Resources Officer has budgeted for the following Environment & Natural Resources staff: 1 Natural Resources Officer; 1 Environment Officer; 1 Forestry Officer: Score 2</p>	<p>Evidence revealed that the Environment and Natural Resources Officer had budgeted for UGX 401,400,000 for Forestry Officer Environment Officer and District Natural Resource Officer as indicated in the performance contract for FY 2023/2024 on page 69 under vote 890</p> <p>The Natural Resource Officer was not budgeted for because the position was not reflected on the customized approved structure dated 2nd October, 2018.</p>	2

7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. The DWO has appraised District Water Office staff against the agreed performance plans during the previous FY: Score 3</p>	<p>There was evidence to show that the DWO had appraised the District Water Office staff against the agreed performance plans during the FY 2022/23 as shown below:</p> <ol style="list-style-type: none"> 1. Nagudi Phoebe, Borehole maintenance Technician was appraised by Mudimbo Tom Freeman (DWO) on 30/6/2023; 2. Tulengera Isaac (Civil Engineer water) was appraised by Mudimbo Tom Freeman (DWO) on 30/6/2023; 3. Dhikusooka David, Assistant water officer for mobilization was appraised by (DWO) Mudimbo Tom on 30/6/2023 	3
7	<p>Performance Management: The LG appraised staff and conducted trainings in line with the district training plans.</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>b. The District Water Office has identified capacity needs of staff from the performance appraisal process and ensured that training activities have been conducted in adherence to the training plans at district level and documented in the training database : Score 3</p>	<p>The DWO presented a Capacity needs Assessment Report dated 10/07/2023 addressed to the CAO through the PHRO stating the gaps that were identified. The gaps were in operation and maintenance among the Hand Pump mechanics and the civil Engineer attached to water.</p> <p>Training was conducted on 29th September 2023 by the Whave Solutions Mayuge addressing the basic training on O&M frame work.</p>	3

Management, Monitoring and Supervision of Services.

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

- a) Evidence that the DWO has prioritized budget allocations to sub-counties that have safe water coverage below that of the district:
-
- If 100 % of the budget allocation for the current FY is allocated to S/Cs below the district average coverage: Score 3
- If 80-99%: Score 2
- If 60-79: Score 1
- If below 60 %: Score 0

From page 2 of 3 of the excel sheet attachment (Budget line) to the AWP for the current FY approved on 11th/07/2023, the DWO allocated 85.8% of the budget to the five sub counties below the district average

Sub counties that were below the district average(55%) in the FY 2023/2024 include;

- Bukabooli S/c at 47%
- Kityerera S/c at 48%
- Malongo S/c at 20%
- Wairasa S/c at 40%

The DWO allocated Four (4) new boreholes to Warasa S/c amounting to 4106,400,000, two (2) new boreholes to Malongo S/c amounting to 53,000,000, 2 new borehole amounting to 53,000,000 to Kityerera S/c, 2 new borehole amounting to 53,000,000 and a piped water scheme plus a new design amounting to UGX 700,439,349

Total project budget for sub counties with safe water coverage below the district average = 1,126,039,349

Total project Budget for all the sub counties = 266,000,000

Percentage budget allocation to sub counties below the district average =
 $(266,000,000)/(1,126,039,349) * 100 = 85.5\%$

Planning, Budgeting and Transfer of Funds for service delivery: The Local Government has allocated and spent funds for service delivery as prescribed in the sector guidelines.

Maximum 6 points on this performance measure

b) Evidence that the DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY:
Score 3

There was evidence that the DWO communicated to the LLGS their respective allocations for the current FY 2023/2024 according to the sub county advocacy meetings that sat in the various S/C halls, i.e on 18th October 2023 an advocacy meeting was held in Imanyiro S/C, On 24th October 2023, another advocacy meeting in Baitambogwe S/C and On 26th of October 2023, still an advocacy meeting was held in Wairasa sub county where allocation were being discussed.

The communication was publicised on the district and sub county notice boards on 19th/09/2023. Allocations were as below;

The DWO allocated Malongo S/c amounting to Ugx 53,000,000, 2 new borehole amounting to Ugx 53,000,000 to Kityerera S/c, 2 new borehole amounting to Ugx 53,000,000 and a piped water scheme plus a new design amounting to Ugx 700,439,349

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

a. Evidence that the district Water Office has monitored each of WSS facilities at least quarterly (key areas to include functionality of Water supply and public sanitation facilities, environment, and social safeguards, etc.)

- If 95% and above of the WSS facilities monitored quarterly: score 4
- If 80-94% of the WSS facilities monitored quarterly: score 2
- If less than 80% of the WSS facilities monitored quarterly: Score 0

The district Water Office monitored on average above 95% of WSS facilities quarterly as follows;

From the list of water and sanitation projects (form 4), and DWO MIS, Mayuge district had 1198 water and sanitation facilities.

Monitoring in the first Quarter took place from 11th to 20th of August 2023 and a monitoring report compiled on 19th/10/2022, 1097 sources in total were monitored in this quarter

Monitoring in the second Quarter took place from 24th November till 2nd of December 2022 and a monitoring report compiled on 15th/12/2022, 1100 sources in total were monitored in this quarter

Monitoring in the Third Quarter took place from 15th January till 2nd of February 2023 and a monitoring report compiled on 14th/April/2023, 1098 sources in total were monitored in this quarter

In the fourth (4) quarter monitoring report dated 1st/July/2023, the DWO monitored 1115 WSS facilities.

Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.

Maximum 8 points on this performance measure

b. Evidence that the DWO conducted quarterly DWSCC meetings and among other agenda items, key issues identified from quarterly monitoring of WSS facilities were discussed and remedial actions incorporated in the current FY AWP. Score 2

There was evidence that the DWO conducted quarterly DWSCC meetings and discussed the key issues presented in the monitoring reports.

The following quarterly minutes for DWSCC quarterly meetings were in place with rehabilitation and water user committee training needs discussed;

1. Quarter 1 DWSCC minutes dated 18th/08/2022 with key issues discussed under Min.06/08/2022

2. Quarter 2 DWSCC minutes dated 15th/12/2022 with key issues discussed on under Min.6/09/2022

3. Quarter 3 DWSCC minutes dated 29/03/2023 with key issues discussed Min.09/2023.

4. Quarter 4 DWSCC minutes dated 15/06/2023 with key issues discussed Min.10/2023

The remedial actions of borehole rehabilitations were incorporated in the approved current FY 2023/2024 AWP to improve on the functionality.

Continuous sensitisation of water user committees to improve on sanitation thus is was concluded to retrain and form new water committees and 16 boreholes to be drilled in this current FY together with training of the water user committees.

9	<p>Routine Oversight and Monitoring: The LG has monitored WSS facilities and provided follow up support.</p> <p><i>Maximum 8 points on this performance measure</i></p>	<p>c. The District Water Officer publicizes budget allocations for the current FY to LLGs with safe water coverage below the LG average to all sub-counties: Score 2</p>	<p>The DWO communicated to the LLGs their respective allocations per source to be constructed in the current FY and the communication was publicised on the district and sub county notice boards on 19th/09/2023. The allocations were as below;</p> <p>The DWO allocated two (2) new boreholes to Bukatube S/c amounting to Ux 53,000,000, Four (4) new boreholes to Wairasa S/c amounting to Ugx 106,400,000, 2 new borehole and a VIP latrine amounting to Ugx 84,700,000 to Malogo S/c and a piped water supply system phase II to Bukabooli S/c amounting to Ugx 53,639,349.</p>	2
10	<p>Mobilization for WSS is conducted</p> <p><i>Maximum 6 points on this performance measure</i></p>	<p>a. For previous FY, the DWO allocated a minimum of 40% of the NWR rural water and sanitation budget as per sector guidelines towards mobilization activities:</p> <ul style="list-style-type: none"> • If funds were allocated score 3 • If not score 0 	<p>The DWO allocated 60.1% of the NWR rural water and sanitation budget greater than 40%.</p> <p>From the annual software report for the previous FY 2022/2023 On page 2 of 3 of the budget line attachment to annual progress report for the FY 2022/2023, the DWO allocated UGX 73,525,000 equivalent to 60.1% of the NWR rural water and sanitation budget UGX 122,275,504 towards community mobilisation activities</p>	3

10	Mobilization for WSS is conducted <i>Maximum 6 points on this performance measure</i>	b. For the previous FY, the District Water Officer in liaison with the Community Development Officer trained WSCs on their roles on O&M of WSS facilities: Score 3.	There was evidence that the DWO in liaison with the Community Development Officer established and trained WSCs on their roles on O&M of WSS facilities as in the following training activity reports. From the annual software report for the previous FY 2022/2023 dated 29th/06/2023, 12 new WUCs were formed and trained and about 15 non- functional committees were re-activated. From the sampled WSS in Waitambogwe and Namagera villages in Baitambogwe S/c, Muger A Village in Bukatube S/c, the sampled members of the WSCs was able to remember the training that was given to them about the O & M including daily cleaning of the water source, fencing the water sources and collection of the water user fees of 1000 per household.	3
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Investment Management

11	Planning and Budgeting for Investments is conducted effectively <i>Maximum 14 points on this performance measure</i>	a. Existence of an up-to-date LG asset register which sets out water supply and sanitation facilities by location and LLG: Score 4 or else 0	There was an updated LG asset register which set out water supply and sanitation facilities by location and LLG. The DWO presented an updated asset register that was last updated on 3rd/07/2023 with new water sources constructed in the previous FY 2022/2023. The latest Borehole updates as per June 2023 by the ministry were, DWD 79680 located in Namwoba village of Busakira Sub county, DWD 79688 located in Buseera A village of Busakira Sub county, DWD 79155 located in Baitambogwe of Baitambogwe Sub county.	4
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11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>Evidence that the LG DWO has conducted a desk appraisal for all WSS projects in the budget to establish whether the prioritized investments were derived from the approved district development plans (LGDP III) and are eligible for expenditure under sector guidelines (prioritize investments for sub-counties with safe water coverage below the district average and rehabilitation of non-functional facilities) and funding source (e.g. sector development grant, DDEG). If desk appraisal was conducted and if all projects are derived from the LGDP and are eligible:</p> <p>Score 4 or else score 0.</p>	<p>The appraisal was conducted by District officials led by planner on 17th February, 2022 by filling forms which were endorsed by all. The projects included:</p> <ul style="list-style-type: none"> ● The drilling, casting and installation of 12 deep well boreholes in the sub-counties of Bukatube Bukabooli, Imanyiro, Malongo, Kigandalo, Wairasa and Baitambogwe under procurement Ref No. MAYU890/WRKS/22-23/00002. <p>The water sector projects were derived from the DDP III on page 166.</p>	4
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>c. All budgeted investments for current FY have completed applications from beneficiary communities: Score 2</p>	<p>The DWO presented a community application file for the current FY with current application forms/letters.</p> <p>Some of the applications found in the file included;</p> <ul style="list-style-type: none"> ● Request of a BH source in Kanyana village, of Bugumya Parish in Bukabooli S/C on 5th May 2023 signed by the LC I chairperson Wampero James ● Request of a BH in Mwezi village, of Maina parish in Mpungwe S/C on 24th march 2023 signed by Mulondo Yazid the LC1 Chairperson <p>Request of a borehole source in Mabilizi Village, Maleka Parish of Kigandalo Sub county on 3rd April 2023 by Kisambira Saad the LC1 chairperson.</p>	2

11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>d. Evidence that the LG has conducted field appraisal to check for: (i) technical feasibility; (ii) environmental social acceptability; and (iii) customized designs for WSS projects for current FY. Score 2</p>	<p>Appraisal reports The field appraisal was conducted by District officials led by planner on 17th February, 2022 by filling forms which were endorsed by all. The projects included:</p> <ul style="list-style-type: none"> ● The drilling, casting and installation of 12 deep well boreholes in the sub-counties of Bukatube Bukabooli, Imanyiro, Malongo, Kigandalo, Wairasa and Baitambogwe under procurement Ref No. MAYU890/WRKS/22-23/00002. <p>In the forms technical feasibility, environment and social acceptability and customised designs were ticked right and finally recommended for funding.</p>	2
11	<p>Planning and Budgeting for Investments is conducted effectively</p> <p><i>Maximum 14 points on this performance measure</i></p>	<p>e. Evidence that all water infrastructure projects for the current FY were screened for environmental and social risks/ impacts and ESIA/ESMPs prepared before being approved for construction - costed ESMPs incorporated into designs, BoQs, bidding and contract documents. Score 2</p>	<p>There were filled environment, social and climate change screening forms for all the water projects.</p> <p>There were costed ESMPs for all the water projects in the previous FY2022/23, examples included;</p> <p>The Screening for the drilling, casting and installation of 12 deep well boreholes in the sub-counties of Bukatube Bukabooli, Imanyiro, Malongo, Kigandalo, Wairasa and Baitambogwe under procurement Ref No. MAYU890/WRKS/22-23/00002</p> <p>Contractor: M/S KLR Uganda Ltd prepared by the senior environment officer and the DCDO and costed ESMP of 500,000 was incorporated into the BoQ under Bill 1.6: allowance for follow up and implementation of Environmental and social plans.</p>	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>a. Evidence that the water infrastructure investments were incorporated in the LG approved: Score 2 or else 0</p>	<p>There was evidence that water infrastructure investments were incorporated in the approved procurement plan by CAO (Mr. Magumba Eria) on 22nd September 2022.</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<ul style="list-style-type: none"> ● Drilling test pumping and installation of 12 boreholes at Ugx 264,000,000 ● Rehabilitation of 10 boreholes at Ugx 64,000,000 ● Consultancy for borehole siting and construction supervision of the 12 boreholes at Ugx 52,800,000. 	
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>b. Evidence that the water supply and public sanitation infrastructure for the previous FY was approved by the Contracts Committee before commencement of construction Score 2:</p>	<p>There was evidence that the water supply and public sanitations infrastructure were approved by the committee before commencement;</p>	2
	<p><i>Maximum 14 points on this performance measure</i></p>		<ul style="list-style-type: none"> ● Drilling test pumping and installation of 12 boreholes was approved under MIN.04/01/09/22/MDCC on 29th September 2022 ● Rehabilitation of 10 boreholes was approved by the contracts committee under MIN.04/01/09/22/MDCC on 29th September 2022 	
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p>	<p>c. Evidence that the District Water Officer properly established the Project Implementation team as specified in the Water sector guidelines Score 2:</p>	<p>There was an appointment for PIT members for water infrastructure projects on 20th October 2022 by the CAO (Mr. Magumba Eria) as indicated below;</p>	0
	<p><i>Maximum 14 points on this performance measure</i></p>		<ol style="list-style-type: none"> 1. District water officer as the project manager 2. District Engineer as the Contract manager 3. Environment officer 4. District community development officer. 	
			<p>The team was incomplete as it was missing the Labor officer and the clerk of works.</p>	

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>d. Evidence that water and public sanitation infrastructure sampled were constructed as per the standard technical designs provided by the DWO: Score 2</p>	<p>There was evidence that water sampled projects were constructed as per the standard technical designs.</p> <p>The 3 sampled projects included;</p> <p>Baitambogwe Village borehole (DWD No. 79155) completed on 4th/05/2023) and found in Baitambogwe S/c.</p> <p>· Kakunu Village borehole (DWD No. 79165) completed on 12th/06/2023 and found in Imanyiro S/c.</p> <p>Mugeri A village borehole (DWD No. 79156) completed on 19th/05/2023 and found in Bukatube S/c.</p> <p>All projects were in place and functional, boreholes were well protected with no deep latrines in the radius of 30m, trees were planted around, water quality and yield was generally good and it had functional WUCs.</p>	2
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>e. Evidence that the relevant technical officers carry out monthly technical supervision of WSS infrastructure projects: Score 2</p>	<p>Evidence was availed that the relevant technical officers carried out monthly technical supervision of WSS infrastructure projects. For example, in reports dated 28/04/2023 and 3/05/2023 for the 60 days duration of Drilling, test pumping and installation of 12 boreholes, it was demonstrated that the District Engineer, DWO, Environment Officer, Assistant Engineering Officer and Community Development Officer participated in supervising WSS projects.</p>	2

12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>f. For the sampled contracts, there is evidence that the DWO has verified works and initiated payments of contractors within specified timeframes in the contracts</p> <p>o If 100 % contracts paid on time: Score 2</p> <p>o If not score 0</p>	<p>2</p> <p>There was evidence of works verification by the District water officer before payment as indicated below;</p> <p>● Rehabilitation of 10 boreholes with a requisition for payment of Ugx 66,294,298 on 5th May 2023 with M/s Sonsole General Contractors ● Ltd,An interim payment certificate was on 8th May 2023 of Ugx 59,769,668 signed by the water officer (Mr.Mudumbo Tom F),A payment voucher no 5557253 of Ugx 59,769,668 effected on 28th May 2023.</p>
12	<p>Procurement and Contract Management/execution: The LG has effectively managed the WSS procurements</p> <p><i>Maximum 14 points on this performance measure</i></p> <p>.</p>	<p>g. Evidence that a complete procurement file for water infrastructure investments is in place for each contract with all records as required by the PPDA Law:</p> <p>Score 2, If not score 0</p>	<p>2</p> <p>There was evidence for complete procurement files for water infrastructure investments as a required by PPDA law;</p> <p>● Drilling test pumping and installation of 12 boreholes: Procurement ref no.Mayu890/wrks/22-23/00002 ;The contract signed with M/s KLR Uganda Ltd on 10th March 2023;An evaluation report approved by the committee on 24th August 2023 ;Minutes of the contracts committee MIN.04/01/09/22/MDCC on 29th September 2022.</p> <p>● Rehabilitation of 10 boreholes :Procurement ref no.Mayu890/wrks/22-23/00016;The contract was signed with M/s Sonsole General Contractors Ltd on 11th March 2023;An evaluation report was approved on 24th August 2022 by the contracts committee ,Minutes of the contracts committee MIN.04/01/09/22/MDCC on 29th September 2022</p>

Environment and Social Requirements

13	<p>Grievance Redress: The LG has established a mechanism of addressing WSS related grievances in line with the LG grievance redress framework</p> <p><i>Maximum 3 points this performance measure</i></p>	<p>Evidence that the DWO in liaison with the District Grievances Redress Committee recorded, investigated, responded to and reported on water and environment grievances as per the LG grievance redress framework:</p> <p>Score 3, If not score 0</p>	<p>The LG had a grievance redress framework and grievance log where grievances were recorded for further investigation and response which was opened on 22nd/07/2022. The LG had no recorded grievances from the water sector project implementation for the FY2022/23 under review by the time of assessment</p>	3
14	<p>Safeguards for service delivery</p> <p><i>Maximum 3 points on this performance measure</i></p>	<p>Evidence that the DWO and the Environment Officer have disseminated guidelines on water source & catchment protection and natural resource management to CDOs:</p> <p>Score 3, If not score 0</p>	<p>here was evidence of dissemination of guidelines by the LG at the time of assessment evidenced by the meeting minutes held on 27th/02/2023 for the social mobilization and disseminated guidelines titled "framework and guidelines for water source protection volume-1 framework for water source protection". Under minute 27/TPC/02/23 dissemination of guidelines which was communicated by the Senior Environment officer and in attendance were CDOs and health assistants from sub-counties of;</p> <p>1.Makonje Grace Kisambo - CDO Kigandalo S/C</p> <p>2.Namuwoya Susan -senior CDO Mayuge town council</p> <p>3.Bumba paul - health Asst Busakira S/C</p> <p>4.Bodyo Ruth - health Asst Baitambogwe S/C</p> <p>Nseko Ronald - health Asst. Jagusi S/C</p>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>a. Evidence that water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY were prepared and implemented: Score 3, If not score 0</p>	<p>Mayuge DLG did not provide evidence for the preparation and implementation of water source protection plans & natural resource management plans for WSS facilities constructed in the previous FY.</p>	0

15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>b. Evidence that all WSS projects are implemented on land where the LG has proof of consent (e.g. a land title, agreement; Formal Consent, MoUs, etc.), without any encumbrances:</p> <p>Score 3, If not score 0</p>	<p>The LG had evidence of all the MoUs where the water sources were implemented as per the examples below;</p> <p>An MoU dated 28th November 2022 between Othieno Vicent and Mayuge DLG for the drilling and installation of a borehole at Lwada village in Imanyiro S/C witnessed by the LC-1 chairperson Tenywa David</p> <p>An MoU dated 18th November 2022 between Ngudo Jackson and Mayuge DLG for borehole drilling in Kakoge Village in Bukabooli S/C witnessed by the LC-1 chairperson Mukata Mutwalib.</p> <p>An MoU dated 18th November 2022 between Okech John and Mayuge DLG for the drilling and installation of a borehole at Nabiwero village in Bukabooli S/C witnessed by Wafula Simon the LC-1 chairperson John Oberi</p>	3
15	<p>Safeguards in the Delivery of Investments</p> <p><i>Maximum 10 points on this performance measure</i></p>	<p>c. Evidence that E&S Certification forms are completed and signed by Environmental Officer and CDO prior to payments of contractor invoices/certificates at interim and final stages of projects:</p> <p>Score 2, If not score 0</p>	<p>There was evidence of signed E&S compliance certification forms as below</p> <p>E&S certification and payment certification for the drilling and installation of 12 deep well boreholes in the sub-counties of Bukatube Bukabooli, Imanyiro, Malongo, Kigandalo, Wairasa and Baitambogwe under procurement Ref No. MAYU890/WRKS/22-23/00002</p> <p>Contractor: M/S KLR Uganda Ltd endorsed by the senior environment officer and the DCDO on 17th/05/2023 and payment was made on 28/06/2023.</p>	2

Safeguards in the
Delivery of Investments

*Maximum 10 points on
this performance
measure*

d. Evidence that the CDO and environment Officers undertakes monitoring to ascertain compliance with ESMPs; and provide monthly reports:

Score 2, If not score 0

There was evidence of the monitoring reports availed for all the water projects;

Monitoring reports for for the drilling and installation of 12 deep well boreholes in sub-counties of Bukatube Bukabooli, Imanyiro, Malongo, Kigandalo, Wairasa and Baitambogwe with recommendations made such protect and conserve the water catchment area, plant trees around water sources and form WSCs for each water source, was prepared by the DCDO and the senior environment Officer on 10th/05/2023 and 23rd/06/2023.

**Micro-scale
Irrigation
Performance
Measures**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Local Government Service Delivery Results				
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>a) Evidence that the LG has up to-date data on irrigated land for the last two FYs disaggregated between micro-scale irrigation grant beneficiaries and non-beneficiaries – score 2 or else 0</p>	<p>There was evidence to show that LG had up to- date data on irrigated land as per the data sheets for the last two FYs signed by CAO as indicated below;</p> <p>Data sheet on irrigated land for FY 2021/2022 signed by CAO on 18th May 2022</p> <ol style="list-style-type: none"> 1. MSI non grant beneficiaries was 1115.5 Acres 2. MSI grant beneficiaries was 33.5 Acres <p>Data sheet on irrigated land for FY 2022/2023 signed by CAO on 3rd July 2023</p> <ol style="list-style-type: none"> 1. MSI non grant beneficiaries was 1639 Acres 2. MSI grant beneficiaries was 51.6 Acres 	2
1	<p>Outcome: The LG has increased acreage of newly irrigated land</p> <p>Maximum score 4</p> <p>Maximum 20 points for this performance area</p>	<p>b) Evidence that the LG has increased acreage of newly irrigated land in the previous FY as compared to previous FY but one:</p> <ul style="list-style-type: none"> • By more than 5% score 2 • Between 1% and 4% score 1 • If no increase score 0 	<p>There was evidence to show that the LG had increased acreage of newly irrigated land in the previous FY as compared to previous FY but one as indicated below;</p> <p>Total irrigated land FY 2021/2022 was 1149 acres</p> <p>Total irrigated land FY 2022/2023 was 1690 acres</p> <p>Therefore increment was 541 acres giving percentage increment of $(541/1149 \times 100)$, 47%</p>	2

2	<p>N23_Service Delivery Performance: Average score in the micro-scale irrigation for the LLG performance assessment. Maximum score 4</p>	<p>a) Evidence that the average score in the micro-scale irrigation for LLG performance assessment is:</p> <ul style="list-style-type: none"> • Above 70%, score 4 • 60% - 70%, score 2 • Below 60%, score 0 	<p>The average score in the micro-scale irrigation for LLG performance assessment in 2022 was 54%</p> <p>The average score in the micro-scale irrigation for LLG performance assessment in 2023 was 76%</p> <p>The performance variance was therefore 23% according to the FINAL SCORE CARD - COMPARING LLG SCORES FOR LGMSD 2022 & 2023 provided by OPM.</p>	4
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>a) Evidence that the development component of micro-scale irrigation grant has been used on eligible activities (procurement and installation of irrigation equipment, including accompanying supplier manuals and training): Score 2 or else score 0</p>	<p>The LG provided evidence to show that the development component was used on eligible activities as indicated below;</p> <p>Procurement and installation of 4 MSI equipment amounting UGX 52,422,700</p> <p>Amount returned to treasury as a result of farmers failing to co-fund was UGX 806,876,387</p>	2
3	<p>Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that the approved farmer signed an Acceptance Form confirming that equipment is working well, before the LG made payments to the suppliers: Score 1 or else score 0</p>	<p>The following Acceptance forms were reviewed by the assessment team as evidence confirming equipment was working well</p> <p>Acceptance form signed by approved farmer Twali Julius NIN CM76049100GWCE at Mayuge T/C dated 7th April 2023</p> <p>Acceptance form signed by approved farmer Bamuloba Robert NIN CM81041101TMQJ at Kityerere S/C dated 10th April 2023</p> <p>Acceptance form signed by approved farmer Oguli Dramuzungu NIN CM910751015THC at Mayuge T/C dated 11th April 2023</p> <p>Acceptance form signed by approved farmer Oputo Micheal NIN CM910751015THC at Imanyiro S/C dated 11th April 2023</p>	1

3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	Evidence that the variations in the contract price are within +/- 20% of the Agriculture Engineers estimates: Score 1 or else score 0	The variations in the contract price and Engineer's estimates for setting up demonstration sites were as follows:	1
	Maximum score 6		<ul style="list-style-type: none"> • Supply and installation of MSI equipment at Kityerere S/C budgeted at UGX 11,363,748 actual was UGX 11,363,748 with a variation of UGX 0 represented by 0% • Supply and installation of MSI equipment at Mayuge T/C budgeted at UGX 9,193,750 actual was UGX 9,193,750 with a variation of UGX 0 represented by 0% • Supply and installation of MSI equipment at Mayuge T/C budgeted at UGX 9,193,750 actual was UGX 9,193,750 with a variation of UGX 0 represented by 0% 	
			The variations were within the range of +/- 20% provided in the manual.	
3	Investment Performance: The LG has managed the supply and installation of micro-scale irrigations equipment as per guidelines	d) Evidence that micro-scale irrigation equipment where contracts were signed during the previous FY were installed/completed within the previous FY	There was evidence to show that the Micro scale irrigation equipment were installed/completed within the previous FY 2022/2023 as indicated below;	2
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 • Between 80 - 99% score 1 • Below 80% score 0 	<ul style="list-style-type: none"> • A certificate of completion for the installation of MSI equipment at Mr Oguli Dramuzungu site at Mayuge T/C was issued by the Senior Agricultural Engineer on 26th May 2023 • A certificate of completion for the installation of MSI equipment at Mr Oputo Micheal site at Imanyiro S/C was issued by the Senior Agricultural Engineer on 26th May 2023 • A certificate of completion for the installation of MSI equipment at Mr Twali Julius site at Mayuge T/C was issued by the Senior Agricultural Engineer on 12th April 2023 	
			A certificate of completion for the installation of MSI equipment at Mr Bamuloba Robert site at Kityerera S/C was issued by the Senior Agricultural Engineer on 12th April 2023	

4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	a) Evidence that the LG has recruited LLG extension workers as per staffing structure	Based on the staff structure dated 2nd /10/2018 and staff list dated 4th July, 2023 P1-2 showed 40 (46.5%) staff recruited in the district out of 86 LLGs extension workers needed.	0
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 • If 75 – 99% score 1 • If below 75% score 0 		
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the micro-scale irrigation equipment meets standards as defined by MAAIF	As per MAAIF Technical guidelines issued on 24th November 2020, On page 12, MSI equipment installation should be;	2
	Maximum score 6	<ul style="list-style-type: none"> • If 100% score 2 or else score 0 	<ul style="list-style-type: none"> ● Upto 2.5 acres of irrigated land coverage ● Simple technology used including solar pump, small petrol pump, horse pipe, sprinkler and drip ● an already existing water source should be available and with 700m from the irrigated land 	
			All the 3 visited sites were found to be compliant with the requirement	
4	Achievement of standards: The LG has met staffing and micro-scale irrigation standards	b) Evidence that the installed micro-scale irrigation systems during last FY are functional	The assessment team sampled and visited three sites for beneficiary farmers namely Oguli Dramuzungu (Mayuge T/C), Twali Julius (Mayuge T/C) and Oputo Micheal (Imanyiro S/C). The equipment installed at Oputo Micheal’s farm was found non functional due to a broken drag horse pipe, well as the DLG made an effort to engage the supplier for a replacement this had not been done at the time of the assessment	0
	Maximum score 6	<ul style="list-style-type: none"> • If 100% are functional score 2 or else score 0 		

Performance Reporting and Performance Improvement

5	Accuracy of reported information: The LG has reported accurate information	a) Evidence that information on position of extension workers filled is accurate: Score 2 or else 0	Three LLGs including two sub counties of Baitambogwe, Buwaya and Magamaga TC were sampled and visited on 10/11/2023. Evidence revealed that the information on the staff list was accurate. Based on daily attendance signed by extension workers, it was confirmed that:	2
	Maximum score 4		<p>1.Lubogo Nicholas (Asst. Vet) and Tulija Eria (AO) work in Magamaga Town Council.</p> <p>2. Muwanika Francis (AO) and Magoma Robert (FO) were deployed in Buwaya Sub County.</p> <p>3.Kimbugwe Godfrey (APO), and Baliraine Joseph (AO) were deployed to Baitambogwe Sub county.</p>	
5	Accuracy of reported information: The LG has reported accurate information	b) Evidence that information on micro-scale irrigation system installed and functioning is accurate: Score 2 or else 0	A site visit to beneficiary farmers Oguli Dramuzungu, Twali Julius and Oputo Micheals sites confirmed that solar powered equipment were installed as per information submitted by SAE in the sites handover report dated 24th May 2023	2
	Maximum score 4			
6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	a) Evidence that information is collected quarterly on newly irrigated land, functionality of irrigation equipment installed; provision of complementary services and farmer Expression of Interest: Score 2 or else 0	<p>Quarterly supervision and monitoring reports detailing information on newly irrigated land, functionality of irrigation equipment installed, complimentary services and farmer expression of interest were availed as indicated below</p> <p>Q1 report was compiled by SAE and endorsed by CAO 3rd October 2022</p> <p>Q2 report was compiled by SAE and endorsed by CAO on 3rd January 2023</p> <p>Q3 report was compiled by SAE and endorsed by CAO on 3rd April 2023</p> <p>Q4 report was compiled by SAE and endorsed by CAO on 3rd July 2023</p>	2
	Maximum score 6			

6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>b) Evidence that the LG has entered up to-date LLG information into MIS: Score 1 or else 0</p>	<p>A review of the MIS data and field reports from LLGs revealed that the LG did not enter up to -date data from LLG into MIS ;</p>	0
	<p>Maximum score 6</p>		<p>MIS data for FY 2022/2023</p>	
			<p>MIS</p>	<p>Target</p>
			<p>Farmer Field Sch 9 0</p>	
			<p>Number of farm visits 235 329</p>	
			<p>Number of awareness(leaders) 17 6</p>	
			<p>Number of awareness (farmers) 11 6</p>	
			<p>Number of irrigation demos 3 0</p>	
			<p>From the quarterly supervision and monitoring reports the actual Farmer Field Schools were 11 and information on MIS was 0, similarly number of awareness for farmers were 16 but MIS data indicated 6</p>	
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>c.Evidence that the LG has prepared a quarterly report using information compiled from LLGs in the MIS: Score 1 or else 0</p>	<p>The SAE prepared quarterly reports using information compiled from the LLGs in the MIS as per the examples below;</p>	1
	<p>Maximum score 6</p>		<p>Q1 report was compiled by SAE and endorsed by CAO 3rd October 2022</p>	
			<p>Q2 report was compiled by SAE and endorsed by CAO on 3rd January 2023</p>	
			<p>Q3 report was compiled by SAE and endorsed by CAO on 3rd April 2023</p>	
			<p>Q4 report was compiled by SAE and endorsed by CAO on 3rd July 2023</p>	
6	<p>Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans</p>	<p>d) Evidence that the LG has: i. Developed an approved Performance Improvement Plan for the lowest performing LLGs score 1 or else 0</p>	<p>The LG did not avail a copy of PIPs for the lowest performing LLGs at the time of assessment</p>	0
	<p>Maximum score 6</p>			

6	Reporting and Performance Improvement: The LG has collected and entered information into MIS, and developed and implemented performance improvement plans	ii. Implemented Performance Improvement Plan for lowest performing LLGs: Score 1 or else 0	The LG did not avail a copy of PIPs for the lowest performing LLGs at the time of assessment	0
	Maximum score 6			

Human Resource Management and Development

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	a) Evidence that the LG has: i. Budgeted for extension workers as per guidelines/in accordance with the staffing norms score 1 or else 0	From the approved budget and work plan for current FY 2023/2024 signed by CAO on 10th October 2023 on page 27, the LG budgeted UGX 2,316,669 for extension workers The LG deployed extension staff as per the staff register for Agriculture extension staff to LLGs for current FY 2023/2024 dated 4th July 2023, For example; Walube Paul, SAO was deployed at the District headquarter, Bulanga Ronald, SAE was deployed at the District headquarter, Lubandi Charles , Agricultural Officer was deployed at Mayuge T/C , Wanjala paul Agricultural Officer was deployed at Kityerera Subcounty among others	1
	Maximum score 6			

7	Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines	ii Deployed extension workers as per guidelines score 1 or else 0	The staff lists dated 10/11/2023 and based on field visits to selected three sampled LLGs of Baitambogwe, Buwaya sub counties and Magamaga TC, it was noted that extension workers were present in the respective duty stations and they had signed attendance books. For instance: Lubogo Nicholas (Asst. Vet) and Tulija Eria (AO) were in Magamaga Town Council, Bukiende sub county, Muwanika Francis (AO) and Magoma Robert (FO) in Buwaya Sub County and Kimbugwe Godfrey (APO), and Baliraine Joseph (AO) were in Baitambogwe Sub county.	1
	Maximum score 6			

7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>b) Evidence that extension workers are working in LLGs where they are deployed: Score 2 or else 0</p>	<p>The staff lists dated 10/11/2023 and based on field visits to selected three sampled LLGs of Baitambogwe, Buwaya sub counties and Magamaga TC, it was noted that extension workers were present in the respective duty stations and they had signed attendance books. For instance: Lubogo Nicholas (Asst. Vet) and Tulija Eria (AO) were in Magamaga Town Council, Bukiende sub county, Muwanika Francis (AO) and Magoma Robert (FO) in Buwaya Sub County and Kimbugwe Godfrey (APO), and Baliraine Joseph (AO) were in Baitambogwe Sub county.</p>	2
7	<p>Budgeting for, actual recruitment and deployment of staff: The Local Government has budgeted, actually recruited and deployed staff as per guidelines</p> <p>Maximum score 6</p>	<p>c) Evidence that extension workers' deployment has been publicized and disseminated to LLGs by among others displaying staff list on the LLG notice board. Score 2 or else 0</p>	<p>From the sampled three LLGs of Baitambogwe, Buwaya sub counties and Magamaga TC, it was evident that extension workers' deployment was publicized and disseminated to LLGs notice board</p>	2

Performance management: The LG has appraised, taken corrective action and trained Extension Workers

Maximum score 4

a) Evidence that the District Production Coordinator has:

i. Conducted annual performance appraisal of all Extension Workers against the agreed performance plans and has submitted a copy to HRO during the previous FY: Score 1 else 0

A review of the (10) personal files and appraisal forms for extension workers sampled revealed that the extension workers were appraised however, with some being outside the timelines as guided by MoPS as follows;

1. Kyabanabwe Kevin, (AO) of Busakira S/C was appraised by SAS (Kimbugwe G. Peter) on 30/6/2023.

2. Gyagenda Alex, (AO) of Jagusi S/C was appraised by SAS, (Lubaale Arthur) on 30/6/2023.

3. Kitabane Ronald Cheric, (AO) of Bukabooli S/C was appraised by SAS (Kakuru Albert) on 18/7/2023.

4. Muwanika Francis, (AO) of Buwaya SC was appraised by SAS (Mutesi Betty) on 30/6/2023. However, the Countersigning officer the DCAO (Mr. Kitarajji Leonard) signed on 15th /7/2023.

5. Musasizi Kitimbo Godfrey, (Fisheries Officer) of Bukakooli S/C was appraised by Kakuru Herbert on 20/7/2023.

6. Kawuzi Emmanuel Waiswa, (Agricultural Officer) of Imanyiro S/C, was appraised by SAS Kiirya Herbert on 30/6/2023.

7. Lubandi Charles, (Agricultural Officer) of Mayuge Town Council was appraised by Town Clerk Mwesigwa Joseph on 19/6/2023.

8. Mujalya Joseph, (Agricultural Officer) of Kigandalo S/C was appraised by DPO, Dr. Kasada Mathias on 30/6/2023.

9. Onzu Emmanuel, (AO) of Bukatube S/C was appraised by SAS by DPO, Dr. Kasada Mathias on 30/6/2023.

10. Wanjala Paul, (Agricultural Officer) of Kiterera S/C was appraised by DPO, Dr. Kasada Mathias on 30/6/2023.

8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	a) Evidence that the District Production Coordinator has; Taken corrective actions: Score 1 or else 0	In the appraisal of 30/06/2023, Waiswa Emmanuel was an Agricultural Officer and following his good performance, he was promoted to Senior Agricultural Officer effective 06th January, 2023. Likewise, Waluube Paul was an Agricultural Officer and following his good performance, he was promoted to Principal Agricultural Officer effective 10h August, 2023 under Min 5/MDSC/07/2023. This clearly confirmed that corrective actions based on appraisal were being taken.	1
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8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	b) Evidence that: i. Training activities were conducted in accordance to the training plans at District level: Score 1 or else 0	The LG did not avail any copies of training report for District staff at the time of the assessment	0
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8	Performance management: The LG has appraised, taken corrective action and trained Extension Workers Maximum score 4	ii Evidence that training activities were documented in the training database: Score 1 or else 0	The LG did not have a training database developed at the time of the assessment	0
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Management, Monitoring and Supervision of Services.

9	Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines. Maximum score 10	a) Evidence that the LG has appropriately allocated the micro scale irrigation grant between (i) capital development (micro scale irrigation equipment); and (ii) complementary services (in FY 2020/21 100% to complementary services; starting from FY 2021/22 - 75% capital development; and 25% complementary services): Score 2 or else 0	From the approved supplementary budget for current FY 2023/2024, total allocation for MSI was UGX 1,145,732,117 and appropriated as follows Capital development was UGX 859,299,087 representing 75% (859,299,087/1,145,732,117x100) Complimentary services was UGX 286,433,029 representing 25% (286,433,029/1,145,732,117x100)	2
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9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>b) Evidence that budget allocations have been made towards complementary services in line with the sector guidelines i.e. (i) maximum 25% for enhancing LG capacity to support irrigated agriculture (of which maximum 15% awareness raising of local leaders and maximum 10% procurement, Monitoring and Supervision); and (ii) minimum 75% for enhancing farmer capacity for uptake of micro scale irrigation (Awareness raising of farmers, Farm visit, Demonstrations, Farmer Field Schools): Score 2 or else score 0</p>	<p>From the approved budget and workplan for current FY 2023/2024, total allocation for MSI complementary services was Ugx 563,653,195 and appropriated as follows</p>	2
	<p>Maximum score 10</p>		<p>Enhancing LG capacity to support irrigated agriculture (25%) Ugx 140,913,298.9</p>	
			<p>a. Awareness raising of local leaders (15%) Ugx 84,547,979</p>	
			<p>b. Procurement, monitoring & supervision (10%) Ugx 56,367,319</p>	
			<p>Enhancing farmer capacity for uptake of microscale irrigation (75%) UGX 422,739,896.6</p>	
			<p>{Awareness raising of formers (190,062,581), farm visits (113,298,363), demonstrations (0), farmer field schools (Ugx119,378,195) }</p>	
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>c) Evidence that the co-funding is reflected in the LG Budget and allocated as per guidelines: Score 2 or else 0</p>	<p>The LG provided evidence as extracted from the Mayuge DLG Annual budget and workplan for current FY 2023/2024 page 29, the LG budgeted Ugx 2,262,500,003 for co-funding</p>	2
	<p>Maximum score 10</p>			
9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p>	<p>d) Evidence that the LG has used the farmer co-funding following the same rules applicable to the micro scale irrigation grant: Score 2 or else 0</p>	<p>From the Annual Budget performance report for previous FY 2022/2023, Mayuge District Local Government, the LG installed 4 sites at a total cost of Ugx 52,260,700</p>	2
	<p>Maximum score 10</p>		<p>Farmers' co-funding was Ugx 13,065,187 representing (13,065,187/52,260,700x100) , 25% as per the guidelines</p>	

9	<p>Planning, budgeting and transfer of funds for service delivery: The Local Government has budgeted, used and disseminated funds for service delivery as per guidelines.</p> <p>Maximum score 10</p>	<p>e) Evidence that the LG has disseminated information on use of the farmer co-funding: Score 2 or else 0</p>	<p>The LG provided evidence according to minutes of DTPC meeting held on 23rd May 2023 at the District council hall under minute number 003/DTPC/05/23</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>a) Evidence that the DPO has monitored on a monthly basis installed micro-scale irrigation equipment (key areas to include functionality of equipment, environment and social safeguards including adequacy of water source, efficiency of micro irrigation equipment in terms of water conservation, etc.)</p> <ul style="list-style-type: none"> • If more than 90% of the micro-irrigation equipment monitored: Score 2 • 70-89% monitored score 1 Less than 70% score 0 	<p>A joint monthly monitoring report for MSI projects dated 26th June 2023 compiled by the Senior Planner and members on the team included; DCAO, CAO, SAE, DPO, RDC.</p> <p>The report captured 4 sites were monitored out of 4 sites installed giving 100%</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>b. Evidence that the LG has overseen technical training & support to the Approved Farmer to achieve servicing and maintenance during the warranty period: Score 2 or else 0</p>	<p>The assessment team interviewed beneficiary farmers Twali Julius (Mayuge T/C), Oputo Michael (Imanyiro S/C) and Ogulu Dhamuzungu (Mayuge T/C) which revealed they were knowledgeable on equipment operation and maintenance</p>	2
10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>c) Evidence that the LG has provided hands-on support to the LLG extension workers during the implementation of complementary services within the previous FY as per guidelines score 2 or else 0</p>	<p>Interviews with sampled extension workers were conducted and revealed that LG provided hands on support to Lower extension workers. The sampled extension workers included;</p> <ol style="list-style-type: none"> 1. Lubandi Charles , Agriculture Officer at Mayuge Town Council 2. Kawuzi Waiswa Emmanuel, Agriculture Officer at Imanyiro Subcounty 3. Buwembo Samson , Agriculture officer at Malongo Sub-county 	2

10	<p>Routine oversight and monitoring: The LG monitored, provided hands-on support and ran farmer field schools as per guidelines</p> <p>Maximum score 8</p>	<p>d) Evidence that the LG has established and run farmer field schools as per guidelines: Score 2 or else 0</p>	<p>The LG provided evidence to show that farmer field schools were established and up running.</p> <p>A report on FFS dated 24th May 2023 revealed that 11 FFS were established in various parishes namely, Bukunja Parish FFS, Kaluuba Parish FFS, Butangala parish FFS, Kitovu Vegetables FFS, Wandegeya Coffee FFS, Lubinge Cocoa FFS, Imanyiro FFS, Lubinge Cocoa FFS, Imanyiro FFS, Buwaya FFS, Mayuge FFS, Kigandalo FFS, Bukaboli FFS</p>	2
11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>a) Evidence that the LG has conducted activities to mobilize farmers as per guidelines: Score 2 or else 0</p>	<p>The LG availed evidence to the assessment team to show that activities to mobilise farmers were conducted in form of;</p> <p>Report on deepening and raising awareness on MSI for farmers and other stakeholders dated 25th May 2023</p> <p>Report on deepening and raising awareness on MSI for farmers and other stakeholders dated 25th May 2023</p> <p>Report on farmer field schools training on coffee insect pest management dated 30th May 2023</p>	2
11	<p>Mobilization of farmers: The LG has conducted activities to mobilize farmers to participate in irrigation and irrigated agriculture.</p> <p>Maximum score 4</p>	<p>b) Evidence that the District has trained staff and political leaders at District and LLG levels: Score 2 or else 0</p>	<p>The LG provided evidence that District Staff and political leaders were trained on MSI in form of training reports, examples of reviewed reports by the assessment team included;</p> <p>Report on awareness raising of local leaders for LLGs on MSI dated 23rd January 2023 and the participants included, SASs, CDOs, LC III chairpersons and their executives etc</p> <p>Training report of the District Technical and Political leaders on MSI awareness raising dated 3rd April 2023 and the participants included Heads of Departments, District Executive Committee, Diso, RDC, CAO</p> <p>Training report on enhancing capacity of field extension workers in FFS dated 31st January 2023 and participants included all Agricultural officers</p>	2

Investment Management

12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines Maximum score 8	a) Evidence that the LG has an updated register of micro-scale irrigation equipment supplied to farmers in the previous FY as per the format: Score 2 or else 0	The LG did not provide a copy of the assets register for MSI equipment at the time of assessment	0
12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines Maximum score 8	b) Evidence that the LG keeps an up-to-date database of applications at the time of the assessment: Score 2 or else 0	The assessment team reviewed data on Irrtrack/MIS and the current status of farmers EOIs was 174 successful out of total submission 218 and this was last updated on 20th October 2023	2
12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines Maximum score 8	c) Evidence that the District has carried out farm visits to farmers that submitted complete Expressions of Interest (EOI): Score 2 or else 0	The LG did not provide documentary evidence to show that farm visits were conducted during previous FY 2022/2023	0
12	Planning and budgeting for investments: The LG has selected farmers and budgeted for micro-scale irrigation as per guidelines Maximum score 8	d) For DDEG financed projects: Evidence that the LG District Agricultural Engineer (as Secretariat) publicized the eligible farmers that they have been approved by posting on the District and LLG noticeboards: Score 2 or else 0	<ul style="list-style-type: none">There was evidence of copies of approved farmers for MSI support displayed on the district and LLGs of Magamaga TC, Buwaya S/C and Baitambogwe S/C which were sampled and visited on 3/7/2023.	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	a) Evidence that the micro-scale irrigation systems were incorporated in the LG approved procurement plan for the current FY: Score 1 or else score 0.	The LG did not have any Micro Scale Irrigation Systems incorporated in the procurement plan. The reason raised was that there were no releases but waiting for supplementary budget	0

13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>b) Evidence that the LG requested for quotation from irrigation equipment suppliers pre-qualified by the Ministry of Agriculture, Animal Industry and Fisheries (MAAIF): Score 2 or else 0</p>	<p>There was evidence for a list of prequalified suppliers from MAAIF as listed below;</p> <ul style="list-style-type: none"> ● Nec Agro Smc Ltd ● Davis and Shirliff ● Grow more seeds and Chemicals Ltd ● Karf Aqua Engineering Solution Ltd ● Innovation Africa Ltd <p>The LG requested for quotation from the prequalified suppliers from 1st December 2022 and the bid closing date was of 21st December 2022</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>c) Evidence that the LG concluded the selection of the irrigation equipment supplier based on the set criteria: Score 2 or else 0</p>	<p>The was evidence for the LG selecting the irrigation equipment supplier based on set criteria;</p> <p>After a request for quotation, the LG attracted only Grow more seeds and chemicals solutions ltd and they met all the evaluation requirements set by MAAIF.</p> <p>The supplier was selected and approved under MIN.04/01/01/23/MDCC on 3rd January 2023.</p>	2
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>d) Evidence that the micro-scale irrigation systems for the previous FY was approved by the Contracts Committee: Score 1 or else 0</p>	<p>There was evidence of the Micro scale irrigation systems being approved by the contracts committee before commencement under MIN.04/02/01/23/MDCC on 16th January 2023.</p>	1
13	<p>Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines</p> <p>Maximum score 18</p>	<p>e. Evidence that the LG signed the contract with the lowest priced technically responsive irrigation equipment supplier for the farmer with a farmer as a witness before commencement of installation score 2 or else 0</p>	<p>Despite the fact that the LG invited bidders from the list of the Pre-qualified suppliers from MAAIF, only one; M/s Growmore Seeds and Chemicals Ltd was responsive.</p>	2

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	f) Evidence that the micro-scale irrigation equipment installed is in line with the design output sheet (generated by IrriTrack App): Score 2 or else 0	Sites visit to the 3 sampled beneficiary farmers revealed that the MSI equipment installed was in line with the design output sheet as indicated below;	2
	Maximum score 18		At Oguli Dhamuzungu farm, the irrigated area was 2.5 acres, water source was pond, distance of farm to water source was 230m, power source was solar, type of pump was surface pump, method of irrigation was hose pipe as per the design output sheet	
			At Oputi Michael farm, the irrigated area was 2.5 acres, water source was pond, distance of farm to water source was 130m, power source was solar, type of pump was surface pump, method of irrigation was hose pipe as per the design output sheet	
			At twali Julius farm, the irrigated area was 0.5 acres, water source was well, distance of farm to water source was 190m, power source was solar, type of pump was submersible pump, method of irrigation was sprinkler as per the design output sheet	
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	g) Evidence that the LG have conducted regular technical supervision of micro-scale irrigation projects by the relevant technical officers (District Senior Agricultural Engineer or Contracted staff): Score 2 or else 0	The LG provided evidence to show that regular technical supervision of MSI demonstration sites by relevant staff were conducted and this was captured in the supervision report for installation of MSI equipment at the approved farmers' sites dated 4th June 2023, the team included DPO, Senior Agricultural Engineer	2
	Maximum score 18		A review of the site books for Twali and Oguli sites showed that the senior Agriculture Engineer visited site on 24th April 2023	
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines	h) Evidence that the LG has overseen the irrigation equipment supplier during: i. Testing the functionality of the installed equipment: Score 1 or else 0	A review of the site books by the assessment team confirms that the DPO and Senior Agricultural Engineer present at the site during the testing and handover of the demonstration sites by the contractor on 11th April 2023 and 27th April 2023	1
	Maximum score 18			

13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	ii. Hand-over of the equipment to the Approved Farmer (delivery note by the supplies and goods received note by the approved farmer): Score 1 or 0	The assessment team reviewed a copy of commissioning report for the MSI equipment at approved farmers' sites dated 4th May 2023 and key participants included LCV chairman, CAO, DEC, DPO, Diso, RDC , SAE, CFO etc	1
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	i) Evidence that the Local Government has made payment of the supplier within specified timeframes subject to the presence of the Approved farmer's signed acceptance form: Score 2 or else 0	There was evidence for payments for the 4 sites where the supplier was to install the MSI equipment; As per payment voucher NO 586719, a certificate of practical completion was issued by the SAE on 24th May 2023 for Twal Julius, Oguli Dramazungu, Oputi Michael and Bamuloba sites and payment to the contractor (Grow more seeds and Chemicals Ltd)amounting to Ugx 52,422,398 was made on 15th June 2023	2
13	Procurement, contract management/execution: The LG procured and managed micro-scale irrigation contracts as per guidelines Maximum score 18	j) Evidence that the LG has a complete procurement file for each contract and with all records required by the PPDA Law: Score 2 or else 0	There was evidence for complete Micro scale irrigation equipment systems procurement files as required by PPDA law. 1. Design,supply and installation of solar micro scale irrigation system to Oguli Dhamuzungu:Procurement ref no.Mayu890/wrks/22-23/00037 2. Design,supply and installation of solar micro scale irrigation system to Bamuloba Robert:Procurement ref no.Mayu890/wrks/22-23/00039 3. Design,supply and installation of solar micro scale irrigation system to Twali Julius::Procurement ref no.Mayu890/wrks/22-23/00046 The respective procurement files had a contracts agreement signed on 8th February 2023 with M/s Grow more seeds and chemicals Ltd; Evaluation reports all approved by the contracts committee on 29th December 2022 and Minutes of the contracts committee MIN.04.02.01.23.MDCC on 16th January 2023.	2

Environment and Social Safeguards

14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	a) Evidence that the Local Government has displayed details of the nature and avenues to address grievance prominently in multiple public areas: Score 2 or else 0	There was display of grievance redress mechanism addressing micro-scale irrigation grievances titled "Mayuge district grievance mechanism/framework" in line with the LG grievance redress framework at the production department notice board at the time assessment at the LLGs Imanyiro S/C , Magamaga T/C and Mayuge T/C noticed boards dated 30th June 2022	2
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: i). Recorded score 1 or else 0 ii). Investigated score 1 or else 0 iii). Responded to score 1 or else 0 iv). Reported on in line with LG grievance redress framework score 1 or else 0	The LG had log for grievances at the time of assessment there was grievances recorded under the irrigation projects ie; The community of Nakalanga village in Bukatube sub-county on 2nd/07/2022 reported to the agriculture engineer about the shifting of the irrigation demonstration site from Nakalanga to Walumbe village.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: ii. Investigated score 1 or else 0 iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was a grievance investigated; the shifting of the irrigation demonstration site from Nakalanga to Walumbe village that was recorded and investigated by the time of the assessment.	1
14	Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework Maximum score 6	b) Micro-scale irrigation grievances have been: iii. Responded to score 1 or else 0 iv. Reported on in line with LG grievance redress framework score 1 or else 0	There was grievance to responded to ie; A meeting was held on 22nd/07/2022 at Nakalanga landing site where members gathered and under minute 04/GR/07/2022 communication from the senior agriculture engineer noted to the community reasons as to why the irrigation equipment was transferred to Walumbe village; 1. Animal from the community destroyed the site 2. There was no corporation from farmers and general community	1

14	<p>Grievance redress: The LG has established a mechanism of addressing micro-scale irrigation grievances in line with the LG grievance redress framework</p> <p>Maximum score 6</p>	<p>b) Micro-scale irrigation grievances have been:</p> <p>iv. Reported on in line with LG grievance redress framework score 1 or else 0</p>	<p>The LG had log for grievances and grievance redress framework at the time of assessment there were no grievances reported and recorded and the LG had only implemented projects demonstration sites</p>	1
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Environment and Social Requirements

15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>a) Evidence that LGs have disseminated Micro- irrigation guidelines to provide for proper siting, land access (without encumbrance), proper use of agrochemicals and safe disposal of chemical waste containers etc.</p> <p>score 2 or else 0</p>	<p>LG did not provide documentary evidence to show that MSI guidelines including E&S requirements were disseminated to the farmers</p>	0
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15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>b) Evidence that Environmental, Social and Climate Change screening have been carried out and where required, ESMPs developed, prior to installation of irrigation equipment.</p> <p>i. Costed ESMP were incorporated into designs, BoQs, bidding and contractual documents score 1 or else 0</p>	<p>No costed ESMPs were incorporated into the BoQs and contractual documents for all the MSI in the FY 2022/23</p>	0
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15	<p>Safeguards in the delivery of investments</p> <p>Maximum score 6</p>	<p>ii. Monitoring of irrigation impacts e.g. adequacy of water source (quality & quantity), efficiency of system in terms of water conservation, use of agro-chemicals & management of resultant chemical waste containers score 1 or else 0</p>	<p>Different farms were monitored for installation of micro-scale irrigation equipment instance; Mr. Oputo Michael's farm in Budhebera village Mayuge T/C, Twali Julius' farm in Kasugu village, Bamuloba Robert's farm in Bubinge village and Oguli Dhamuzungu's farm, were monitored by the senior Environment Officer and DCDO on 29/05/2023 and 31st/05/2023 and recommendations were made; proper disposal of agrochemical wastes, training the farmers on the proper use of chemicals and fertilizers</p>	1
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15	Safeguards in the delivery of investments Maximum score 6	iii. E&S Certification forms are completed and signed by Environmental Officer prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	E&S certificate and payment certificate for the installation of micro-scale irrigation equipment at Mr. Oputo Michael's farm, Mr. Twali Julius' farm, Bamuloba Robert's farm and Oguli Dhamuzungu's farm contractor: Grow more seeds and chemicals Ltd MAYU890/WRKS/22-23/00037 endorsed by the senior environment Officer on 29th/05/2023 and payment was made on 15th/06/2023.	1
15	Safeguards in the delivery of investments Maximum score 6	iv. E&S Certification forms are completed and signed by CDO prior to payments of contractor invoices/certificates at interim and final stages of projects score 1 or else 0	E&S certificate and payment certificate for the installation of micro-scale irrigation equipment at Mr. Oputo Michael's farm, Mr. Twali Julius' farm, Bamuloba Robert's farm and Oguli Dhamuzungu's farm contractor: Grow more seeds and chemicals Ltd MAYU890/WRKS/22-23/00037 endorsed by the DCDO on 29th/05/2023 and payment was made on 15th/06/2023.	1

**Crosscutting Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	a. Chief Finance Officer/Principal Finance Officer, score 3 or else 0	The position of Chief Finance Officer was substantively filled by Mr. Kasita James appointed on 22nd June, 2020 as was directed by DSC under Min. No.83 (c) /2020.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	b. District Planner/Senior Planner, score 3 or else 0	The position of District Planner was substantively filled by Mr. Baligeya Ronald appointed on 28h December, 2016 as was directed by Min. No. 49 (c) DSC/ 12/2016.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	c. District Engineer/Principal Engineer, score 3 or else 0	The position of District Engineer was substantively filled by Eng. Wanjusi Febiano appointed on 23rd May, 2016 under Min. 187 /DSC /04/2016.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	d. District Natural Resources Officer/Senior Environment Officer, score 3 or else 0	The position of District Natural Resources Officer was substantively filled by Mr. Lubanga Musa appointed on 13th July, 2010 as was directed by Min. No. 320 DSC /06/2010.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	e. District Production Officer/Senior Veterinary Officer, score 3 or else 0	The position of District Production Officer was substantively filled by Dr.Kasadha Mathias Legson appointed on 08th June, 2021 as was directed by DSC Min. No. 153/2021(a).	3

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	f. District Community Development Officer/Principal CDO, score 3 or else 0	The position of District Community Development Officer was substantively filled by Ms. Kanafu Victoria appointed on 08h June 2022 as was directed by DSC Min. No.81/05/2021 (B) (Vii).	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	g. District Commercial Officer/Principal Commercial Officer, score 3 or else 0	The position of District Commercial Officer was substantively filled by Mr. Naikwa Waiswa Richard Edward appointed on 31st January, 2018 as was directed by Min. No.36 (c) /DSC /01/ 2018.	3
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. A Senior Procurement Officer /Municipal: Procurement Officer, 2 or else 0.	The position of Senior Procurement Officer was substantively filled by Mr. Eteru Joseph appointed on 14th February, 2022 as was directed by DSC Min.No. 40/2022 a (ii).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	ii. Procurement Officer /Municipal Assistant Procurement Officer, score 2 or else 0	The position of Procurement Officer was substantively filled by Mr. Minyanya Faiswal appointed on 14th February, 2022 as was directed by DSC Min.No. 40/2022 a (iii).	2
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District/Municipal Council departments. Maximum score is 37.	i. Principal Human Resource Officer, score 2 or else 0	The position of Principal Human Resource Officer was substantively filled by Ms. Wakirwaine Damalie appointed on 3rd January, 2022 as was directed by DSC Min.No. BDSC 146/2012.	2

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>j. A Senior Environment Officer, score 2 or else 0</p>	<p>The position of Senior Environment Officer was substantively filled by Mr. Aramu Thomas appointed on 20th August, 2013 as was directed by Min.No. 373/DSC/06/2013.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>k. Senior Land Management Officer /Physical Planner, score 2 or else 0</p>	<p>The position of Senior Land Management officer substantively filled by Mr. Ediir Moses appointed on 17th July 2018 as was directed by Min.No. 04/ DSC/ 07/2018.</p>	2
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>l. A Senior Accountant, score 2 or else 0</p>	<p>The position of Senior Accountant was not substantively filled and there was no prof of seconded of staff from central government.</p> <p>However, Ms. Kagoya Sarah who was appointed as an Accountant on 3rd May, 2018 under Min.No. 78(b)/DSC/ 04/2018 was the Ag. Senior Accountant.</p> <p>She was assigned extra duties of Ag. Senior Accountant on 2nd August, 2023 under Min. No. 01/DSC/07/2023 (ii).</p>	0
1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the</p> <p>District/Municipal Council departments. Maximum score is 37.</p>	<p>m. Principal Internal Auditor /Senior Internal Auditor, score 2 or else 0</p>	<p>The Position of Principal Internal Auditor was substantively filled by Mr. Zikusooka Emmanuel appointed on 20th June, 2018 under Min.No.88 (a)/ DSC/04/2018.</p>	2

New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the

District/Municipal Council departments. Maximum score is 37.

n. Principal Human Resource Officer (Secretary DSC), score 2 or else 0

The Position of Principal Human Resource Officer (Secretary DSC) was not substantively filled and there was no proof of seconded staff from central government.

However, Mr. Mugabi Moses appointed as Human Resource Officer on 8th May, 2018 under Min.No. 74/DSC/ 04/2018 was the Ag. Principal Human Resource Officer (Secretary DSC).

He was assigned extra duties of Ag. Principal Human Resource Officer (Secretary DSC) on 2nd August, 2023 under Min.No. 01/DSC/07/2023 (i).

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

a. Senior Assistant Secretary (Sub-Counties) /Town Clerk (Town Councils) / Senior Assistant Town Clerk (Municipal Divisions) in all LLGS, score 5 or else 0 (Consider the customized structure).

Evidence obtained showed that out of the 16 staff required, only 7 SAS's and 2 Town Clerks were substantively recruited. One (1) substantive SAS was found to be caretaking as Ag. Town Clerk in Bwondha Town Council as detailed below.

Among the substantive Senior Assistant Secretaries were

1.Etenu Timothy, the SAS deployed in Buwaya S/C was appointed on 23/6/2010 under Min. 312/DSC/06/2010

2.Nakabuye Sylvia, the SAS deployed in Imanyiro /SC was appointed on 20/6/2013 under Min. 373/DSC/06/2013

3.Batambuze Richard, the SAS deployed in Bukabooli S/C was appointed on 15/10/2007 under Min. 82/DSC/09/07

4.Naigaga Hadija, the SAS deployed in Bukatube S/C was appointed on 24/11/2016 under Min. 21/DSC/11/2016

5.Kiriya Hebert, the SAS deployed in Wairasa S/C was appointed on 29/6/2018 under Min.101(e)/DSC/06/2018

6.Kakuru Albert, the SAS of Kityerera S/C was appointed on 26/3/2018 under Min. 53(d)/ DSC/02/2018

7.Migoli Siraji, the SAS deployed in Kijaguzo /SC was appointed on 15/10/2007 under Min. 82/DSC/09/07

8.Mutesi Betty, the SAS of Baitambogwe S/C was appointed on 23/6/2010 under Min. 312/DSC/06/2010

9.Kiyanja Jaliru, the Town Clerk of Magamaga TC was appointed on 10/1/2019 under Min. 32/DSC/01/2019

10.Mwesigwa Joseph, the Town Clerk of Mayuge TC was appointed on 21/5/2018 under Min. 82(b)/DSC/04/2018

Wajokerana Fred, the Substantive SAS of Malongo S/C appointed on 20/6/2018 under Min. 99/DSC/06/2018 was in addition assigned duties of Ag. Town Clerk in Bwondha Town Council.

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

b. A Community Development Officer / Senior CDO in case of Town Councils, in all LLGS, score 5 or else 0.

• Evidence showed that out of the 16 required staff, only 9 CDOS and 3 SCDOs were substantively recruited to serve the 16 approved LLGs. Details were as follows:

- 1.Kanda Hamidah, was a Substantive CDO deployed in Buwaya S/C appointed on 10/1/2017 under Min.28/DSC (b)/12/2016
- 2.Yapchptum Betty was the CDO deployed in Imanyiro S/C appointed on 20/6/2018 as was directed by Min. 99 (ii)/DSC/06/2018
- 3.Obono Ozunga Edward, the CDO deployed in Bukatube S/C was appointed on 2/4/2019 under Min.51/2019(e)
- 4.Kawuma Sarah, the CDO of Wairasa S/C was appointed on 2/4/2019 as was directed by Min. No.51/2019(e)
- 5.Achune Stephen, was the CDO of Kityerera S/C appointed on 8/6/2022 under Min. No. 81/05/2022(p)
- 6.Erimwita Buseni Mulondo, the CDO of Imanyiro /SC was appointed on 7/11/2022 under Min. No. 13/DSC/09/2022(b) (iv)
- 7.Namuwoya Suzan, the Senior CDO deployed in Mayuge TC was appointed on 28/11/2018 under Min.No.21/DSC/11/2018(iii)
- 8.Achen Harriet, the CDO of Baitambogwe S/C was appointed on 16/6/2015 under Min.No. 87 (c) /DSC/06/2015
- 9.Tezikoma Sabasi, the Senior CDO deployed in Bwondha T/C was appointed on 3/10/2022 under Min.No. 13/DSC/09/2022 (b) (iv).
- 10.Bawaira Edith, the CDO of Kigandalo SC was appointed on 10/1/2017 under Min.No.30/DSC(b)/12/2016.
- 11.Nakayima Solome, the Senior CDO of Magamaga TC was appointed on 28/10/2018 under Min.No.21/DSC/11/2018(ii).
- 12.Makonje Grace, the CDO deployed in Mpogwe S/C was appointed on 20/6/2018 under Min.No.99 (i)/DSC/06/2018.

0

2

New_Evidence that the LG has recruited or the seconded staff is in place for all essential positions in every LLG

Maximum score is 15

c. A Senior Accounts Assistant /an Accounts Assistant in all LLGS, score 5 or else 0.

Evidence revealed that only 15 out the required 16 Senior Assistant Accountants or Assistant Accountants were substantively recruited for the 16 approved LLGs.

1.Namuwaya Brenda, the SAA was appointed on 22/5/2018 under Min.79

0

(a)/DSC/05/2018 and deployed in Busakira S/C

2.Tibiita Juliet, the SAA was appointed on 8/6/2022 under Min.No.3/DSC/08/2022 and deployed in Imanyiro /SC

3.Babirye Mebra, was the SAA appointed on 9/7/2009 under Min. 345/SDC/07/09 and working in Bukatube S/C.

4.Balikowa Habib, the SAA of Bukatube S/C and appointed on 22/5/2018 as was directed by Min.No. 80/DSC/04/2018.

5.Watema Moses, the SAA deployed in Bukabooli S/C was appointed on 13/5/2020 under Min. No.80(e) (iv)/2020

6.Mahadi Ramathan, the SAA deployed in Jagusi /SC was appointed on 8/6/2022 under Min.No.3/DSC/08/2022.

7.Nekesa Grace, the SAA deployed in Baitambogwe S/C was appointed on 8/6/2022 under Min. No.3/DSC/08/2022

8.Mukisa Rachael, the SAA deployed in Mpugwe S/C was appointed on 20/6/2018 under Min. No.98(a)/DSC/04/2018

9.Magumba Emmanuel, the SAA of Magamaga TC was appointed on 8/6/2022 under Min. No.3/DSC/08/2022

10.Naiwumbwe Robinson, SAA deployed in Mayuge TC was appointed on 22/5/2018 under Min. No. 80/DSC/04/2018

11.Mugweri Enose, the SAA of Bwondha T.C was appointed on 13/5/2020 under Min. No. 80 (e) (vii)/2020

12.Mabirizi Kikade, the AA of Mpugwe S/C was appointed on 3/5/2016 under Min. No.202 (a)/DSC/05/2016

13.Musali Joel, the SAA deployed in Malongo S/C was appointed on 9/7/2009 under Min. No.345/DSC/07/09

14.Tenywa Joseph, the SAA of Wairasa S/C was appointed on 13/5/2020 under Min. 80(e) (ii)/2020.

15.Nambi Allen, SAA of Imanyiro /SC was appointed on 15/5/2020 under Min. No. 80 (e) (v) /2020 .

Three LLGs of Buwaya SC, Mayuge TC and Kigandalo SC did not have any substantive Senior Assistant Accountants or Assistant Accountants.

Environment and Social Requirements

3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	There was evidence that the LG released 100% of the funds allocated to the Natural Resources Department in the previous FY2022/23, the amount warranted was UGX. 420,071,071 and the department received 100% of the warranted amount UGX. 420,071,071 as indicated on page 22 of the Draft financial statement ended 30th/06/ 2023 FY 2022/23 approved by the CAO on 14th/08/2023.	2
	Maximum score is 4	a. Natural Resources department, score 2 or else 0		
3	Evidence that the LG has released all funds allocated for the implementation of environmental and social safeguards in the previous FY.	If the LG has released 100% of funds allocated in the previous FY to:	There was evidence that the LG released 100% of the funds allocated to the Community Based Services department in the previous FY2022/23, the amount warranted was UGX. 323,792,348 and the department received 100% of the warranted amount UGX. 323,792,348 as indicated on page 22 of the draft financial statement ended 30th/06/ 2023 FY 2022/23 approved by the CAO on 14th/08/2023.	2
	Maximum score is 4	b. Community Based Services department. score 2 or else 0.		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	a. If the LG has carried out Environmental, Social and Climate Change screening,	There was evidence that LG carried out Environmental, social and climate change screening prior to commencement of all civil works for all the projects Implemented using the DDEG fund which include; Screening form for the construction of 1 Block of 5-stances lined pit latrine at Makembo primary school in Imanyiro sub-county prepared by the DCDO and senior Environment officer on 23rd/11/2022. Screening form for the construction of administration Block/council hall at the Mayuge District headquarters prepared by the DCDO and senior Environment officer on 30th/11/2022.	4
	Maximum score is 12	score 4 or else 0		
4	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.	b. If the LG has carried out Environment and Social Impact Assessments (ESIAs) prior to commencement of all civil works for all projects implemented using the Discretionary Development Equalization Grant (DDEG),	The DDEG financed projects did not require ESIAs in reference to the National Environment Act 2019 under schedule 4 part 2 which consist of projects with simple environment and social measures and the minimal level of impacts requiring ESMPs. Impacts could be mitigated or avoided through appropriated and timely implementation of recommended mitigation measures and by strictly following the requirements and guidance in the ESMPs.	4
	Maximum score is 12	score 4 or 0		

Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessments (ESIAs) and developed costed Environment and Social Management Plans (ESMPs) (including child protection plans) where applicable, prior to commencement of all civil works.

Maximum score is 12

c. If the LG has a Costed ESMPs for all projects implemented using the Discretionary Development Equalization Grant (DDEG);;

score 4 or 0

There was evidence of costed ESMPs for the project implemented using the DDEG funds in the previous FY 2022/23 for instance;

Costed ESMP of UGX. 2,300,000 for the construction of 1 Block of 5-stances lined pit latrine at Makembo primary school in Imanyiro sub-county prepared by the DCDO and senior Environment officer on 17th/02/2023., the impacts identified vegetation clearance and loose soils leading to erosion mitigation measures addressed such as limit vegetation clearance to site, waste on site proper waste management at the site, back filling and removal of debris on site.

Costed ESMP of UGX. 2,300,000 for the construction of administration Block/council hall at the Mayuge District headquarters prepared by the DCDO and senior Environment officer on 16th/01/2023., the impacts identified vegetation clearance and loose soils leading to erosion mitigation measures addressed such as limit vegetation clearance to site, waste on site proper waste management at the site, back filling site levelling and removal of debris on site.

Financial management and reporting

5

Evidence that the LG does not have an adverse or disclaimer audit opinion for the previous FY.

Maximum score is 10

If a LG has a clean audit opinion, score 10;

If a LG has a qualified audit opinion, score 5

If a LG has an adverse or disclaimer audit opinion for the previous FY, score 0

The OAG gave an Unqualified audit opinion on the transactions of Mayuge District of FY 2022/2023.

10

6	<p>Evidence that the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes issues, recommendations, and actions against all findings where the Internal Auditor and Auditor General recommended the Accounting Officer to act (PFM Act 2015).</p>	<p>If the LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General findings for the previous financial year by end of February (PFMA s. 11 2g),</p>	<p>The District provided information to the PS/ST on the status of implementation of Internal Auditor General and Auditor General's findings via a letter Ref. CR/251 dated 23/2/2023. This date was before the end of February as required by PFMA. 112g. LG was compliant.</p>	10
	<p>maximum score is 10</p>	<p>score 10 or else 0.</p>		
7	<p>Evidence that the LG has submitted an annual performance contract by August 31st of the current FY</p>	<p>If the LG has submitted an annual performance contract by August 31st of the current FY,</p>	<p>The District submitted through PBS, the Annual Performance Contract for FY 2023/2024 to MoFPED on 24/6/2023, a date before August. 31st set in the law</p>	4
	<p>Maximum Score 4</p>	<p>score 4 or else 0.</p>		
8	<p>Evidence that the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year</p>	<p>If the LG has submitted the Annual Performance Report for the previous FY on or before August 31, of the current Financial Year,</p>	<p>The District submitted to MoFPED via PBS the Annual Performance Report for FY 2022/2023 on 31st/7/2023, a date before August 31 as required.</p>	4
	<p>maximum score 4 or else 0</p>	<p>score 4 or else 0.</p>		
9	<p>Evidence that the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year</p>	<p>If the LG has submitted Quarterly Budget Performance Reports (QBPRs) for all the four quarters of the previous FY by August 31, of the current Financial Year,</p>	<p>All the four quarterly Budget Performance Reports were submitted to MoFPED as follows: 1st Qrt report was submitted on 10/2/2023*, 2nd Qrt report on 28/1/1023, 3rd Qrt on 28/4/2023 and the 4th Qrt on 31/7/2023.</p>	4
	<p>Maximum score is 4</p>	<p>score 4 or else 0.</p>	<p>*Please note that the 1st Qrt report was submitted on 8th /12/2022 but withdrawn due to some errors discovered later. A corrected report was resubmitted on 10th /2/2023.</p>	
			<p>Since all reports were in by August 31st,</p>	

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	a) District Education Officer (district)/ Principal Education Officer (municipal council), score 30 or else 0	The post of District Education Officer was substantively filled by Ms. Nabirye Allen Jariah, who was appointed on 19/01/2022 under DSC minute number 21/2022 a(i)	30
	<i>The Maximum Score of 70</i>			
1	New_Evidence that the LG has substantively recruited or the seconded staff is in place for all critical positions in the District/Municipal Education Office.	b) All District/Municipal Inspector of Schools, score 40 or else 0.	The assessment noted evidence of substantively recruiting Inspectors of Schools as shown below; 1. The DIS, Mr. Kasiira Daniel was substantively appointed on 15/2/2022 as was directed by DSC Min. No 41/2022(f). 2. Wabwire Nathan, the Inspector of Schools was appointed on 8/6/2022 under DSC Min. No. 85/05/2022(s) (ii); 3. Ms. Kawala Annet, was appointed as Inspector of schools on 8/6/2022 under DSC Min. No. 85/5/2022(s)(i); 4. Mr. Kisadhaki James, the Inspector of Schools, was appointed on 8/6/2022 under DSC Min. No. 85/5/2022(s) (ii); 5. Mr. Ojwanga Daniel, the Inspector of Schools, was appointed on 13th June, 2017under DSC Min. No. 73/DSC/03/2017; 6. Mr. Muwubani Fred, the Inspector of Schools was appointed on 14/2/2022under DSC Min. No. 75/2022 (n).	40
	<i>The Maximum Score of 70</i>			

Environment and Social Requirements

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

The Maximum score is 30

If the LG carried out:

a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

The LG Filled Environmental, Social and climate change Screening Forms for all Education projects for the previous FY 2022/2023 as shown below;

The screening form for the construction of 1 block of 2 classrooms at Matovu Primary school in Bukabooli sub-county was carried out as per the report dated 28/10/2022 prepared by the CDO and the senior environment officer. Costed ESMP of UGX 3,900,000 which impacts were identified such as vegetation clearance leading to habitat disruption, loose overburden soils leading to erosion, generation of construction waste on site and mitigation measures identified such as proper waste management at the site, backfilling, planting of grass and trees and site levelling was prepared by CDO and the Senior Environment officer on 28th/10/ 2022

The screening form for the construction of 1 block of 2 classrooms at Masolya Primary school in Jagusi sub-county was carried out as per the report dated 28/10/2022 prepared by the CDO and the senior environment officer. Costed ESMP of UGX 3,900,000 which impacts were identified such as vegetation clearance leading to habitat disruption, loose overburden soils leading to erosion, generation of construction waste on site and mitigation measures identified such as proper waste management at the site, backfilling, planting of grass and trees and site levelling was prepared by CDO and the Senior Environment officer on 28th/10/ 2022

The screening form for the construction of 1 block of 2 classrooms at Lwanika Primary school in Bukatube sub-county was carried out as per the report dated 28/10/2022 prepared by the CDO and the senior environment officer. Costed ESMP of UGX 1,350,000 which impacts were identified such as vegetation clearance leading to habitat disruption, loose overburden soils leading to erosion, generation of construction waste on site and mitigation measures identified such as proper waste management at the site, backfilling, planting of grass and trees and site levelling was prepared by CDO and the Senior Environment officer on 14th/04/ 2023

2

Evidence that prior to commencement of all civil works for all Education sector projects the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

If the LG carried out:
b. Social Impact Assessments (ESIAs) , score 15 or else 0.

All the Education projects in the LG did not require ESIAs, this was in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section (d) which were small projects that required ESMPs after screening and had minimal impacts.

The anticipated impacts and Mitigation measures for the education projects were identified in the screening process and ESMPs were formulated.

The Maximum score is
30

**Health Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	a. If the District has substantively recruited or the seconded staff is in place for: District Health Officer, score 10 or else 0.	The position of District Health Officer was not substantively filled and there was no evidence of seconded staff from central government for that position. However, Dr. Basembeza Asuman appointed as Principal Medical Officer on 8th June, 2022 under DSC Min.No. 81/05/2022(c)(xii) was assigned extra duties of Ag. DHO as per the CAO's letter dated 28th July, 2022.	0
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	b. Assistant District Health Officer Maternal, Child Health and Nursing, score 10 or else 0	The position of Assistant District Health Officer Maternal Child Health and Nursing was substantively filled by Ms. Kawala Elizabeth appointed on 23rd May, 2016, as was directed by Min.No.152/DSC/02/2016 (a).	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	c. Assistant District Health Officer Environmental Health, score 10 or else 0.	<ul style="list-style-type: none">The position of Assistant District Health Officer Environmental Health was substantively filled by Mr. Naguyo appointed on 08th June, 2021 as was directed by DSC Min. No. 153/2021 (c).	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	d. Principal Health Inspector (Senior Environment Officer), score 10 or else 0.	The position of Senior Environmental Health Officer was substantively filled by Ms. Gidudu Sarah appointed on 21st January, 2012, as was directed by Min.No.21/2022 (c).	10

1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	e. Senior Health Educator, score 10 or else 0.	The position of Senior Health Educator was substantively filled by Mr. Taganhye Fred appointed on 30th September, 2020 as was directed by DSC Min. No. 90/2020 (e).	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	f. Biostatistician, score 10 or 0.	The position of Biostatistician was substantively filled by Mr. Kato Clement Musolo appointed on 22nd May, 2008 as was directed by Min. No. 212/DSC/ 05/08(d).	10
1	New_Evidence that the District has substantively recruited or the seconded staff is in place for all critical positions. <i>Applicable to Districts only.</i> <i>Maximum score is 70</i>	g. District Cold Chain Technician, score 10 or else 0.	The position of District Cold Chain Technician was substantively filled by Mr. Mugalya Titus appointed on 14th February, 2022 as was directed by DSC Min. No. 40/2022a(i).	10
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	h. Medical Officer of Health Services /Principal Medical Officer, score 30 or else 0.		
1	New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions. <i>Applicable to MCs only.</i> <i>Maximum score is 70</i>	i. Principal Health Inspector, score 20 or else 0.		

- 1 New_Evidence that the Municipality has substantively recruited or the seconded staff is in place in place for all critical positions.

j. Health Educator, score 20 or else 0

Applicable to MCs only.

Maximum score is 70

Environment and Social Requirements

- 2 Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

Maximum score is 30

If the LG carried out:

- a. Environmental, Social and Climate Change screening/Environment, score 15 or else 0.

There was evidence that showed LG carried out Environmental, Social and Climate Change screening for all health projects implemented during the previous FY 2022/23.

Screening form for the construction of a twin staff house block at Bwalula HC III in Imanyiro sub-county it was carried out as per the report dated 3rd/11/2022. Costed ESMP of UGX. 1,100,000 and impacts identified were; soil erosion, debris generation at the site, vegetation loss and waste generation, and mitigation measures designed such as backfilling, proper waste management, limited vegetation clearance to the site and landscaping on site this was prepared by the senior environment Officer and the DCDO on 29th/03/2023.

Screening form for the construction of 2 twin staff house block at Nkombe HC III in Imanyiro sub-county it was carried out as per the report dated 3rd/11/2022. Costed ESMP of UGX. 2,400,000 and impacts identified were; soil erosion, debris generation at the site, vegetation loss and waste generation, and mitigation measures designed such as backfilling, proper waste management, limit vegetation clearance to the site and landscaping on site this was prepared by the senior environment Officer and the DCDO on 29th/03/2023.

Screening form for the completion construction of a maternity ward at Kityerera HC IV in Bugaddetown council it was carried out as per the report dated 3rd/11/2022. Costed ESMP of UGX. 3,700,000 and impacts identified were; debris generation at the sit and waste generation, and mitigation measures designed such as backfilling, proper waste management and landscaping on site this was prepared by the senior environment Officer and the DCDO on 20th/03/2023.

Screening form for the completion construction of 3-stances lined pit latrine at Masolya HC III in Jagusi sub-county it was carried out as per the report dated 1st/11/2022. Costed ESMP of UGX. 1,250,000 and impacts identified were; debris generation at the sit and waste generation, and mitigation measures designed such as backfilling, proper waste management

and landscaping on site this was prepared by the senior environment Officer and the DCDO on 24th/03/2023.

Screening form for the extension works for the DHO's office at district headquarters was carried out as per the report dated 4th/11/2022. Costed ESMP of UGX. 1,100,000 and impacts identified were; debris generation at the sit and waste generation, and mitigation measures designed such as backfilling, proper waste management and landscaping on site this was prepared by the senior environment Officer and the DCDO on 29th/03/2023.

2

Evidence that prior to commencement of all civil works for all Health sector projects, the LG has carried out: Environmental, Social and Climate Change screening/Environment Social Impact Assessments (ESIAs)

b. Social Impact Assessments (ESIAs) , score 15 or else 0.

Maximum score is 30

There was no requirement for Environment and Social Impact Assessments (ESIAs) for the health projects, this was in reference to the National environment Act 2019 schedule 4, part 2 section (4) sub-section(e) of which categorized them as small projects that required ESMPs after screening and had minimal impacts.

The environmental and social measures were identified and mitigated in the E&S screening form.

15

**Micro-scale
Irrigation
Minimum
Conditions**

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
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Human Resource Management and Development

1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions in the District Production Office responsible for Micro-Scale Irrigation <i>Maximum score is 70</i>	If the LG has recruited; a. the Senior Agriculture Engineer <i>score 70 or else 0.</i>	The position of the Senior Agriculture Engineer was substantively filled by Mr. Bulanda Ronald was appointed on 23rd May 2016 as was directed by Min. No.197 (a) /DSC/08/2015.	70
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Environment and Social Requirements

New_Evidence that the LG has carried out Environmental, Social and Climate Change screening have been carried out for potential investments and where required costed ESMPs developed.

Maximum score is 30

If the LG: Carried out Environmental, Social and Climate Change screening score 30 or else 0.

The LG carried out Environmental, Social and Climate Change screening for all the Micro-scale irrigation projects implemented in the FY 2022/23.

Environment and social screening form for the installation of micro-scale irrigation equipment at Oputol Michaels' farm in Buvuna village, Imanyiro sub-county was carried out by the Senior Environment officer and the DCDO on 28th /04/2023 and a costed ESMP of UGX. 350,000 which identified impacts such as siltation from the nearby stream soil erosion, waste generation from worn-out solar batteries and suggested mitigation measures such as training farmers on agrochemical usage and proper disposal of chemical waste containers and old solar batteries, was prepared by the senior environment officer and the DCDO on 23rd /05/2023

Environment and social screening form for the installation of micro-scale irrigation equipment at Bamuoba Robert's farm in Bubinge village, Kityerera sub-county was carried out by the Senior Environment officer and the DCDO on 27th /04/2023 and a costed ESMP of UGX. 350,000 which identified impacts such as siltation from the nearby stream soil erosion, waste generation from worn-out solar batteries and suggested mitigation measures such as training farmers on agrochemical usage and proper disposal of chemical waste containers and old solar batteries, was prepared by the senior Environment officer and the DCDO on 28th /04/2023

Environment and social screening form for the installation of micro-scale irrigation equipment at Oguli Dhamuzungu's farm in Budhebera village, Mayuge Town council was carried out by the Senior Environment officer and the DCDO on 28th /04/2023 and a costed ESMP of UGX. 350,000 which identified impacts such as siltation from the nearby stream soil erosion, waste generation from worn-out solar batteries and suggested mitigation measures such as training farmers on agrochemical usage and proper disposal of chemical waste containers and old solar batteries, was prepared by the senior Environment officer and the DCDO on 29th /04/2023

There was no requirement for Environment and Social Impact Assessments (ESIAs) for the micro-scale irrigation projects this is in reference to the National Environment Act 2019 schedule 4, part 2 section (4) sub-section(5c) which were small projects that require EMPs after screening and have minimal impacts ESMPs were prepared for all the MSI projects

No.	Summary of requirements	Definition of compliance	Compliance justification	Score
Human Resource Management and Development				
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	a. 1 Civil Engineer (Water), score 15 or else 0.	The post of Civil Engineer (Water) was substantively filled by Mr. Mudimbo Tom Freeman appointed on 4th October, 2005 as was directed by DSC Min.No.182/2005.	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	b. 1 Assistant Water Officer for mobilization, score 10 or else 0.	The position of Assistant Water officer for mobilisation was filled on secondment. Mr. Dkikusooka David was assigned duties of Assistant Water officer for mobilisation as per the CAO's letter dated 6th April, 2021. However, Mr. Dkikusooka David was substantively appointed Senior Community Development Officer on 20th May, 2022 under DSC Min.No. 75/2022/1.	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	c. 1 Borehole Maintenance Technician/Assistant Engineering Officer, score 10 or else 0.	The position of Borehole Maintenance Technician was substantively filled by Ms.Nagudi Phoebe appointed on 3rd January, 2022 as was directed by DSC Min. No.229/2021 (s).	10
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	d. 1 Natural Resources Officer, score 15 or else 0.	The position of Natural Resources Officer was not provided for as per the Mayuge's approved staff costed structure dated 2nd October, 2018. However, the post of District Natural Resources Officer was substantively filled by Mr. Lubanga Musa appointed on 13th July, 2010, 2022 under Min. No. 320 DSC/06/2010.	15
1	New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions. <i>Maximum score is 70</i>	e. 1 Environment Officer, score 10 or else 0.	The position of Environment Officer was substantively filled by Mr. Waiswa Robert appointed on 20th June, 2018 as was directed by Min. No.99/DSC/06/2018.	10

1	<p>New_Evidence that the LG has recruited or the seconded staff is in place for all critical positions.</p> <p><i>Maximum score is 70</i></p>	<p>f. Forestry Officer, score 10 or else 0.</p>	<p>The position of Forestry Officer was substantively filled by Mr. Kipanda Bumali appointed on 23rd September, 2005 as was directed by DSC Min. No. 70/2005.</p>	10
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Environment and Social Requirements

2	<p>Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects</p>	<p>If the LG:</p> <p>a. Carried out Environmental, Social and Climate Change screening/Environment, score 10 or else 0.</p>	<p>The LG carried out Environmental, Social and Climate Change screening for water projects for previous FY 2022/23, Examples include;</p> <p>The Screening form for the drilling and installation of deep well borehole at Kakunhu village in Imanyiro sub-county was executed as per the report dated 22nd/05/2023.</p> <p>Costed ESMP of UGX.400,000 which identified impacts and mitigation measures proposed for example generation of waste water, vegetation clearance, land dispute, digging a larger soak pit to trap waste water, was prepared by senior Environment officer and the DCDO 1st/06/2023</p> <p>The Screening form for the drilling and installation of deep well borehole at Mugeru "A" village in Bukatube sub-county was executed as per the report dated 2nd/11/2022. Costed ESMP of UGX.400,000 which identified impacts and mitigation measures proposed for example generation of waste water, vegetation clearance, land dispute, digging a larger soak pit to trap waste water, was prepared by senior Environment officer and the DCDO 3rd/05/2023</p> <p>The Screening form for the drilling and installation of deep well borehole at Nabyama village in Bukabooli sub-county was executed as per the report dated 31st/10/2022.</p> <p>Costed ESMP of UGX.400,000 which identified impacts and mitigation measures proposed for example generation of waste water, vegetation clearance, land dispute, digging a larger soak pit to trap waste water, was prepared by senior Environment officer and the DCDO 2nd/05/2023.</p> <p>The Screening form for the</p>	10
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2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	b. Carried out Social Impact Assessments (ESIAs) , score 10 or else 0.	drilling and installation of deep well borehole at Bulubadhe village in Malongo sub-county was executed as per the report dated 4th/11/2022. Costed ESMP of UGX.400,000 which identified impacts and mitigation measures proposed for example generation of waste water, vegetation clearance, land dispute, digging a larger soak pit to trap waste water, was prepared by senior Environment officer and the DCDO 3rd/05/2023	10
2	Evidence that the LG has carried out Environmental, Social and Climate Change screening/Environment and Social Impact Assessment (ESIAs) (including child protection plans) where applicable, and abstraction permits have been issued to contractors by the Directorate of Water Resources Management (DWRM) prior to commencement of all civil works on all water sector projects	c. Ensured that the LG got abstraction permits for all piped water systems issued by DWRM, score 10 or else 0.	The water projects at the LG did not require Environment and Social Impact Assessments (ESIAs) in reference to the National Environment Act 2019 schedule 4, part 2 section (3a) which were categorised as small projects that required formulation of ESMP after screening and had minimal impacts. The Impacts were identified and mitigation measures were suggested in the ESMPs.	10
			There was evidence of a drilling permit since the projects required the contractor to have it as per the example below; KLR Uganda Ltd was contracted to drill and install 12 deep well boreholes A drilling permit of number KAM 47/DP-00662/2022/RR issued to M/S KLR Uganda Ltd on 24 May, 2022 by the Director of Water development Eng. Joseph Oriono Eyatu. permit was valid from 1/7/2022 to 30th/06/2023.	